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THE BHARAT SCOUTS & GUIDES

(Registered under the Societies Registration Act, XXI of 1860)

M 205/7

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M 173/7

AIMS, POLICY RULES AND ORGANISATION 1955

PART I

2398

GOI

National Headquarters
Regal Buildings, Parliament Street, Post Box 127
NEW DELHI-1

"No man goeth about a more godly purpose than he who is mindful of the right upbringing not only of his own, but of other men's children"

—Socrates

Reprinted 1955

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AIMS, POLICY
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National Headquarters
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NEW DELHI-1

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EXPLANATIONS OF ABBREVIATIONS

A.C.M.	..	Assistant Cubmaster.
A.D.C.	..	Assistant District Commissioner.
A.D.C.C.	..	Assistant Deputy Camp Chief.
A.F.L.	..	Assistant Flock Leader.
A.G.C.	..	Assistant Guide Captain.
A.P.R.O.	..	Aims, Policy, Rules and Organisation.
A.R.L.	..	Assistant Ranger Leader.
A.R.S.L.	..	Assistant Rover Scout Leader.
A.S.C.	..	Assistant State Commissioner.
A.S.M.	..	Assistant Scoutmaster.
A.S.O.C.	..	Assistant State Organaising Commissioner.
C.C.S.	..	Chief Comissioner (Scouts.)
C.C.G.	..	Chief Commissioner (Guides.)
C.M.	..	Cubmaster.
D.A.	..	District Association.
D.C.	..	District Commissioner.
D.C.C.	..	Deputy Camp Chief.
D.C.M.	..	District Cubmaster.
D.F.L.	..	District Flock Leader.
D.G.C.	..	District Guide Captain.
D.R.L.	..	District Ranger Leader.
D.R.S.L.	..	District Rover Scout Leader.
D.S.M.	..	District Scout Master.
F.L.	..	Flock Leader.
G.C.	..	Guide Captain.
G.LG.	..	Group Leader-Guides.
G.L.S.	..	Group Leader-Scouts.
H.Q.C.	..	Headquarters Commissioner.

L.A.	..	Local Association.
L.C.M.	..	Lady Cubmaster.
N.C	..	National Commissioner.
N.C.C,	..	National Camp Chief.
N.H.Q.	..	National Headquarters.
N.O.C.	..	National Organising Commissioner.
N.S.	..	National Secretary.
R.L.	..	Ranger Leader.
R.S.L.	..	Rover Scout Leader.
S.C.S.	..	State Commissioner (Scouts)
S.C.G.	..	State Commissioner (Guides)
S.H.Q.	..	State Headquarters.
S.M.	..	Scoutmaster.
S.C.C.	..	State Chief Commissioner.
S.O.C.	..	State Organising Commissioner.
S.S.	..	State Secretary.

DEFINITIC[illegible]

(1) Scout—*In Italics* include [illegible] t and Rover Scout.

(2) Guide—*In Italics* includes Bulbul, Guide and Ranger.

(3) Scouter—A person who holds a warrant in the Scout section of the Movement.

(4) Guider—A woman who holds a warrant in the Guide section of the Movement.

(5) Group Scouter—The term includes any Scouter of any section of a Scout Group and also includes G.L.S.

(6) Group Guider—The term includes any Guider of any section of a Guide Group and also includes G.L.G.

(7) Scout Group—A complete unit consisting of the three sub-units of the Scout section of the Movement—Cub Pack, Scout Troop and Rover Scout Crew with the addition, if desired, of a Senior Scout Troop. The term Group applies to the unit even if lacking in one or more of the sub-units.

(8) Guide Group—A complete unit consisting of the three sub-units of the Guide Section of the Movement-Bulbul Flock, Guide Company, Ranger Team. The term Group applies to the unit even if lacking in one or more of the sub-units.

(9) District Scouter—The term includes D.C.M., D.S.M. and D.R.S.L. but not Commissioner.

(10) District Guider—The term includes D. F. L., D.G.C. D.R.L. but not Commissioner.

(11) Scout, Rover, Guide—For brevity these words are used in the A.P.R.O. in place of Bcy Scout, Rover Scout, Girl Guide respectively.

L.A.	..	Local Association.
L.C.M.	..	Lady Cubmaster.
N.C	..	National Commissioner.
N.C.C,	..	National Camp Chief.
N.H.Q.	..	National Headquarters.
N.O.C.	..	National Organising Commissioner.
N.S.	..	National Secretary.
R.L.	..	Ranger Leader.
R.S.L.	..	Rover Scout Leader.
S.C.S.	..	State Commissioner (Scouts)
S.C.G.	..	State Commissioner (Guides)
S.H.Q.	..	State Headquarters.
S.M.	..	Scoutmaster.
S.C.C.	..	State Chief Commissioner.
S.O.C.	..	State Organising Commissioner.
S.S.	..	State Secretary.

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(10) District Guider—The term includes D. F. L., D.G.C. D.R.L. but not Commissioner.

(11) Scout, Rover, Guide—For brevity these words are used in the A.P.R.O. in place of Bcy Scout, Rover Scout, Girl Guide respectively.

(12) Pa Crew—These words are used in
ıce of Cub Pack, Boy Scout Troop
ıver Scout Crew respectively.

(13) Flo ny, Team—These words are used
e of the Bulbul Flock, Girl Guide
ny and Ranger Team respec-

1319

(14) Sc -In *italics* includes C.M., S.M.
S.L.

(15) Guide Captain—In *italics* includes F.L., G.C. and R.L.

(16) Group Leader-Scouts—The term G.L.S. means a person holding a warrant for this rank or the Group Scouter who, with the approval of the D.A. or L.A. and D.C., is in charge of the *Scout* Group.

(17) Group Leader-Guides—The term G.L.G. means a person holding a warrant for this rank or the Group Guider who, with the approval of the D.A. or L.A. and D.C., is in charge of the *Guide* Group.

Note :—The above expressions include the corresponding Sea and Air designations where the context so indicate or require except in the case of the expressions regarding the Cub-sub-unit and the Guide Section of the Movement which have no provision for Sea or Air Training.

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AIMS, POLICY, RULES AND ORGANISATION

SECTION 1

General Principles

1. *Name* :—The name of the Association shall be "The Bharat Scouts and Guides."

2. *Aims and Objects* :—The aims and objects of the Association are to engender reverence for God/Dharma, and selfless service to Country and Humanity.

3. *Character* :—The Association is a non-official organisation and is non-political, non-sectarian and non-communal, in character, and is not connected with any religion, social class or political party.

4. *How attained* :—The objects of the Association are to be attained :

(*i*) By teaching boys and girls and young men and young women to revere God/Dharma ;

(*ii*) By moulding their character, and making them good citizens ;

(*iii*) By training them in scout-craft/guide-craft, and habits of observation, discipline and self-reliance ;

(*iv*) By inculcating in them loyalty, patriotism and thoughtfulness for others ;

(*v*) By teaching them useful handicrafts and services ;

(*vi*) By promoting their physical, mental and spiritual Development ;

(*vii*) By teaching them to serve, and live in harmony with their fellow-men, irrespective of race, creed or caste, and to work in co-operation with other agencies ;

(*viii*) By teaching them to subordinate their personal interests to the welfare of others ;

(*ix*) By requiring adherence to the Cub, Scout, Rover, Bulbul, Guide and Ranger Promises and Laws by Cubs, Scouts, Rovers, Bulbuls, Guides and Rangers respectively.

5. *The promise* :—

(a) The Promise for Scouts, Rovers, Guides and Rangers is—

'On my honour, I promise that I will do my best

To do my duty to God/my Dharma, and my Country ;

To help other people at all times ;

To obey the Scout/Guide Law.

(b) The promise for Cubs/Bulbuls is—

'I Promise to do my best

To do my duty to God/my Dharma, and my Country ;

To keep the Law of the Cub Pack/Bulbul Flock ;
To do a good turn everyday.

The promise is taken at the time of the investiture.

6. *The Promise for Rovers and Rangers* :—In the case of Rovers/Rangers, who are already Scouts/Guides, the Scout/Guide promise is to be reaffirmed.

7. *The Law for Scouts/Guides* :—(*i*) A Scout's/Guide's honour is to be trusted.

(*ii*) A Scout/Guide is loyal.

(*iii*) A Scout's/Guide's duty is to revere God/Dharma, and serve his/her country and help others.

(*iv*) A Scout/Guide is a friend to all, and a brother/sister to every other *Scout/Guide*, no matter to what country, class or creed the other may belong.

(*v*) A Scout/Guide is courteous.

(*vi*) A Scout/Guide is a friend to animals.

(*vii*) A Scout/Guide is disciplined, and obeys orders.

(*viii*) A Scout/Guide is brave, and smiles and whistles/smiles and sings, under all difficulties.

(*ix*) A Scout/Guide is thrifty.

(*x*) A Scout/Guide is pure in thought, word and deed.

8. *The Law for Cubs and Bulbuls* :—(*i*) The Cub/Bulbul gives in to the elders.

(*ii*) The Cub/Bulbul is clean and courteous.

9. *Powers* :—The Association shall have the following powers, namely ;

(*i*) The right to acquire, take over and accept, by way of assignment, gift or otherwise, from the Boy Scouts Association in India, General Headquarters, the Hindustan Scout Association, National Headquarters, the Girl Guides Association, All India Headquarters, and such other associations as may hereafter seek merger with the Bharat Scouts and Guides, all stocks, funds, securities and other properties, movable and immovable, of every description, including actionable claims and causes in action of, and belonging to, the Scout and Guide Association, and hitherto managed and controlled by the Scout and Guide Associations, from time to time, or held in trust for, or for the use of, the same ;

And to undertake, execute and perform any trust and condition affecting any of such properties and securities ;

And to defray and provide for all debts and liabilities, to the discharge of which the said properties or any part thereof, shall, at the moment of such acquisition, taking over, and/or acceptance, be applicable ;

And to give any trustee, in whom any such stocks, funds, securities and other properties may be vested, a valid receipt, discharge and indemnity for, and in respect of, the transfer and/or handing over of, the same to the Association ;

(*ii*) To acquire, purchase, take on lease, hire or other wise acquire and hold any lands, buildings, casements, patents, patent-rights, trade-marks and other movable and immovable property, and to construct, provide,

maintain, repair and alter any building, works, stores, plant and thing, which may, from time to time, be deemed requisite for any of the purposes of the Association ;

(*iii*) To form and affiliate branches and committees of the Association in the States enumerated in the Constitution of India ;

(*iv*) To organise courses and lectures, and to publish, sell and distribute papers, books, pamphlets and information for the purpose of stimulating interest in, and promoting the objects of, the Association, and to take all other measures necessary for providing and maintaining an efficient organisation for the purposes of the Association ;

(*v*) To form bodies of Cub Packs, Scout Troops, Rovers Crews, Bulbul Flocks, Guide Companies and Ranger Teams, and to enrol, as members and officers thereof, suitable persons, and

(*a*) To supply them (with or without charge) with equipment of all kinds for their use, and to procure and deal in the same ;

(*b*) To provide instructors for them in handicrafts and technical knowledge, and in the duties of citizenship, and service generally ;

(*c*) To arrange classes, lectures and entertainments for their benefit ; and

(*d*) To provide prizes, badges, certificates and other awards of merit, to be competed for by or awarded to them.

Provided, however, that every member of the Association shall be free to obtain his/her equipment and any part thereof, (whether of an official pattern, or not), other than Association flags, belts, badges and decorations from any person, firm or corporation willing to supply the same, and shall not be required to obtain such equipment, or any part thereof, from the Association ;

(*vi*) To receive and accept donations, endowments and gifts of money, land, buildings, stocks, funds, shares, securities and any other property whatsoever, whether subject to any special trust or conditions or not, and in

particular, to accept and take by way of gift, and absorb, upon any terms, the undertaking and property of any society or body, whether incorporated or not, carrying on work similar to any work being carried on by the Association, and to undertake all or any of the liabilities of any such other society or body ;

(*vii*) To borrow, with or without security, and raise money for any of the purposes of the Association ;

(*viii*) To make and carry out any arrangement for joint working or co-operation with any other soicty or body, whether incoporated or not, carrying on work similar to any work being carried on by the Association ;

(*ix*) To undertake, execute and perform any trusts and conditions affecting any movable or immovable property of any description required by the Association ;

(*x*) To enter into any arrangements with the Government of India and State Governments for the advancement of any of the objects of the Association, and apply for the protection of names, uniform, titles, awards and badges ;

(*xi*) To accumulate, sell, improve, manage, develop, exchange, lease, mortgage and otherwise dispose of, or deal with, and turn to account, all or any property or rights of the Association ;

(*xii*) To invest all moneys and funds of the society, not immediately required to be spent for the purposes thereof, and which the National Executive Committee consider proper to be invested, in such investments as may be authorised by the instrument, (if any), relating to those moneys or funds, or the property from which those moneys or funds have accrued, or as may be authorised by any document executed by the donor, or on his behalf, within six months after the gift ;

And, in all other cases, in investments authorised by the law, for the time being in force, for the investment of funds, or to deposit the same with a schedulcd bank :

Provided that the Association shall not invest money in, or retain, securities in respect whereof any liability exists, unless the liability is of a limited amount, and is to be discharged, or is, in the opinion of the National Executive Committee, capable of being discharged within a fixed period from the date of investment ;

(*xiii*) All investments may be varied, and/or transposed, and/or exchanged, from time to time, into or for other investments as herein authorised, but subject to any conditions attaching to the original investment or the proceeds thereof ;

(*xiv*) Moneys of the Association awaiting investment may be advanced on the security of stocks, funds, or securities, the purchase of which is authorised by law, for the time being in force, for the investment of trust funds ;

(*xv*) To grant, maintain, continue and pay such wages, salaries, pensions, gratuities, contributions towards provident fund, or other sums in recognition of services, (whether rendered before or after the formation of this Association), as may, from time to time, be sanctioned by the National Council ;

(*xvi*) To vest such properties of the Association as the National Council may think fit, in such holding trustees as may be appointed by the National Council. The National Council shall have power to make fresh appointments, and to change the trustees from time to time ;

(*xvii*) To affiliate for Scouts, with the Boy Scouts International Bureau, and for Guides, with the World Association of Girl Guides and Girl Scouts ;

(*xviii*) To do all such other acts and things as are, or may be, deemed incidental or conducive to the attainment of any of the aims and objects of the Association and the exercise of any of its said powers.

10. *Governing Body* :—The Governing Body of the Association entrusted with the management of its affairs, under the general direction of the National Commissioner, shall be the National Executive Committee constituted in accordance with the A.P.R.O., for the time being, of the Association.

11. *Membership* :—Membership of the Association shall be of two kinds :—

(*a*) General and (*b*) Special.

(*a*) *General Membership* :—The General Membership of the Association shall be open to all persons eligible under the A.P-R.O., and the bye-laws for the time being, in force. These members shall be beneficiaries of the Association, and shall not be members within the meanining of section 15 of the Societies Registration Act XXI of 1860.

(*b*) *Special Membership* :—The Special Membership of the Association is, for the purpose of section 15 of the Societies Registration Act XXI of 1860 only, and shall be confined to such members of the National Council of the Association constituted in accordance with its A.P.R.O. and the bye-laws, for the time being in force, as shall have signed a roll of members in a register to be maintained and kept for the purpose, and have not resigned, in accordance with such A.P.R.O. and bye-laws.

12. *Scouters, Guiders and the Promise.*

Scouters and Guiders to whom warrants are issued for the first time, make or reaffirm the promise, as in Rule 5(*a*) for Scouts and Guides.

13. *Other persons and the Promise.*

Other persons connected with the Movement may make or subscribe to, the Promise as in Rule 5(*a*).

14. *Policy* :—The Association is not connected with any political body. Members of the Association, in uniform, or acting as representatives of the Movement, must not take part in meetings, activities or demonstrations of a political or communal nature.

15. *Industrial Disputes* :—The Association being a non-political body, its assistance must not be given to either side in an industrial dispute. If any recognised public authority announces that voluntary workers are required to avert grave public danger or inconvenience, resulting from such a situation, there is no objection to a

G.L.S., G.L.G. with the consent of the D.C., offering the assistance of his Troop, Company, Crew or Team to such authority, so long as no compulsion is brought to bear on any individual Scout/Guide or Rover/Ranger to volunteer his/her services, and no penalty attaches to him/her for not volunteering.

16. *Religious Policy* :—(*i*) It is expected that every *Scout and Guide* shall strive to put into daily practice reverently the precepts of the religion which he or she professes respecting the faiths of others ;

(*ii*) Where a Group is composed of members of one particular form of religion, the G.L.S. or G.L.G. may arrange such denominational religious observances and instruction as he or she, in consultation with the appropriate religious authority, may consider best [See also Rule 205(4)] ;

(*iii*) Where a Group consists of *Scouts* of *Guides* of various religions, they should be encouraged to observe religious observances and undergo instruction of their own denomination, and Group religious services should not be held ;

(*iv*) In camp or in Group meetings, any form of daily prayer should be of the simplest character, attendance being voluntary ;

(*v*) Where it is not permissible under the rules of the religion of any *Scout/Guide* to attend religious observances other than those of his or her own creed, the Scouters or Guiders of the Group must see that such rules are strictly observed, while the *Scout* or *Guide* is under their control.

17. *Scouts' Guides' Own* :—Gatherings of *Scouts* or *Guides*, known by the term Scouts' or Guides' Own, are held for the worship of God and to promote fuller realisation of the *Scout/Guide* Law and Promise, but these are supplementary to, and not in substitution of, the religious observances referred to in Rule 16 above.

18. *Scout and Guide Sections* :—The Association has two sections : one of *Scouts*, which includes Cubs, Scouts and Rover Scouts, and the other, of *Guides*, which

included Bulbuls, Guides and Rangers. The Association recognises the great value of close co-operation between the *Scout* Section and the *Guide* Section, but at the same time, *it does not permit the organisation of Packs, Flocks, Companies, Crews, Teams and Groups with common membership of boys and girls.*

Finance

19. The Association is a non-official body, and depends on State and public support for carrying out its aims and objects, and for the expenses of its offices, staff and general organisation. Donations of any nature to National or State Headquarters will be a great help to the Movement.

20. Groups, District and Local Associations and State Associations are expected to support themselves locally.

21. Groups are not allowed to issue any form of general appeal for funds, unless the D.C. has sanctioned it in view of exceptional circumstances.

22. (*i*) The spirit of the Movement is that, on the part of the boys or girls themselves, money should be earned and not solicited.

(*ii*) The acceptance of grant-in-aid is not contrary to the policy of this rule, provided the Group or District or Local Association is responsible for raising a reasonable part of its funds. Applications from District or Local Associations for grants from the Government Department of Education, Local Education authorities or other bodies must be supported by the D.C.

23. *The Scouts and Guides* must not take part in street sales or collections, either for their own funds or for other institutions or charities, except with the permission of their D.C. They may, however, assist institutions or charities as messengers or in other capacities They may also assist, under proper supervision, in the selling of programmes at a fixed price, at recognised entertainments.

24. *Illegal and undesirable methods*:—All members of the Association, acting as such, must observe the provisions of Rules 22 and 23, and must not countenance or be concerned in any public method of raising money for *Scout/Guide* or other purposes which is, in any way, contrary to the law of the land, or likely to encourage *Scouts/Guides* in the practice of gambling.

25. *The Motto*:—The Scout/Guide motto is: "Be Prepared." This is to be achieved by being "physically strong, mentally awake and morally straight." The motto for Cubs and Bulbuls is: "Do Your Best." The motto for Rovers and Rangers is: "Service,"

26. *The Emblem*:—The Scout/Guide emblem is the Fleur-de-lis with the Ashoka Chakra in the centre above the band.

27. *The Association Flag*:—The flag shall be dark blue with the Scout emblem in yellow in the centre, with the Ashoka Chakra in blue. The size of the flag shall be 6 ft. by 4 ft., with the emblem 1½ ft. by 1 ft. in the centre. If the flag is smaller in size, the proportion in size shall be observed.

SECTION II

General Organisation

28. *Membership*:—(*i*) The Association is open to Indian Sujects.

(*ii*) Foreign subjects may be admitted subject to the recommendation of S.H.Q. and the approval of the National Commissioner. Such persons then will make or re-affirm the Scout or Guide promise in the following form:

"On my honour, I promise to do my best to do my duty to God/my Dharma and to the Country in which I am living, to help other people at all times, and to obey the Scout/ Guide Law."

The full name and the present address of any person so admitted, together with the name of any former foreign group, of which the person was a member, should be sent to the National Headquarters for record.

(*iii*) The issue of any warrant to a foreign subject requires the special sanction of the National Headquarters, who will consult the Scout Association, if any, of the Foreign National to whom a warrant is to be granted.

(*iv*) All ranks, posts and offices are open to men and women members of the Association without distinction, except in those cases where specific mention is made in the A.P.R.O. about the qualifications and conditions which are applicable to the holders of such ranks, posts or offices. Reference made in the A.P.R.O. as he, his him, etc., will, as stated above, include she, her, etc.

29. The following are considered as members of the Movement, so long as they are properly serving in the ranks or positions enumerated :

(*i*) *Scouts* :—Who are members of a registered Group, or are themselves registered as Lone Scoust, Lone Senior Scouts, Lone Rovers or Deep Sea Scouts.

(*ii*) *Guides* :—Who are members of a registered Group, or are themselves registered as Lone Guides, Lone Senior Guides and Lone Rangers.

(*iii*) Persons registered as Old Scouts by the Old Scout branch of a Group or L.A.

(*iv*) Persons registered as Old Guides by the Old Guides branch of a Group or L.A.

(*v*) Scouters and Guiders.

(*vi*) Persons holding non-executive or honorary ranks, as laid down in the rules.

(*vii*) Members of the D.As., L.As., State Association and State Councils.

(*viii*) Members of the National Council of The Bharat Scouts and Guides.

(*ix*) Any member who subscribes to the Promise as set forth in rule 5 (a), and donates Rs. 1,000 or more to the National Council, and who is admitted as a general member of this Association for life by the National Executive Committee.

30. In addition to other methods subsequently provided for in the A.P.R.O., the membership of any person may be determined by a resolution of the National Executive Committee. The Committee shall not be under any obligation to state the reason for such action.

External Relations

31. The Association is a public and non-official body, not controlled or directed by any State Department.

32. *Kindred and other Societies* :—The association desires friendly relations with other national organisations of a non-political character having similar aims. In the case of certain organisations, special rules apply with regard to the registration of Groups, as set out in Rule 203.

33. *Internation Membership* :—The Association, as far as the Scout Section is concerned, in common with all the recognised Scout Associations of other countries, is affiliated with the Boy Scouts International Bureau, which is responsible for the recognition and registration of National Scout Associations throughout the world, and for the organisation of International events.

The Guide Section is awaiting its recognition from the World Bureau of the World Association of Girl Guides and Girl Scouts.

THE BHARAT SCOUTS

GENERAL SCHEME

Level		
National		*National Headquarters:*—N. C. Council and National Executive
State	S. C. C. etc.	State Chief Commissioner and S.C. (*S*) Council and its Executive Committee
Divisions (Optional)	A.S.C. etc.	Divisions (optional) with A.S Cs.
District-Local	D.C. etc.	District Commissioner (and A.D.Cs) Scouters and Guiders)
Group	G.L. (S. & G.) etc.	G.L. S. with Group Council and Group Committee and a Scout Group

C.M. & A.C.Ms.	S.M. & A.S.Ms.	R.S.L. and A.R.S.Ls.
with Cub pack	with Scout Troop & its Court of Honour	with Rover Crew
Sixers and Seconds with Sixes	Patrol Leaders and Seconds with Patrols	Rover Mate and Patrols if desired

AND GUIDES

OF ORGANISATION

C.C. (*S*) and C.C. (*G*) with National
Committee and N.C.C. and N.O.C.

and S.C. (*G*) and A.S.Cs. with State
and D.C.Cs. and other Assistants.

S.C.C.
etc.

and Divisional Councils

A.S.C.
etc.

with D.As. and/or L.As. (District)

D.C.
etc.

G.L. G. with Group
Council and Group Committee
and
a Guide Group

G.L. (S&G)
etc.

F.L. & A.F.Ls.

with
Bulbul Flock

Sixers
and Seconds
with
sixes

G.C. & A.G.Cs.

with
Guide Company
and its Court
of Honour

Patrol Leaders
and Seconds
with
Patrols

R.L. and
A.R.Ls.
with
Ranger
Team

Patrols
if desired

Old
Scouts
and
Guides

Lone
Scouts,
Rovers,
Guides
&
Rangers

Deep
Sea
Scouts

SECTION III

NATIONAL ORGANISATION

National Council

34. *Constitution of the National Council*: The National Council of the Association shall consist of :—

(*i*) a President.

(*ii*) one or more Vice-Presidents, not exceeding four.

(*iii*) the National Commissioner.

(*iv*) the Chief Commissioner for Scouts.

(*v*) the Chief Commissioner for Guides.

(*vi*) the National Organising Commissioner.

(*vii*) the Honorary Treasurer.

(*viii*) the National Secretary.

(*ix*) the Joint National Organising Commissioner for Scouts.

(*x*) two Joint National Organising Commissioners for Guides for a period of three years.

(*xi*) all State Chief Commissioners.

(*xii*) all State Commissioners for *Scouts*. See p. 13

(*xiii*) all State Commissioners for *Guides*.

(*xiv*) co-opted members, not exceeding five, nominated by the National Executive Committee.

(*xv*) elected representatives of State Associations, at the rate of one member for every 2500 *Scouts* and one for every 2500 *Guides*, but not less than one *Scout*/*Guide* representative, and not exceeding six in all, from any one State Association.

(*xvi*) Representatives of subscribing members elected from among themselves, at the rate of one for every fifty, but not exceeding ten.

35. *Secretary* :—The National Secretary shall be the Secretary of the National Council.

36. *Duration* : The life cf the National Council shall be three years, reckoned from the date on which the result of the election of office-bearers is announced.

37. *Meetings of National Cauncil* :—(*i*) The National Council shall ordinarily meet once every year on such date or dates as may be decided by the National Executive Committee, in cousultation with the President and the National Commissioner.

(*ii*) Notice of such meetings specifying the place, date and hour of the meeting, and the agenda shall be sent at least two months prior to the meeting.

(*iii*) Notice of resolutions for the consideration of the National Council, or subjects to be discussed by it, shall reach the National Secretary a month before the meeting.

(*iv*) Such resolutions shall be communicated to the members of the National Council two weeks before the meeting.

(*v*) Except as provided in Rule 39, twenty percent of the strength of the National Council or twenty, whichever is less shall from the quorum for the meetings.

(*vi*) Except as provided in the Societies Registration Act, of XXI 1860, all questions before the National Council shall be decided by a simple majority of votes In case of equality of votes, the Chairman of the meeting shall have a casting vote, in addition to his own.

(*xii*) The President shall preside over the meetings of National Council. In his absence, one of the Vice-Presidents, to be elected at the meeting by the National Council, shall preside. In their absence, the National Council may elect any one from among them to preside over the meeting.

38. *Ordinary Annual Meetings* :— At ordinary Annual meetings, the following business shall be transacted :

(*i*) Consideration of Annual Report.

(*ii*) Consideration of the audited statemnet of accounts and the balance sheet for the period covered by the report.

(*iii*) Consideration of the resolutions and subjects, of which due notice has been given.

(*iv*) Consideration of matters which have been brought before the Council with the permission of the President.

(*v*) Consideration of such matters as have been tabled by the National Executive Committee.

(*vi*) Consideration and adoption of the budget for the ensuing year.

(*vii*) Election of office-bears and members of the National Executive Committee, when it is due.

39. *Adjourned Meeting* :—If within half an hour after the time appointed for the meeting, a quorum is not present, the meeting shall stand adjourned to the succeeding day at the same time and place, and if, at such adjourned meeting, a quorum is not present, those members who are present may transact the business for which the meeting was called.

40. *Special Meeting* :—(*i*) Sppecial meetings of the National Council may be summoned either by the National Executive Committee or the National Commissioner on its or his own initative. A special meeting shall also be convened on receipt of a written requisition from at least one-third of the members of the National Council,

(*ii*) Notice of such meeting shall be given two weeks before the meeting, mentioning the place, the date, and the time, and the agenda for consideration.

(*iii*) Provision of Rule 39 shall not apply to such a meeting.

41. *Function* :— The functions of the National Council shall be :—

(*i*) to promote the welfare of the Bharat Scouts and Guides and to arrange for co-operation between its

various branches, and between the State Associations, and other similar organisations ;

(*ii*) to promote unity of purpose and common understanding of the fundamental principles and methods of Scouting and Guiding ;

(*iii*) to lay down the Aims, Policy, Rules and Organisation called A. P. R. O., and to make alterations in them, if, and when, required ;

(*iv*) to direct the policy, and co-ordinate the activities of the State Associations, and to ensure the observance of the A. P. R. O., and the Bye-Laws ;

(*v*) to lay down the policy with regard to training, and the approval of the general scheme of training ;

(*vi*) to review the acts of the National Executive Committee and the office-bearers of the Association ;

(*vii*) to appoint a Finance Sub-Committee ;

(*viii*) to consider and pass the statement of accounts and balance sheet ;

(*ix*) to elect the office-bearers and the National Executive Committee ;

(*x*) to approve the budget of the Association ;

xi) to decide matters not specifically assigned to any particular Committee or person.

Office Bearers

42. (*i*) *President*:—The President shall be elected by the National Council from amongst the General (See Memorandum) Members of the Association.

He shall preside over the meetings of the National Council.

(*ii*) *Vice-Presidents* :—The Vice-Presidents, one or more, not exceeding four, shall be elected by the Council from amongst the General members of the Association.

(3) *National Commissioner* :—The National Commissioner shall be elected by the Council from amongst the General Members of the Association. His functions shall be :—

(*a*) to organise and promote the effective working of the Association and the State Associations ;

(*b*) to be responsible for the progress of the Movement, and to require adherence to the Aims, Policy, Rules and Organisation and the bye-laws of the Association by all State Associations ;

(*c*) to act, in conjunction with the National Executive Committee, in all matters concerned with the finance and property of the Association ;

(*d*) to deal with questions relating to the appointments of office-bearers, except those who are elected, and to make recommendations to the National Executive Committee regarding their appointments ;

(*e*) to act, in conjunction with the National Executive Committee, in the matter of appointment and retirement of salaried officers of the Association ;

(*f*) to perform or arrange for the performance of, the functions of the State Chief Commissioner in any State during a vacancy ;

(*g*) to give decisions, and where so provided, to report to the National Executive Committee on all matters referred to him ;

(*h*) to encourage and assist the Scout and Guide Movements with due regard to local conditions ;

(*i*) to arrange for the production and translation of Scout and Guide literature ;

(*j*) to make awards ;

(*k*) to delegate his functions in part or in whole, to one or both of the Chief Commissioners ;

(*l*) to authorise, in special cases, expenditure in excess of the budget, subject to a limit to be laid down in the bye-laws, and such authorisation shall be subject to ratification at the next meeting of the National Executive Committee.

(4) *Chief Commissioners* :—Two Chief Commissioners, one for the Scout Section, and one for the Guide Section, shall be elected by the National Council from amongst the General Members of the Association. Their functions shall be to assist the National Commissioner in the discharge of his duties, and administer the Sections to which they are appointed.

(5) *National Organising Commissioner* :—(*a*) The National Organising Commissioner, if honorary, shall be elected by the National Council from amongst its own members on the recommendation of the National Commissioner ; if salaried, he shall be appointed by the National Executive Committee, on the recommendation of the National Commissioner.

(*b*) He shall be responsible to the National Commissioner for the organisation of the Movement in the States, and shall arrange for training in accordance with Rule 43.

(*c*) His functions shall be :

(*i*) to assist the States in organising the State Associations and to advise them on the proper working of the Movement in their areas ;

(*ii*) to advise the State Organising Commissioners in the proper discharge of their duties ;

(*iii*) to organise social services, on suitable occasions, in consultation with the State Commissioner or Commissioners concerned ;

(*iv*) to organise rallies, melas, jamborees and conferences on an All-India and International basis ; and

(*v*) to encourage, and co-ordinate, in consultation with the National Commissioner, the production, translation and publication of Scout and Guide literature in the various State languages of India.

(6) *The Honorary Treasurer ;*—(*a*) The Honorary Treasurer shall be elected by the Council.

(*b*) His functions shall be :—

(*i*) to be responsible to the National Executive Committee for the proper maintenance of accounts ;

(*ii*) to arrange for the annual audit and the preparation of the statement of accounts and the balance sheet ;

(*iii*) to prepare the annual budget to be placed before tho National Executive Committee for its consideration ;

(*iv*) to pay out moneys as authorised by the National Executive Committee.

(7) *National Secretary* :—(*a*) The National Secretary shall be appointed by the National Executive Committee on the recommendation of the National Commissioner.

(*b*) His functions shall be :

(*i*) to be the Secretary of the Council, the National Executive Committee and all other Committees appointed by them, except as otherwise stated at the time of the appointment of the Committees ;

(*ii*) to be responsible to the National Commissioner for the effective working of the National Headquarters office ;

(*iii*) to be responsible for the maintenance of correspondence and office records ;

(*iv*) to prepare the annual report and the census of *the Scouts and the Guides* ;

(*v*) to issue, or arrange for the issue oı, warrants, awards and certificates of affiliation, as provided in the bye-laws ;

(*vi*) to arrange for the production, control and issue of badges ;

(*vii*) to publish the Bharat Scout and Guide Bulletin or Journal, or other pamphlets ; and

(*viii*) to advise and assist the State Associations.

(8) *National Camp Chief*:—(When appointed under Rule 41) his functions shall be .

(*i*) to organise and run Himalaya Wood Badge Courses, and Advanced Training Courses on an All-India basis ;

(*ii*) to guide and direct his deputies in the conduct of such training courses ;

(*iii*) to organise and run training courses for prospective Deputy Camp Chiefs :

(*iv*) to recommend to the National Commissioner suitable persons for appointment as Deputy Camp Chiefs ; and

(*v*) to lay down details of training courses in consultation with training teams to be nominated by the Training Committee.

Training of Scouts and Guides,

Interim arrangements.

43. (1) A Training Committee consisting of the National Commissioner, the two Chief Commissioners and the National Organising Commissioner will arrange for the training programmes and tours of the National Organising Commissioner and Joint National Organising Commissioners for Scouts and Guides in India.

(2) The National Organising Commissioner, in consultation with the three Joint National Organising Commissioners, will carry out the decisions of the above Committee.

Note :—This arrangement will continue for a period of 3 years, after which the National Council will decide what reorganisation should be made

National Executive Committee

44. *National Executive Committee:*—(1) The affairs of the Association shall be managed by the National Executive Committee.

(2) It shall consist of the following office-bearers of the Association :

(*i*) The National Commissioner.

(*ii*) The Chief Commissioner for Scouts.

(*iii*) The Chief Commissioner for Guides.

(*iv*) The National Camp Chief not in the Memorandum.

(*v*) The National Organising Commissioner.

(*vi*) The National Secretary

(*vii*) The Honorary Treasurer

(*viii*) Nineteen members (representing both Scout and Guide Sections) elected by the National Council for a period of three years provided that not more than two members may be elected from any one State Association.

45. *Meetings:*—(1) The National Executive Committee shall meet as often as required, but not less than twice every year.

(2) Seven members, of whom three at least shall not be office-bearers, shall form the quorum.

(3) Notice of meetings shall be given at least two weeks prior to the meetings.

(4) Special meetings shall be summoned on receipt of a written requisition from not less than eight members of the Committee.

(5) With the consent of the National Commissioner urgent matters may be passed by circulation among all members of the Committee by approval in writing of a two-thirds majority of the total membership of the Committee.

(6) The National Commissioner shall be ex-officio Chairman of the Committee, and shall preside over its meetings. In his absence, the Committee may elect one from among themselves to occupy the chair for that meeting.

46. *Functions* :—(1) The National Executive Committee shall, under the direction of the National Council, be responsible generally for the co-ordination of the *Scout* and *Guide* activities of the Associations and in particular for the following :—

(*a*) Affiliating State Associations ;

(*b*) Ensuring that State Associations function properly ;

(*c*) Encouraging the formation of State Associations ;

(*d*) Summoning meetings of the National Council, and drawing up its agenda and programme ;

(*e*) Controlling and administering of the funds of the Association and the recommendation of the annual budget to the National Council for its approval.

(*f*) Deciding, in conjunction with the National Commissioner, the appointment and retirement of the salaried officers of the Association, and sanctioning their remuneration ;

(*g*) Sanctioning of the establishment and making rules for appointment thereto ;

(*h*) Appointing of auditors and fixing their remuneration ;

(*i*) Appointing special committees for special purposes ; and

(*j*) Framing rules and bye-laws of the Association and its bodies.

(2) In the event of a vacancy in the Committee, the Committee may co-opt any member of the National Council as a member, and he shall then be a member till the next meeting of the National Council, which shall fill up the vacancy.

(3) A member of the Committee, other than an office-bearer absenting himself from three consecutive meetings shall automatically cease to be a member unless the National Executive Committee excuses the absence, and the vacancy shall be filled up as above.

General

47. *Notices of Meeting* :—(1) Notices of meetings shall be sent by post to the registered addresses of members and Associations, and they shall be deemed to have been duly served on the day of posting.

(2) Every member and Association shall communicate his or its address to the National Secretary, who shall thereupon enter it in a register maintained for the purpose.

(3) Any member or Association which fails to communicate and register his or its address will not be entitled to have notices of meetings served upon him or it, and will be required to make his or its own arrangements to find out the place, date and time of meetings.

(4) Accidental omission to give notice of a meeting to a member entitled to receipt thereof, or non-receipt of notice by any member, shall not invalidate anything done at the meeting.

Trustees

48. *Holding Trustees*:—(1) Three General Members of the Association may be appointed by the National Executive Committee as Holding Trustees of the whole or any part of the movable and immovable property of the Association to be held by them in trust for the Association.

(2) In the event of a vacancy, a new trustee shall be appointed by the National Executive Committee and the trust property shall be held jointly by him and his co-trustees.

Suits

49. *Suits*:—For the purposes of Section 6 of the Societies Registration Act XXI of 1860, the Association may sue and be sued in the name of the National Secretary.

Alterations in the A. P. R. O.

50. *Alterations and Amendments*:--(1) These Rules and regulations of the A. P. R. O, may be altered, amended added, to, by resolutions of a two.thirds majority of members present at a meeting of the National Council, provided always that the aims and objects of the Association are not departed from or infringed.

(2) The details of proposed changes shall be notified with the agenda.

Correspondence

51. It is the desire of the National Headquarters that correspondence shall be reduced as much as possible.

52. All communications sent to the National Headquarters are to be addressed to the National Secretary.

53. All correspondence will normally follow the lines indicated by the Organisation Chart except where otherwise directed or in special cases on matters of extreme urgency.

54. Correspondence relating to Scout and Guide matters must not be addressed to the President of the Indian Republic, to any departments of the State or to any Embassy or Legation, in India or abroad except through the S. H. Q. or the N. H. Q.

55. No member of the Association may express opinion in the public, or the press, on any matter of policy or principles or be concerned in any broadcast referring or relating to the Scout and Guide Movement without the previous approval of the S. H. Q. or N. H. Q.

Census

56. An annual census is taken from the Annual Registration returns as on 31st March. The necessary forms and instructions are issued to all proper authorities without application.

SECTION IV

STATE ORGANISATION

State Associations

57. *State Branches* :—(1) Branches of the Association shall be formed in India for the spread and consolidation of the Scout and Guide movements.

(2) The area for which such Branch Associations are formed shall generally correspond to the Civil Administrative units of India.

(3) Branch Associations shall be affiliated to the Association on application made to the National Secretary subject, however, to the approval of the National Executive Committee.

(4) On affiliation, they will be issued a Charter to that effect, signed by the National Commissioner.

(5) Branch Associations shall conform to the rules and regulations and bye-laws of this Association as set forth in its Memorandum and Rules and Regulations, as given in this A.P.R.O.

58. *Duties and power* :—(1) State Associations may frame, and may from time to time amend, the bye-laws for their Associations, consistent with the Memorandum and Rules and Regulations and the A.P.R.O. of the Association.

(2) Such bye-laws, and their amendments, made from time to time, shall be sent to the National Secretary for the approval of the National Commissioner.

(3) Unless and until such bye-laws are framed, the model bye-laws of the Association shall apply.

(4) State Association shall ensure that only such badges as are approved by the National Commissioner and supplied by the N. H. Q. shall be used ;

(5) They shall submit the annual census, as on the 31st March each year, and the annual report, and send such affiliation and other fees, as are fixed by the National Council from time to time.

59. *State Autonomy* :—State Associations shall be autonomous units financially and otherwise, having the right of self government within their own areas ; except in regard to matters which are specified below :—

(1) Control and co-ordination of training.

(2) Alterations in, and additions and amendments to, the rules, the bye-laws, and the A.P.R.O.

(3) Matters concerning the International Scout Bureau, and World Association of Girl Guides and Girl Scouts.

(4) The organization of All-India and International conferences, rallies, melas. jamborees training camps and camps for social service.

(5) Awards and matters incidental thereto.

(6) The design and production of badges.

60. The functions and duties of State office-bearers shall in general be those set out in the State bye-laws and the A.P.R.O.

State Council

61. *Constitution* :—The State Council shall consist of the following :—

(*i*) A President.

(*ii*) Vice-Presidents, not exceeding four.

(*iii*) A State Chief Commissioner, and two State Commissioners, one for *Scouts* and one for *Guides*.

(*iv*) A State Secretary.

(*v*) A State Treasurer.

(*vi*) Two State Organising Commissioners ; one for *Scouts*, and one for *Guides*.

(*vii*) Deputy Camp Chiefs in the State.

(*viii*) All Assistant State and Headquarters Commissioners and District Commissioners.

(*ix*) Subscribing members elected according to the bye-laws framed by the State Association.

Note :—It is desirable that such members do not exceed a particular limit to be laid down in the bye-laws of the State Council.

(*x*) Representatives of District and Local Associations registered with the State Association, according to the A.P.R.O. and the bye-laws framed by the State Association (Rule 63).

62. The composition, function and mode of operation of the Local, District and Divisional Organisations shall be governed by the A.P.R.O. and the bye-laws to be framed for the purpose by the State Associations and approved by the National Commissioner.

63. *Representative of the District and Local Associations on the State Council* :—The Executive Committees of the District/Local Associations shall nominate representatives to the State Council as follows :—

(*i*) One Scouter representative for every 250 or more *scouts* registered with the Local Association, the total number of such representatives not exceeding two.

(*ii*) One Guider representative for every 150 or more *Guides* registered with the Local Association, the total number of such representives not exceeding two.

(*iii*) One non-Scouter or non-Guider, representative for every 50 or more subscribing members of the Association, the total number of such representatives not exceeding two. When two representatives are to be nominated one of them shall be a woman.

All these representatives shall be nominated according to any bye-laws framed by the State Association.

64. *Term of Office* :—The members of the State Council shall hold office for a period of three years except as otherwise provided for in the A.P.R.O. or the bye-laws of the State Association. They may be re-elected or renominated as the case may be. The retiring office-bearers and members shall, however, continue to hold office until their successors are elected or nominated.

65. *The Function of the State Council* shall be :—

(1) To promote the welfare of the movement in the State, and to arrange for the harmonious co-operation between district and local associations, and with other organisations.

(2) To be generally responsible for the proper working of the Association in the State.

(3) To review the work of the State Executive Committee, and to pass the annual report, the audited statement of accounts, the balance sheet, the annual budget, and to appoint an auditor.

(4) To elect the office-bearers of the State Association, and the members of the State Executive Committee.

(5) To sanction, alter or amend the bye-laws, as framed by the State Executive Committee for (a) the election of office-bearers and other members of the State Council, and the State Executive Committee ; (b) the holding of meetings and the transaction of business of the State Council, the State Executive Committee and the Sub-committees ; (c) and for any other purpose mentioned in the A.P.R.O. ; and found necessary in the working of the Association. The bye-laws shall be sent to the National Headquarters for approval.

State Executive Committee.

66. *Constitution*—The affairs of the State Council shall be managed by a State Executive Committee constituted as follows :

(*i*) The State Chief Commissioner as the Chairman.

(*ii*) The State Commissioners for *Scouts* and *Guides*.

(*iii*) Assistant State and H.Q. Commissioners and two District Commissioners (*Scouts*) and two District Cammissioners (*Guides*) elected from amongst the D.Cs. on the State Council according to the bye-laws.

(*iv*) State Organising Commissioners.

(*v*) State Secretary.

(*vi*) State Treasurer.

(*vii*) Representatives of the subscribing members not exceeding 3 to be elected according to the bye-laws.

(8) One representative of D.C.C. (*Scouts*,) one representative of D.C.C. (*Guides*)—to be elected according to the bye-laws.

(9) One Scouter, one Guider and two subscribing members (one man and one woman) from amongst the representatives of the District and Local Associations on the State Council to be elected according to the bye-laws.

(10) Co-opted members, if desired, not exceeding two to be elected according to the bye-laws.

67. *Term of Office* :—The members of the State Executive Committee shall hold office for three years, or until their successors are elected or nominated, as the case may be.

68. *Functions*.—The functions of the State Executive Committee shall be (*i*) to carry out the functions of the State Council as in Rules 65 (*1 & 2*).

(*ii*) To deal with all matters pertaining to the working of the Association in the State, as given in A.P.R.O. and the bye-laws of the Association, and, in particular, with :—

(*a*) The Registration of District and Local Associations.

(*b*) The issue of warrants to Scouters and Guiders.

(*c*) The Registration of Groups, Lone Scouts and Guides, and Deep Sea and Air Scouts.

(*d*) The Membership of *Scouts* and *Guides*.

(*e*) Decorations, Awards etc.

(*iii*) To work in conjunetion with the S.C.C. in all matters concerning State finance. property and administration.

(*iv*) To supervise, direct and control the working and activities of the District and Local Associations, and to ensure the observance of the A.P.R.O.

(*v*) To appoint two sub committees, from amongst its members, one for *Scouts*, and one for *Guides*, to consider matters particularly referring to the two sections respectively, and make their recommendations to the State Executive Committee, and, where so provided for to deal with matters pertaining to their own sections as the case may be. The State Commissioners for Scouts and Guides shall act as chairmen of these respective sub-committees.

(*vi*) To appoint any other sub-committees as may be necessary for purpose pertaining to the progress and work of the Movement in the State. The membership of such sub-committees may not be restricted to the members of the State Executive Committee.

(*vii*) To delegate any of its functions to any of the office bearers of the Association, or any sub-committee, if the Executive Committee so desires, by a resolution stating exactly the functions, and the period for which they are so delegated, the period shall not exceed the period of the Executive Committee. The Executive Committee may, at any time, if they think it dcsirable, withdraw such delegation of functions by another resolution.

(*viii*) The Executive Committee may frame, amend alter or add bye-laws as are necessary for the proper working of the State Association, and submit them to the State Council for approval. All bye-laws after sanction of the State Council shall be submitted for approval to the N.H.Q.

(*ix*) To nominate representatives of the State Council on the National Council.

10. Generally, to do all such things as may be conducive to the attainment of the aims and objects of the Bharat Scouts and Guides in the State, not inconsistent with the A.P.R.O., and the bye-laws of the Association.

69. *Meeting etc*:—For the working of the meetings, conduct of business of the State Council, and State Executive Committee, bye-laws shall be prepared by the State Executive Committee, and approved by the State Council and the N. H. Q.

70. *Vacancies*:—Vacancies in the State Council and the State Executive Committee shall be filled by the respective bodies by nomination for the remaining period of the bodies, from amongst the groups concerned.

71. *Finance*:—(1) The Association is a public body and depends on public support for the expenses of the S. H. Q. and its staff, and of the General organisation work of the Association.

(2) The State finance shall be made up of public donations and subscriptions together with any grant that may be made by any public bodies or the State. A statement of income and expenditure, duly audited, shall be published with the annual report.

The State Association may charge an annual registration and other fees for each Group and District and Local Association, and groups registered with the Association as may be fixed by the State Executive Committee from time to time. The Association may accept and manage specific donations and trusts as are accepted by the State Executive Committee, for purposes of furthering the aims of the Association.

Properties and eastates of the Association shall be vested in three Trustees appointed by the State Council, according to the bye-laws of the State Association.

(3) The Districts and Local Associations in the districts as are registered with the Associations, shall similarly be dependent on support from the public or the State or any other Local bodies for expenses connected with Scout work.

State Chief Commissioner

72. The State Chief Commissioner shall be elected by the State Council and shall hold office for a period of three years or until the successor for the post is elected. The S. C. C. shall be the Chairman of the State Executive Committee. The S. C. C. shall be issued a warrant by the National Commissioner in accordance with Section IX. As S. C. C. and Chairman of the State Execuive Committee, the S. C. C. shall be the Chief Executive Head of the administration of the State Headquarters.

73. The functions of the S. C. C. in his State shall be as follows :—

To be generally responsible to the State Council and the National Commissioner for the welfare, progress, and training and for the maintenance of the Aims, Policy, Rules and Organisation of the Association, and in particular :—

(1) To promote the organisation and effective working of the Association in the State.

(2) To act, in conjuction with the State Executive Committee, in all matters connected with State finance and property.

(3) To secure services of persons suitable for appointment as Commissioners, and to deal with questions concerning their warrants as set out in Section IX.

(4) To sanction the registration and issue of charters to *Scout* and *Guide* Groups in accordance with Section VIII.

(5) To sanction the registration and issue of warrants to Scouters and Guiders in accordance with Section IX.

(6) To act, in conjuction with the State Execuiive Committee, in the appointment and removal of the S. H. Q. organising staff.

81. *Uniform and Badges*:—The S.C. for *Guides* wears uniform as in Sec. X, and badges as in Sec. XI.

82. *Vacancy* :—If any of the posts of S.C. (*Scouts*) or S.C. (*Guides*) falls vacant, due to any reason, the functions shall be performed by the S.C.C., or by some one deputed by the S.C.C. for the purpose, in consultation with the State Executive Committee, until the successor is elected, who shall work for the remaining unfinished period of the term of office.

Assistant State Commissioners

83. A.S.Cs. may be appointed, if desired, by the S.Cs. in consultation with the S.C. for *Scouts* for the Scout Section, and the S.C. for *Guides*, for the Guide Section with Warrants in accordance with Sec IX.

84. Such appointments are made to assist the S.C. for *Scouts* and S.C. for *Guides*, for general duties for any region or division of the State, as seems to be desirable to the S.C.C. in consultation with the S.Cs. It is generally desirable to divide the State into regions or divisions, according to any suitable plan, taking into consideration the educational regions or divisions, if any, of the State concerned. Separate appointments may be made for the Scout and the Guide Sections.

85. *Functions of the A.S.Cs.* :—Shall be to help the S.Cs., and to carry out their functions in the respective regions or divisions of the State for which the appointment is made. The A.S.Cs. shall be generally responsible to the S.Cs. for the welfare, progress and training and the maintenance of the A.P.R.O. in the region in his/her charge, and shall particularly deal with the progress and functioning of the D.As. and L.As. in the region, the appointment of D.Cs., Scouters and Guiders, and the progress, functioning and training of the Scouters, Guiders and Groups in the region. The A.S.Cs. if appointed for a region or division, shall be consulted by S.H.Q in the appointment of D.Cs. and training Scouters and Guiders, and in the matter of

registration of D.As. or L.As. and Groups in their respective regions or divisions.

86. *Uniform and Badges*:—A.S.Cs. shall wear uniform as given in Sec. X, and badges as in Sec. XI.

Headquarters Commissioners

87. Headquarters Commissioners are appointed, if such appointments are found useful, to take charge of the various departments or for special duties at S H.Q. *e.g.* Cubs, Scouts, Rovers, Bulbuls, Guides, Rangers, Sea Scouts, Air Scouts, Deep Sea Scouts Handicapped *Scouts* and *Guides*, Education, Kindred Societies, Publicity, Training, or any such department found useful by the S.C.C., in consultation with State Executive Committee. Headquarters Commissioners for Training shall however be appointed in every State—one for *Scouts* and one for *Guides*. (See also Rule 95) H.Q.Cs. are appointed by the S.C.C. in consultation with the S.C. for *Scouts* and the S.C. for *Guides*, as the case may be, and with a warrant in accordance with Sec. IX. The special nature of appointment shall be indicated in the warrant. H.Q.Cs. may be honorary or salaried persons. If a salaried appointment is made, it should be done in consultation with the State Executive Committee.

88. Functions of the H.Q.Cs. shall be to advise S.C.C. and S.Cs. for *Scouts* and *Guides* in matters pertaining to the special department or duty allotted to them, and to deal with such matters as are delegated to them. They shall work in consultation with S.Cs. (*S. & G.*), and in co-operation with the S.O.Cs., A.S.O.Cs A.S.Cs. and D.Cs., in the discharge of their functions in the State.

89. *Uniform and Badges*:—H.Q.Cs. wear uniform as given in Sec. X, and badges as given in Sec. XI.

Deputy Camp Chiefs.

90. Scouters and Guiders performing duties regarding training of Scouters and Guiders are known as D.C.Cs. and Assistant D.C.Cs.

(7) To be generally responsible for all relations with other State Associations and the N.H.Q., and other organisations in the State.

(8) To promote the organisation and effective working of the D.As. and L.As. and to deal with questions concerning their registration, in accordance with rules, and to receive from the D.As. or L.As. within four months of the end of the year, copies of their annual report and audited accounts with a schedule of their property and census.

(9) To confer, at discretion, until 31st March next the corresponding Honorary rank on a Commissioner giving up his warrant with power to renew it from year to year.

(10) To deal with questions regarding the awards under Sec. XII.

(11) To perform, or otherwise to arrange, in consultation with S.C. for Scouts/Guides as the case may be, in accordance with Rule 130, for the performance of the functions of the D.C. in any district during a vacancy in that office.

(12) To give decision, and where so provided, to report to the State Executive Committee and to the National Headquarters on all matters referred to him, as directed in the A.P.R.O., and, in particular, any case of disagreement between a D.C. and D.A. or L.A.

(13) To settle any dispute between members of the Movement, and, when necessary, to take action in accordance with the rules.

74. *Uniform and Badges* :—S.C.C. wears uniform as in Sec. X, and badges as in Sec. XI.

75. *Vacancy* :—If, due to any reasons, the post of the S.C.C. falls vacant, the functions shall be performed by the N.C., or by someone deputed by the N.C. for the purpose, in consultation with the S.Cs. for Scouts and Guides until the successor is elected, who shall be elected only for the remaining unfinished period of the term of office.

State Commissioner for Scouts

76. The S.C. for *Scouts* shall be elected by the State Council. He shall hold office for a period of 3 years or until his successor is elected. He shall be the Chairman of the Scout Sub-committee of the State Executive Committee. He shall be issued a warrant by the S.C.C. in accordance with Sec. IX.

77. The function of the S.C. for *Scouts* shall be:—

(1) To be generally responsible to the S.C.C. for the working and the training of the Scout Section of the Movement in the State.

(2) To recommend, to the S.C.C., persons suitable for appointment as A.S Cs. and D-Cs. for the Scout Section, in consultation with the A.S.C., if appointed for the area.

(3) To recommend to the S.C.C., the registration and issue of charters to Scout groups, in consultation with the D.C. and A.S.C., if appointed for the area concerned.

(4) To recommend to the S.C.C. the registration and issue of warrants to Scouters, in consultation with D.C. and A.S.C., if appointed for the area concerned.

(5) To deal with other matters concerning the Scout Section of the Movement, in consultation with the Scout Sub-committee of the State Executive Committee.

78 *Uniform and Badges*.—The S.C. for Scouts wears uniform as in Sec. X, nnd badges as in Sec. XI.

State Commissioner for Guides

79. The S.C. for *Guides* shall be elected by the State Council. She shall hold office for a period of 3 years, or until her successor is elected. She shall be the Chairman of the Guide Sub-committee of the State Executive Committee. She shall be issued a warrant by S.C.C. in accordance with Sec. IX.

80. The functions of the S.C. for *Guides* are the same as those of the S.C. for *Scouts*, in respect of the Guide Section of the Movement in the State.

100. The S.O.C. shall wear uniform as given in Section X and badges as given in Section XI.

Assistant State Organising Commissioner

101. *Appointment and Functions:*—A.O.Cs. may be appointed by S.C.C., in consultation with the State Executive Committee, to carry out such duties as are assigned to them by the S.C.C. in consultation with S.Cs. S.O.C. and the State Secretary. They may be honorary or salaried persons. They shall work under the direction and supervision of the S.O.C., and shall help the S.O.C., and the State Secretary, in the performance of their duties in the various regions of the State, for which they are appointed. They shall work in co-ordination with the A.S.Cs. and the D.Cs. in their regions, and shall help them in the performance of their duties. They shall be issued warrants as given in Section IX.

102. The A.O.Cs. shall wear uniform as given in Section X. and badges as given in Section XI.

State President and Vice-Presidents

103. The State Council shall elect a President, and if they choose, one or two Vice-Presidents, according to the bye laws to be framed by the State Executive Committee, as regards the method and the period of election.

104 *Functions:*—The President shall preside over the meetings of the State Council. In the absence of the President one of the Vice-Presidents shall act as the President. The President and Vice-Presidents shall generally help the S.H.Q and the State Chief Commissioner and State Commissioners in the encouragement of the welfare and progress of the movement in the State.

105. The State President and Vice-Presidents rank as Honorary Commissioners. No warrants or letters of appoiniment may be issued by the National Headquarters.

106. The State President and Vice-Presidents may, if they so desire, wear uniform as given in section X, and badges, as given in Section XI.

State Secretary

107. *Appointment*:—The State Council shall elect a State Secretary, if it is decided by the State Council to make an honorary appointment, according to the bye-laws, made in this behalf by the State Executive Committee as regards the method and period of election. If, however, it is decided by the State Council, on the recommendation of the State Executive Committee, to make a salaried appointment for this post, the appointment shall be made by the S.C.C. in cousultation with the State Executive Committee. If the State Executive Committee so decides the same person may hold both the appointments of S.O.C. and the State Secretary, irrespective of whether the person is salaried or honorary.

108. The rank is non-executive and no warrant is issued.

109. Functions:—Functions of the State Secretary shall be:—

(1) To act as the Secretary of the State Council and the State Executive Committee and other Committees appointed by them, except as otherwise stated at the time of the appaintment of the Commitees.

(2) To prepare the annual report of the working of the Association and the annual census and to help the State Treasurer to prepare the budget and financial statement.

(3) To give effect to the resolutions of the State Council and the State Executive Committee.

(4) To be responsible to the S.C.C. for the effective working of the S.H.Q. office.

(5) To be responsible for the maintenance of correspondence and office records.

91. *Appointment*:—D.C.Cs. and A.D.C.Cs., who must be specially qualified, are appointed by the N.C. on the recommendation of the N.C.C., and in consultation with the S.C.C., if for the State (See Rule *42* (*8*) *IV*. The S.C.C. shall consult S.Cs. for *Scouts* and *Guides* in making these recommendations.

92. D.C.Cs. and their assistants, on appointment, receive special type of Warants termed as Honorable charge, to which thc rules with reference to ordinary Commissioners' warrants, as set out in Section IX, shall equally apply.

93. *Functions*:—(*i*) The functions of D.C.C. under the leadership of the H.Q.C. for training, shall be to assist the S.O.Cs., A.S.Cs.and the D.Cs. in encouraging, and providing facilities for the training of Scouters/Guiders, and to organize the Himalaya Wood Badge training course in the State.

(2) Assistant D.C.Cs. shall perform such functions as may be directed by the H.Q.C. for training.

94. *Uniform and Badges*:—D.C.C. and Assistant D.C.Cs. wear uniform as given in Seetion X, and badges as given in Section XI.

95. *H.Q.C. for Training*:—Out of the D.C.Cs. in a State, a Scouter and a Guider shall be appointed by S.C.C. in consultation with S.Cs. for Scouts, and Guides, respectively, to act as H.Q.C. for training of Scouters and Guiders respectively. Warrants of appointments shall be issued to them as given in Section IX.

96. *Functions*:—H Q Cs. for training of Scouters and Guiders shall be in charge of training Scouters and Guiders respectively in the State, and shall perform their functions in co-operation with S.O.C., A.S-Cs. and D.Cs. They shall be leaders of their respective Teams of D.C.Cs. and A.D,C.Cs. in the State. The training of Scouters and Guiders shall be according to the policy laid down by the National Headquarters, and shall

be under the direction of the N.C.C. They shall be in charge of, and be responsible for, the programme of training of Scouters and Guiders in the State, under their respective S.Cs.

97. H.Q.Cs. for training shall wear uniform as given in Section X, and badges as given in Section XI.

The State Organising Commissioner

98. *Appointment*:—The S.O.C. shall be appointed by S.C.C. in consultation with State Executive Committee. S.O.C. may be an honorary or salaried person. The person shall be issued a warrant as given in section IX.

99. *Functions*:—The functions of the S O.C. shall be as follows:—

(1) To be responsible for preparing and carrying out programme of work and activities in connection with the development, organisation and supervision of the Movement in the State under the direction of S.Cs. concerned.

(2) Te plan, direct and supervise the work of the A.O.Cs. and such other organising staff as may be appointed in the State.

(3) To help and work in coordination with the H.Q Cs. appointed for various departments and duties. To help and work in coordination with the H.Q.Cs., for Training in the matter of training of Scouters and Guiders.

(4) To help and work in coordination with A.S.Cs. and D.Cs. in the performance of their functions in their regions as regards the development, organisation and supervision of the movement,

(5) To plan and organise state rallies, melas and functions and to plan and organise social services in the State on suitable occasions and at suitable places in consulation with the Commissioners concerned.

(6) To arrange for the publication of literature, pamphlets, books and publications useful for the development and organisation of the Movement and for training of *Scouts* and *Guides*, Scouters and Guiders in the languages of the State.

take the division of the Education Department into consideration, while forming suitable divisions for Scout purposes ; but it is open to form any divisions irrespective of what is obtained otherwise, if found convenient.

118. If such divisions are formed in a state, an A.S.C. is appointed to be in charge of each division. If S.C.C. and the S. Cs. for Scouts and Guides so decide, there may be separate A.S.Cs. for Scout and Guide Sections. The appointments, functions, etc., of the A.S.Cs. are given in Section IV.

119. A Divisional Council may, if desired, be appointed in each division and may consist of ;

(1) A.S.C. and other Commissioners in the Division.

(2) The Secretaries of the D.As. and L As. in the divisions with three other representatives (One Scouter, One Guider—both other than commissioners and a lay representative) nominated by each D.A. or L.A. in the Division. Any other suitable method of representation, however, may be provided in the bye laws of the State association.

(3) Other persons may be co-opted, if desired by the Council, including representatives of other bodies which it is desired to maintain cooperation, according to the bye-laws made in that behalf.

120. A Treasurer and a Secretary may be elected by the Divisional Council for the usual duties assigned to these offices. Their method of election, period, duties etc., may be as provided for in the bye-laws. The A.S.C. shall be the Chairman of the Divisional Counsil.

121. The functions of the Divisional Council may be—

(1) To promote the welfare of the Movement in the Divison and to arrange for the harmonious coorperation between D.As. and L.As. and with other organisations.

(2) To act, in conjunction with A. S. C. in all matter connected with finance and property of the divisional council, if any.

(3) To appoint a Divisional Executive Committee if so desired, and any other Sub-Committees as may be found desirable for special duties.

(4) To send to S. H. Q. each year a copy of the Annual report and audited accounts, with a Schedule of property, if any, and the census within four months of the end of the year i. e., 31st of March.

122. *Bye.laws* :—The State Executive Committee may make any bye-laws in connection with the Divisional organisation, not inconsistent with the A.P.R O., for the election, term of appointment, and duties etc., of the members and office bearers of the Divisional Council, and for the meeting and transaction of business of the Divisional Council. Such bye-laws shall be governed by Rule 116.

123. *Disagreement of A.S.C. and the Divisional Council* :—If the A.S.C. and the Divisional Council are unable to agree on any point the matter must be referred to the S.C.C. through the S.C. concerned, whose decision shall be final.

SECTION VI

District and Local Organisation

124. *General Scheme* :—The State is divided into Scout Districts each of which is in charge of a D.C. with one or more L. As. These Districts need not necessarily be co-terminus with the administrative Districts.

125. The extent and boundaries of such Districts are settled by S.C.C. and S.Cs. in consulation with the A.S.Cs. and D. Cs. Districts must be confined to such limits that the D.C. or one of the A.D.Cs. can have constant personal touch with all L.As., Groups Scouters and Guiders within it

(6) To issue, or arrange for the issue of, warrants, charters, awards, registration certificates etc. to Scouters, Guiders, Groups, D. As. and L. As. as provided in the A. P. R. O., and bye-laws of the Association.

(7) To stock, arrange for the issue, and sale of badges.

(8) To publish the State Scout and Guide Journal or Bulletin, if any.

(9) To register Lone Scouts, Lone Rovers, Lone Guides and Lone Rangers in accordance with the A. P. R. O.

110. The State Secretary may wear uniform as given in Section X, and badges as given in Section XI.

State Treasurer

111. *Appointment of* :—The State Council shall elect a State Treasurer, according to the bye-laws made in this behalf by the State Executive Committee as regards the method and period of election. The office shall not be combined with that of the State Secretary, or the S. O. C.

112. The rank is non-executive and no warrant is issued.

113. *Functions* :—The functions of the State Treasurer shall be :—

(1) To receive all moneys on behalf of the State Association. To be responsible to the State Executive Committee for the proper maintenance of accounts of the Association, and the desposit of all funds of the Association.

(2) To arrange for the preparation of annual statement of accounts and balance sheet of the Association, and the annual audit of accounts by the auditor appointed by the State Council.

(3) To prepare the annual budget.

(4) To pay out moneys as authorised by the State Executive Committee and S. C. C.

114. Thc State Treasurer may wear uniform as given in section X, and badges as given in Section XI.

Disagreement

115. If the S. C. C., S. Cs. Scouts and Guides and the State Council and State Executive Committee are unable to agree in any case. the matter shall be referred to the N. C. whose decision shall be final.

Bye-Laws

116. The State Executive Commmittee shall frame, amend, add or alter bye-laws, as may be necessary for the proper functioning of the State Association, the State Council and State Executive Committee and the Movement in general in the state. These bye laws shall not be inconsistent with the A.P.R.O. These bye-laws and any amendments, additions to, alteration etc. in, them shall, first be affirmed by the State Council, and then submitted for the approval of the N. H. Q. Methods of making amendments, additions, alterations, etc., in the bye laws may also be provided in the bye-laws. These bye-laws and any amendment, alteration, additions, etc., shall come into operation only after the approval of the N.H.Q. Till such bye-laws are prepared by the State Executive Committee, the model bye-laws of the Association given in the appendix shall hold good.

SECTION V

Divisional Organisation

Note :–Formation of Divisional Organisiation is Opitional.

117. If, on the recommendation of the State Executive Committee, the State Council so desires districts in the State may be grouped together in the convenient and suitable manner to form different divisions or regions of the state. The divisions may coincide with any other divisions in the state. It may, perhaps, be suitable to

involved, must be referred to the S.C.C. through the S.C. and the A.S.C., if any. The S.C.C., if unable to settle it himself, will at once (except in case of procedure under *Sec. IX*) appoint an independant arbitrator, whose decision must be accepted as final by all parties concerned.

(11) To co-operate and maintain good relations with other youth organisations in the district.

130. *Vacancy* :—Where the office of the D.C. is vacant, the S.C. will either ask the A.S.C. to take charge, or depute one of the A.D.Cs. or some other commissioner to act, or will himself perform the functions.

131. *Uniform and Badges* :—The D.Cs. wear uniform as given in Section X, and badges as given in Section XI.

ASST. DISTRICT COMMISSIONER

132. *Appointment*—A.D.Cs. are appointed with warrants, in accordance with *Section IX*, by the S.C.C. in consultation with S.Cs. for *Scouts* and *Guides*, and A.S.Cs. and D.Cs. concerned.

133. *Function* :—Such appointments are made for assistance of D.Cs. in the following ways :—

(1) For general duties for the whole District.

(2) For general duties, for a specified part of the District.

(3) For Special duties—*i.e.* Cubs, Scouts, Sea-Scouts Rovers, Deep Sea Scouts, Air Scouts, Handicapped Scouts, and Bulbuls, Rangers and Handicapped Guides, to be specified in the warrant.

(4) In cases under 2 and 3, the special nature of the appointment is indicated on the warrant.

134. *Uniform & Badges* :—A.D.Cs. wear uniform as in Section X, and badges as in Sec. XI.

District Association & Local Associations

135. The State Executive Committee shall decide the type of organisation in the Districts of the State.

There may be any of the following types of District organisations :—

(1) One District Association only through which all the *Scout & Guide* groups in the District are registered with the S.H.Q.

(2) A District Association and a number of Local Associations registered with it, through which *Scout* and *Guide* groups are registered with the S.H.Q. The District Association is, in this case, formed of representatives from various Local Associations in the District.

(3) Local Associations (without a District Association) directly registered with the S.H.Q.

Each one has its own advantages. It will depend on the local conditions in each State to adopt any type. The following rules shall apply to D.As. & L.As. alike of whatever type they may be, irrespective of whether the words LA., or D.A. appear in the rules.

136. *Association* :—The area to be administered by a D.A. & L.A. is settled by the S.C.C. in consultation with S.sC., A.S.Cs. and the D.Cs. concerned.

137. *Registration* :—(1) D.As. & L.As. are registered and their charters issued by S-H Q. at its discretion, on the recommendation of the A.S.C., in consultation with D.Cs. concerned, and duly approved by S.Cs.

(2) Three copies of *Form* "A" completed and signed by the prospective D.A./L.A. Secretary, and by the D.C., are forwarded to S.H.Q., through the A.S.C.

(3) After approval a charter for the D.A./L.A. is issued by S.H.Q. and sent to the D.A./L.A. Secretary through the A.S.C., S.H.Q. retains *Form* "A" for state record, and the other copies are transmitted to the A.S.C. One copy is kept by him and the other one sent to D.A./L.A. Secretary along with the charter.

138. *Cancellation* :—D.A./L.A. registrations are concelled, and their charters withdrawn by the State Chief Commissioner in consultation with S. Cs. on the recommendation of the A·S.C , in consultation with the D. C.

126. There shall be separate D.Cs.—a Scouter in charge of *Scouts* and a Guider in charge of *Guides* in each district. They shall work in co-operation with each other in performing their duties as regards direction, supervision etc., of the D.A. and L.As. in the District which, however shall not be separate for the two Sections.

DISTRICT COMMISSIONER

127. *Appointment* :—The D.C. shall be appointed by the S.C.C. in consulation with S.Cs. for Scouts and Guides, and the A.S.Cs. of the division, with warrants in accordance with Section IX.

128. Qualifications :—In addition to the general qualification mentioned for Scouters and Guiders in Section *VII*. the following special qualifications are necessary.

(1) Knowledge about methods of working with children in general, and a general study of the books mentioned in *Appendix A*.

(2) Training in the methods of the Scout/Guide movement either before or soon after appointment.

(3) Ability and qualities of leading the younger generation.

129. *Functions* :—D.Cs. for the two Sections, of *Scouts* and *Guides* shall perform their functions for their own sections only, unless otherwise directed by the S.C.C., in consultation with S.Cs. for Scouts and Guides.

The functions of the D.Cs. in their District are generally to be responsible, through S.Cs., to the S.C.C. and the S.H.Q. for the welfare and progress of the Movement, and for the maintenance of the Aims, Policy, Rules and Organisation of the Association in the District, and in particular :

(1) To encourage the formation of L.As., and Groups, and secure their effective working.

(2) The secure the harmonious co-operation of the D.A. and all L.As., and Scouters, Guiders in the District.

(3) With the co-operation, as far as possible of D.A. and L.As., to arrange for the training of Scouters. Guiders, and to supervise the training of all *Scouts* and *Guides*.

(4) To visit Groups and advise how to conduct them on the lines laid down as principles of the Movement, and the A.P.R.O.

(5) To test the wearer of any proficiency badge in his/her knowledge of the subjects, with power to withdraw the badge, if the knowledge is insufficient.

(6) To deal, as laid down with all matters allotted to him/her under A,P.R.O., and in particular, with :—

Warrants under Section IX.

Non-Executive and Honorary ranks under Section VII.

Group registrations under Section VIII.

Membership of *Scouts/Guides* under Section VIII.

Decorations and Awards under Section XII.

(7) To grant at his/her discretion camping permits to *Scouts/Guides* and Scouters/Guiders of his/her District, and to supervise all camps held in the District, whether by his/her own or by visiting *Scouts/Guides*, or Scouters/Guiders.

(8) To exercise control over all visiting *Scouts/Guides*, whether camping or not, and, if necessary, to report the circumstances to the A.S.Cs. who will then inform the D.Cs. of the District from which the *Scout/Guides*, has come if in the same state, and S.H.Q., if from another State.

(9) To combine with his/her own functions those of the L.A. in any part of his/her District in which there is no such body.

(10) To settle any dispute between members of the Movement. Any dispute which the D.C. is unable to settle at any early stage, or which he/she is personally

139. *Suspension*:—The S. C. C., in consultation with S. Cs., has power to suspend any D. A./L. A. pending consideration by the State Executive Committee of his recommendation for the cancellation of its registration.

During suspension all functions of the D A./L. A. eease, and except in so far as S. H. Q. may direct to the contrary, all Scouters and Guiders and persons holding Non-Executive or Honorary ranks under the D. A./L. A., are automatically suspended with effect, as under Rule 262 and similarly all Groups as under Rule 214.

140. *Membership*:—The following are members of the D. A./L. A.

(1) *Ex-Officio*:—The President and Vice-Presidents, the A. S. Cs. performing duties within the area; Divisional Secretary, if any, residing in the area. The D. Cs. and A. D. Cs., District Scouters and Guiders and Group Leaders and Scoutmasters and Guide Captains holding warrants in the area.

Assistant Scoutmasters and Asst. Guide Captains are not ex-officio members of the D. A./L. A., but are entitled to attend its meetings and to speak. Unless members under Rule 140 (2) they may not vote except in the absence of the Scoutmaster and Guide Captain, in which case, each Assistant may vote in respect of the Section concerned.

(2) *Elected.* Any person including Scouters and Guiders not specified in (8) elected by the Executive Committee of the D. A./L. A. Such members may be required to pay an annual subscription, but do not require annual re-election.

(3) *Associate.* Associates elected by the Executive Committee of the D. A./L. A., with full rights of membership, until the next annual meeting, on payment of an annual subscription to be fixed by the Local Association. This may vary for parents or guardians of *Scouts* and *Guides*, Old Scouts, Old Guides and other persons.

The D. A./L. A. has, however, the right to refuse membership to any person applying under this clause

without being under any obligation to state rhe reasons for such action.

(4) *The representatives of local Associations:*—If the organisation is such that Local Associations are registered with the D. A., according to the Bye-laws to be framed by the Executive Committee of the D. A. for the purpose.

(5) *Co-opted.* Representatives of bodies with which it is desired to maintain co-operation, *e. g.*, local education authorities, representatives of local boys and girls bodies or other organisations, co-opted, by the Executive Committee of the D. A./L. A., until the next annual meeting.

141. *Functions:*—The functions of the D. A./L. A. are as follows :—

(1) To safeguard and encourage the Movement within its area with the least possible interference with the independence and initiative of the Groups.

(2) To deal, as laid down, with all matters allotted to it under the A. P. R. O. and in particular with:—

Warrants under Section IX.
Non-executive and honorary ranks under Section VII.
Group registrations under Section VIII.
Membership of *Scouts* and *Guides* under Section VIII.
Decorations and Awards under Section XII.

(3) To supervise Group finance, the appointment of Group Committees in accordance with Rules 227 and 228.

(4) To be responsible for the grant of all badges, and to arrange for examiners for Proficiency Badges.

(5) To register, if the D. A./L. A. so desires, each individual *Scout and Guide* in its area.

142. *Annual Meeting:*—The D. A./L. A. shall hold an annual meeting in April, or as soon as possible thereafter, when the following business shall be transacted.

(1) Adoption of the annual report and audited statement of accounts, copies of which. together with a schedule of D. A./L. A. property, and census must be sent through the D. C. and A. S C. to the S. H. Q. within four months of the end of year, *i. e.*, 31st Mareh.

(2) Election, for the ensuing year, of the President and Vice-Preeidents, members of the Executive Committee, and any other office-bearers, according to the Bye-laws prepared by the Executive Committee and sanctioned by D. A./L. A.

(3) Any other matter placed before the meeting by the Executive Committee of D. A./L. A.

143. (1) An Executive Committee shall be elected at the Annual Meeting af the D. A./L. A. eaeh year.

(2) The Executive Committee shall consist of

(*a*) Ex-Officio members of the D. A./L. A. as given in Rule 140 (1) with the exception of the President, and Vice-Presidents. Group Scouters and Guiders shall be ex-officio members of the Executive Committee.

(*b*) Elected members—The number of the elected members shall be specified in the Bye-laws of the D. A./L. A., either by, a definite number, or by a maximum and minimum. The committee shall contain a number of women members proportionate to the number of the women members of the D. A./L. A. At least one half of the elected members of the Executive Committee shall be non-scouters and non.guiders. In the representation to be given to warranted Scouters and Guiders of the D. A./L. A. under the Bye-Laws the number of Scouters and Guiders shall be proportionate to their strength in the D. A./L. A. The method of election shall be provided for, in the Bye-laws.

(*c*) Co-opted members. The Executive Committee may co-opt members, as provided in the Bye-laws of the D. A./L. A., any persons who are members of the D. A./L. A., but the total number of persons so co-opted to the Executive Committee shall not at any time exceed one-fourth of the total number of elected members.

(3) The Executive Committee, at its first meeting after the elections, shall elect its Chairman, Vice Chairman, Treasurer, Secretary and one or more Joint or Assistant Secretaries, as desired, and any other office-bearers at its discretion, or as provided for in the Bye-laws of the D. A./L. A. One of the posts of the Chairman or Vice-Chairman shall be held by a woman member, and one of the Secretaries shall be a woman who shall mainly look after the Guide section in the D. A./L. A.

(4) Bye-laws shall be made by the Executive Committee for the method of election of the Office bearers mentioned in Rule 142 (2) and (3) above, and also for the procedure of the meetings and transaction of business at the meetings of the D. A./L. A., Executive Committee and any other sub-committee in the D. A./L. A. Bye-laws shall also be made for the functions of the Offic-bearers not provided for in the A. P. R. O.

144. *Chairman and Vice-Chairman:*—(1) The Executive Committee of D. A./L. A. shall elect a Chairman and Vice-Chairman each year, at the first meeting of the Excutive Committee held after the Annual Meeting of the D. A./L. A., or otherwise as provided in the Bye-laws.

(2) The Chairman and Vice-Chairman may be Commissioners, but not Scouters or Guiders of any other ranks, unless with the special sanction of S.H.Q.

(3) If desired, during the the period of office, the Chairman and Vice-Chairman may be granted non-executive rank by the D. A./L. A. and the D. C, in accordance with Section VII and, in addition, with the approval of the S. C. C., they may rank as Honorary Commissioners for a specific period.

(4) If granted ranks under (3), they may wear uniforms as in Section X, and badges as in Section XI.

145. *Treasurer:*—(1) The D. A./L. A. or the Executive Committee of D. A./L. A. shall elect a Treasurer, other than the Secretary, at the annual meeting each year, according to the Bye. laws.

(2) If desired, during his period of office, the Treasurer may be granted non-executive rank by the D.A./L.A. and D.C., in accordance with Section *VII*.

(3) If granted rank under (2), he may wear uniform as in Section *X*, and badges as in Section *XI*.

146. *Secretary* :—(1) The Executive Committee of a D.A./L.A. shall elect a Secretary who should preferably be a Non-Scouter/Non-Guider, and one or more Joint or Assitant Secretaries each year. (2) The State Secretary must be kept informed, at all times of the name and address of the D.A./L.A. Secretaries. (3) If desired, during the period of office, the Secretaries may be granted Non-Executive rank by the D.A./L.A. and D.C., in accordance with Section *VII*, and in that case, may wear uniform as in Section *X*, and badges as in Section *XI*.

147. The Executive Committee shall perform all the functions of the D.A./L.A. with the exception of those reserved by Rule 142 and the adoption and variations of Bye-laws of the D.A./L.A.

148. The Executive Committee shall appoint two sub-committees one for the *Scout* Section, and one for the *Guide* Section, from amongst its own members to look after and deal with special points regarding the two Sections, and make their recommendations to the Executive Committees.

149. *Sub-Committees* :—(1) The D.A./L.A. may appoint any other committees, and secretaries for such committees, to deal with finance, other questions connected with the movement, badges and other matters.

(2) Such committees are to be regarded as sub-committees of the Executive Committee.

(3) Persons may be elected members of such committees, although not members of the Executive Committee.

150. *Sea Scout and Air Scout Committees* :—(1) Where there are Sea Scouts or Sea Rovers, or where boating is part of the training of Scouts or Rovers, a special committee, which is subject to Rule 149 (2), must be formed to provide for the issue and observance of necessary local rules for the use, condition and equipment of all vessels, and for the safety of those using them.

(2) Subject to the approval of any S.C.Cs. concerned, a joint committee of this nature may be formed where two or more D.A.s. or L.A.s. exist, even if in different States, but on the same piece of water ; such joint Committee will also co-ordinate and advise upon all Sea Scout work in its waters.

(3) *Local Sea Scout Rules.*—Sea Scout Committees (1) and (2) must, in particular ; provide and submit to S.H.Q., through the D.A./L.A. and A.S.C. for approval, local rules for :—

(*a*) The inspection of the boats used by Sea Scouts and Sea Rovers in their area, and for approving or disapproving their use with or without condition.

(*b*) Restricting the sail area, and the number of persons such boats may carry.

(*c*) The provision of air tanks, life belts or other safety devices.

(*d*) Ensuring that such vessels or boats, when in use, shall be properly manned and in charge of a competent person.

(*e*) The proper care and maintenance of any vessels or boats allotted to them by S.H.Q., and for observing the condition attached to such allotment..

(4) Where there are Air Scouts or Air Rovers, a special committee, which is subject to Rule 149 (2), must be formed to provide for the organisation and training of Air Scout Patrols, Air Scout Troops and Air Rover Crews, in accordance with the special regulations issued by N. H.Q. for Air Scouting.

151. *Bye-laws* :—(1) The Executive Committee of the D.A./L.A. shall prepare, alter, amend Bye-laws, not inconsistent with the A.P.R.O. and the model Bye-Laws, and shall recommend them for adoption by the D.A./L.A.

(2) The D.A./L.A. must, on registration, adopt Bye-laws in accordance with the model Bye-laws printed as appendix to the A.P.R.O. Three copies of the Bye-laws must be submitted after approval by the D.C. to S.H.Q. through the A.S.C. Any additions or alterations to the Bye-laws must similarly be submitted.

(3) Local variations of Bye-laws shall be sanctioned by S.H.Q. if considered necessary.

152. *Finance*—(1) D.A./L.A. will raise locally the amount required for working expenses, or for helping the Groups within the area. Subscription and donations for this purpose are to be received by the Treasurer of the D.A./L.A., and not by any individual Scouter or Guider.

(2) Every D.A./L.A. must open a Savings Bank or Current Account with a Scheduled Bank in the name of the Association in which they must deposit all receipts. The account shall be operated upon by at least two members of the Executive Committee. Securities must also be deposited with a Scheduled Bank for safe custody, and shall be negotiable by at least two members of the Executive Committee.

(3) The D.A./L.A may require subscription, from the members, and from Groups, as provided for in the Bye-laws of the D.A./L.A.

(4) A copy of the audited statement of accounts, with a Schedule of property of the D.A./L.A. and the census must be sent to the S.H.Q through the D.C. and the A.S.C. within four months of the end of each year *i.e.* 31st March.

153. *Property*—It is important that D.A./L.A. property should be vested in three trustees appointed by the D.A./L.A.

154. *Vacancy*—Where there is no D.A./L.A., the D.C. appointed by the S.C.C. shall combine its functions with his/her own.

155. *Disagreement*—If the D.A./L.A. and D.Cs. are unable to agree on any point, the matter must be referred to the S.C.C. through S.C.s and A.S.C. The S.C.C. will decide it, and report the decision to the State Executive Committee.

156. *District Association and Local Association*—

If in a district there is a D.A. and there are L.As. registered with the D.A. according to the Bye-laws adopted by the State Association, all the above rules shall be applicable to the D.A. as well as to all the L.As. with the following modifications in the case of L.As.

(1) While settling the area of the L.A. the Executive Committee of the D.A. shall be consulted.

(2) Applications for registration of the L.As. shall be forwarded through the D.A. and the D.C.

(3) Rule 140 (4) is not applicable to L.As.

(4) Bye-laws of the L.A. shall be submitted through the D.A.

(5) Rule 154 shall not be applicable as far as L.As. are concerned.

(6) In the case of disagreement between the D.A. and L.As. registered with the D.A., the matter shall be referred to the S.C.C. through the D.C. and A.S.C. The S.C.C. shall decide it, and report the decision to the State Executive Committee.

157. *Local Associations*—In a District where there is no District Association, all the rules pertaining to the D.A. as given in the A.P.R.O. shall be applicable to the L.A., as if it was a D.A.

158. *District Scouters and Guiders—i.e.* D.C.M., D.S.M. and D.R.S.L., D.F.L., D.G.C. and D.R.L. may be appointed by the D.C. concerned, in consultation with the Executive Committee of the D.A./L.A. as the case may be, with annual warrants, in accordance with Section IX, provided they satisfy the condition given in Section VII of the A.P.R.O.

159. *Functions* :—The functions of District Scouters and Guiders are to perform any duties compatible with A.P.R.O , with which the D. Cs. concerned may invest the appointment,

160. *Uniform and Badges* :—District Scouters and Guiders wear uniform as in Section X, and badges as in Section IX.

Non-Executive Ranks

161. The following appointments may be made by the D.C., in consultation with D.A./LA., and are known as Non-executive ranks :—Instructor; Examiner.

In addition, Non-executive ranks may be conferred by the D.C. in consultation with D.A./L.A. on :

D.A./L. A. Chairman and Vice- Chairman under Rule 144 (3).

D-A./L.A. Treasurer, under Rule 145 (2)

D.A./L.A. Secretaries under Rule 146 (3)

162. *Appointments* :—These ranks do not carry warrants, but the procedure to be observed and the precautions to be adopted by the D.A./L.A. and D.C., and where occasion arises, by the S. C. C. in consultation with S.Cs. in all matters connected therewith, and in particular, in regard to general qualifications, appointment, suspension and retirement, are the same in every respect as in the case of District or Group Scouters and Guiders under Section IX except that

(1) The appointment is concluded locally.

(2) Notification of appointment or retirement, other than those of Secretaries, will not be sent to S.H.Q., unless under circumstances adversely affecting the character and efficiency of the persons.

163. In addition to general qualifications as above, and special qualifications laid down for each rank, a person, to receive Non-executive rank, must be at least 18 years of age.

164. *Instructor* :—The rank of Instructor may be conferred as above, upon a person who has expert knowledge of some subject suitable for *Scouts or Guides*, and who has successfully instructed *Scouts or Guides* in the area for at least three months.

165. *Examiner* :—(1) The rank of Examiner may be conferred as above upon a person having expert knowledge of any subject necessary for *Scouts or Guide* badge.

(2) An Instructor or Group Scouter or Guider may be appointed an examiner, but may not examine any *Scout* or *Guide* he/she has instructed, except with the special sanction of the D.C. concerned in each case, and in accordance with such conditions as he/she may lay down.

166. *D.A./L.A. Chairman, Treasurer and Secretary* : The appointment of the D.A./L.A. Chairman, Vice-Chairman, Treasurer and Secretary lies with D.A./L.A. only. But, if the holder of such an office is to hold Non-executive rank, the concurrence of the D.C. if necessary, and in cases of Chairman and Vice-Chairman under Rule 144 (3), of the S.C.C. and the S.Cs.

167. *Uniform and Badges* :—Persons holding Non-executive rank may wear uniform as in Section X, and badges as in Section XI.

Honorary Ranks

168. *Appointment* :—(1) The D.C., in consultation with the D,A./L.A., may confer the corresponding Honorary Rank on a person ceasing to hold Warrant as Group Scouter or Group Guider, and not having any other rank as a Scouter or Guider in the Movement. Such rank is open to revision each year by the D.C., in consultation with Executive Committee, after the Annual Meeting of the D.A./L A., and the provisions of Rule 162 apply.

(2) The rank of Honorary Commissioner may be conferred by the D.C. on the D.A./L.A. President and Vice-Presidents, in consultation with the S.C.C. Rule 162 applies to these appointments.

169. *Uniform and Badges* :—Persons holding Honorary rank may wear uniform as in Section X, and badges as in Section XI.

The Old Scout and the Old Guide Branch D.A./L.A.

170. The Executive Committee of the D.A./L.A. and the D.C. concerned may, at their discretion, form the old Scout and the old Guide Branches of the D.A./L.A., and similarly may disband such branches, if not found useful. Bye-laws consistent with these rules may be provided for by the Executive Committee of the D.A./L.A. for the proper functioning of the branches. The Old Scout/Guide Branch of D.A./L.A. shall be treated as a separate unit for the purpose of administration, property and finance.

171. The following persons are Fx-Officio members of the Old Scout Branch of the D.A./L.A.

(1) Old Scouts aged 18 and above, registered under the rules, by the old Scout Braneh of any Group in the D.A./L.A.

(2) Scouters holding warrants in the D.A./L.A., if desired by the D.A./L.A. and the D.C.

(3) If the D.A./L.A and the D.C. so desire, persons holding Non-executive or Honorary ranks in the Scout Section of the D.A./L.A.

172. The following persons are Ex-Officio members of the Old Guide Branch of the D.A./L.A.

(1) Old Guides aged 18 and above registered under the rules by the Old Guide Branch of any Group in the D.A./L.A.

(2) Guiders holding warrants in the D.A./L.A., if desired by the D.A./L.A. and the D.C.

(3) If the D.A/L.A. and the D.C. so desire, persons holding Non-executive and Honorary ranks in the Guide section of the D-A./L.A.

173. The respective D.A./L.A. Branch may, at its discretion, but subject to the approval of the D-C. concerned, admit to membership of the Branch any Old Scout or Guide respectively registered by a similar branch of another D.A./L.A., or a Group, in another D.A./L.A, and similarly, at any time, determine the membership of any person so admitted.

174. The respective D.A./L.A. Branch may at its discretion, but subject to the approval of the D. C concerned, register annually as an Old Scout or an Old Guide, any person qualified in accordance with Rules 508, 509, 607 and 608, who is not already registered by any other Branch, whether of a D.A./L.A. or a Group, and similarly may, at any time, remove the name of any person so registered from its register.

175. The Old Scout and Guide branches and the D.C. concerned, in taking any decisions under Rules 173 and 174, must adopt the precautions required by Rules 255 and 256, and must report to the S.H.Q. through the A.S.C. any case in which it appears that it is not desirable that any person should become or remain a member of the Movement.

Lone Scouts and Lone Guides

176. When, on account of special circumstances, a boy or a girl is unable to be a member of a group, the D.C. concerned, if he/she thinks desirable and can arrange for his/her subsequent supervision, may request the D.A./L.A. Secretary to register him/her as a Lone Scout/Guide. The D.A./L.A. Secretary shall keep proper separate registers for such Lone Scouts aud Guides registered with the D.A./L.A., with all the information of the Scouts and Guides, as will be useful and necessary for their proper training and supervision.

SECTION VII

Scouters and guiders

177. The use of titles and terms denoting Naval or Military ranks is not allowed, except those, given in the A.P.R.O. There are three executive ranks of the Scouters and Guiders who are issued warrants under Sec. IX.

(1) Commissioners and Asstt. Commissioners of all grades.

(2) District Scouters and Guiders as follows:—
D.C.M., D.S.M., D.R.S.L., D.F.L., D.G.C., D.R.L.

(3) Group Scouters and Guiders as follows:—
Scout group:—G.L.S., C.M., A.C.M., S.M., A.S.M., R.S.L., A.R.S.L.
Guide Group :—G.L.G., F.L., A.F.L., G.C., A.G.C., R.L., A.R.L.

178. The methods of appointment, qualifications, functions, warrants, uniform and badges of various ranks and grades are given in appropriate Sections and Rules dealing with them. It is expected that all the proper procedure, proper adherence to rules as laid down in the A. P. R. O. shall be followed in every respect by all those concerned at different stages in the movement.

179. Non-Executive Ranks. There are various non-executive ranks as mentioned in Sec. VI concerned with their working of the D.A. and L.A. Rules governing them are given in Section VI.

180. *Honorary Ranks.*—Honorary Ranks may be conferred by National Commissioner and the National Executive Committee, S.C.C. and the State Executive Committee respectively, on persons who have worked as National Commissioner, Chief Commissioner for Scouts and Guides, and the S.C.C., the State Commissioners for Scouts and Guides, on their ceasing to hold the posts. Honorary ranks may be conferred by the S.C.C., in consultation with the State Executive Com-

mittee, on any persons who have worked as Commissioners or Asstt. Commissioners of any grade in the State. As regards Honorary ranks in the D.A. or L.A. see Section VI.

181. No warrant is issued for any Honorary Rank. Letters of appointment may be sent by the persons making the appointments. Certificates or letters of appointment may be obtained, if desired, from N.H.Q. on payment. Similar Honorary Ranks only are conferred to similar Executive Ranks. No Honorary Ranks can be conferred, unless an appointment with a warrant is held for at least three years. The period for which an Honorary rank is conferred is only one year, and the appointment must be renewed from year to year, by a resolution of the National or State Executive Committee as the case may be.

182. Uniform and badges of ranks held shall be worn by the persons holding the Honorary ranks as given in Sections X and XI.

183. Scouters and Guiders doing the work of organisation may be appointed if desired as follows:—

(1) National Organising Commissioner (2) Deputy National Organising Commissioner (3) Joint National Organising Commissioner (4) Asstt. National Organising Commissioner (5) State Organising Commissioner (6) Asstt. State Organising Commissioner (7) Any other Organising Scouter or Guider so appointed by the N.H.Q., State H.Q. or D.A./L.A.

These Scouters or Guiders may be honorary, or full-time salaried officers. In the former case, the appointment shall be made as provided for Commissioners. In the latter case, the method of appointment shall be decided upon by the N.H.Q., S.H.Q., D.A./L.A. as the case may be. Warrants are issued only to the persons who are appointed as Commissioners according to Section IX.

184. *Uniform and Badges* :—Organising Scouters/Guiders shall wear uniform and badges according to their ranks as given in Section X and Section XI.

185. Scouters and Guiders doing the work of training are as follows :—

N C.C , D.C.Cs., Asstt. D-C.Cs. and H.Q.Cs. for Training. As regards their qualifications, appointments, functions, warrants etc., see rules under Section III and IV. They wear uniform as given in Section X, and badges as in Section. XI.

Note :—The status of Scouters/Guiders serving the Association, either in an honorary or salaried capacity, holding similar ranks will be the same.

SECTION VIII

GROUP ORGANISATION

General Scheme

186. (1) The unit in the Scout/Guide Movement is the Group. The General scheme of organisation of the Group is included in the chart in Section III.

(2) A complete Croup of Scouts consists of three sub-units—a Club Pack, a Scout Troop and a Rover crew. A complete Group of Guides consists of three sub-units—Bulbul Flock; a Guide Company and a Ranger Team. **A** Group may at any time consists of one or two sub-units only. Boys are not allowed, under any circumstances to be members of a Guide Group or any of its sub-units, nor are girls allowed to be members of a Scout Group, or any of its sub.units.

(3) **The Bharat Scouts and Guides recognises that the problem of the training of the boy and girl is distinctly different, and therefore the policy is to maintain completely separate Groups of boys and girls under their respective Scouters and Guiders. At rallies and other gatherings on special occasions these units may be brought together with the special permission of the respective District Commissioners (see Rule 18 also)**

187. *Group Leader Scouts*—(1) Where a Group consists of more than one sub-unit, it is desirable that a

person, not in charge of one of the sub-units, should be appointed as G. L. S. In such a case, a warrant as G.L.S. in accordance with Section IX, must be applied for, and will be granted on the recommendation of the L. A. and D. C.

(2) In the absence of such a person, the Scouter in charge of one of the sub-units of the Group who is best qualified by character, age, and experience may be selected, but a separate warrant as G.L.S. need not be applied for.

(3) In selecting a person under (1) or (2) the L.A. and D.C. will have regard to the wishes of the Sponsoring Authority as in Rule 249, and will also consult the Group Council.

(4) No warrant as G.L.S. will be issued in the case of Groups consisting of one sub-unit only, in which case the Scouter in charge of that sub.unit shall be regarded as acting in the capacity of G.L.S. for all purposes.

188. *Qualifications* :— The special qualifications for a Warrant as G.L.S. in addition to the general qualifications set out in Rule 252, are as follows :—

(1) A general knowledge about working with boys, and a general study of books given in *Appendix A* and the A.P.R.O.

(2) Ability to obtain the use of suitable accommodation for *Scout* meetings.

(3) Age sufficient to enable him to carry out the work satisfactorily. D.Cs. and L.As., are expected to consider carefully the suitability of the applicant in this respect, and particularly, in relation to the age of the other Scouters of the Group. In normal circumstances, an application for a warrant of this rank should not be submitted for a person under the age of 25, and in no circumstances will a warrant be issued for a person under the age of 21.

(4) It it necessary for the person to undergo training, either before or as soon as possible after the issue of the Warrant, so as to enable him to carry out efficiently the duties undertaken by him.

189. The functions of the G.L.S. are as follows :

(1) To exercise general supervision over all sub-units of the Group, and to co-ordinate their activities whilst delegating the fullest amount of responsibility in their actual management to the Scouters in charge of them.

(2) To act as Chairman of the Group Council under Rule 223, and encourage co-operation between the Scouters of the Group.

(3) To secure the formation of a Group Committee under Rule 224, and to serve on it himself.

(4) To deal with matters relating to the membership of Scouts in accordance with Rules 219 to 221.

190. (1) A person to whom a warrant as G.L S. has been issued, may, if the L.A. and D.C. approve, take charge of any one sub-unit of the Group, also, but an additional warrant for the rank concerned need not be applied for.

(2) The G L.S. may not personally take charge of the Rover Crew, unless he is fully qualified under Rule 479 and 480, or another person to take the warrant as R S.L. cannot be found.

191. *Uniform and Budges* :—G.L.S. wears uniform as in Section X, and badges as in Section XI.

192. *Group Leader-Guides*:—Appointment—Rule 187 shall be applicable to a Guide Group and the appointment of the G.L.G.

193. *Qualifications* :—Rule 188 shall be applicable with the following modifications.

(1) Instead of boys read "girls" in (1).

(2) Instead of the age of 25 & 21 in (3) read 23 and 20 respectively.

194. *Functions*—Rule 189 shall be applicable,

195. Rule 190 shall be applicable to the G.L.G.

196. *Uniform and Badges*—The G.L.G. wears uniform as given in Section X, and badges as in Section XI.

Appointments of Scouters and Guiders in Scout and Guide Groups

197. In Scout Groups, except in the case of a Cub Pack, men only shall be eligible for appointment as Group Scouters.

198. In Guide Groups women only shall be eligible for all appointments as Group Guiders.

The Scout and Guide Groups

199. *Composition*—(1) The complete Scout Group consists of the three sub-units :—Cub Pack, Scout Troop and Rover Scout Crew ; but may at any time consist of one or two sub-units only.

(2) The complete Guide Group consists of three sub-units :—Bulbul Flock, Guide Company and Ranger Team ; but may at any time consist of one or two sub-units only.

(3) Except where the context requires otherwise the word "Troop" includes a Sea Scout Troop and Air Scout Troop and word "Crew" includes a Sea Rover Scout Crew and an Air Rover Scout Crew.

200. *Senior Scouts/Guides* :—Separate Senior Scout/Senior Guide sub-units may be started in a Scout Group/Guide Group for Scouts/Guides above the ages of 15 and 14 respectively with the special permission of the L.A. and D.C. concerned, provided there is some suitable person to look after them, No special rules are made for such sub-units. The Scouters/Guiders in charge of such sub.units shall be treated like those in charge of Scout/Guide sub-units and all such rules will be applicable to them. No separate tests or badges are provided for, for such Senior Scouts/Guides except those mentioned under Section XVI and Section XX which are recommendatory and may be used, if desired, by the Group Council. It is expected that

better standard and more knowledge about the tests and badges will be expected from such Senior Scouts/Guides. It may however be desirable in all troops and companies to have a special Senior Patrol for purposes of training specially looked after personally by the Soutmaster or Guide Captain. Patrols of Senior Scouts can work in a Group on Sea Scout or Air Scout activities provided an Instructor specially qualified for the conduct of these activities is available.

201. *Formation*:—When a new group is formed, steps should be taken to make contact with the D. C, and L. A. as soon as possible with a view to registration.

202. All Groups must be registered at the S. H. Q. and are recognised as units of the Bharat Scouts and Guides only if so registered. Members of unregistered Groups are not entitled to wear badges or in any way to represent themselves as members of the Bharat Scouts and Guides.

203. (1) The following bodies together with any others which may from time to time be approved for the purpose by N, H. Q. or S. H, Q. are entitled to apply for special registration of Groups which they raise:—

Universities, Colleges, Schools (See Rule 234) Labour Welfare Centres, Y. M. C. A., Y. W. C. A., Salvation Army, Indian Red Cross Society, Gymnasia and other Educational Institutions recognised by the Government of the state, Toc H. Aftercare Associations, Hospitals, other Organisations and Societies interested in Educational and Social Service having no political bias approved by the N. H. Q. or S. H. Q.

(2) *Sponsoring Authority*:—Groups so registered are known as Sponsored Groups as distinct from "Open" Groups and the person or committee appointed by the body or organisation concerned to exercise its functions with respect to such a Group is known as the Sponsoring Authority.

204. On application for the registration of a Sponsored Group the Sponsoring Authority must (1) accept the aims, methods and policy of the Association as set out in the A. P. R. O., and the duty of endeavouring to ensure the continuity of the group.

(2) Agree to observe, in particular, the conditions of Rule 205.

(3) Record with L. A. a letter as regards property, in accordance with Rule 227.

(4) Undertake to give G. L. S./G. L. G. the fullest possible assistance in carrying out the duties imposed on him/her by Rule 207.

205. *Registration:*—The effect of registration as Sponsored Group is as follows:—

(1) The Sponsoring Authority shall not admit into its groups boys/girls who are not under its control, except with the express sanction of the D. C. concerned.

Non-observance of this provision does not of itself change the nature of the registration, but if deliberate, forms a valid ground for recommendation to S. H. Q. by the L. A. and the D. C. that the registration should be altered.

Where, however, in their opinion it is desirable the L. A. and D. C. may give permission for such other boys/girls to be admitted to a Sponsored Group, but in such cases the Group must be subject to the provisions of Rule 16.

(2) The Sponsoring Authority obtains the right to nominate persons for appointment as Scouters/Guiders of the Group in accordance with Rule 249. The L. A. and the D. C may not consider any person for such appointment until so nominated. After such nomination, the aplicatian follows the ordinary course as laid down in Section IX.

(3) The Sponsoring Authority has the right to be heard by the L. A. and D. C. in all matters concerning any refusal of, alteration in, or cancellation of the Group registration, the issue, suspension or cancel-

lation of the warrant of any Scouter/Guider of the Group, or in the circumstances set out in Rule 219 (3), dismissal of any *Scout/Guide* in the Group.

(4) The Sponsoring Authority is responsible in certain cases under Rule 16 for the religious training of the *Scouts/Guides*, but, in no case, is concerned as such, in matters relating to *Scouts/Guides* training for which the G.L.S./G.L.G. is responsible to the L.A. and D.C.

(5) The Sponsoring Authority is responsible for, and must undertake the general support and encouragement of the Group, and endeavour to maintain the continuity of the Group.

206. *Registration—Procedure* :—Application for registration of a Group is to be made by the prospective Scouter/Guider in charge, immediately its first sub-unit is formed either to the D.C. who will inform the L.A. or to the L.A. Secretary who will inform the D.C.

207. The L.A. and the D.C. must satisfy themselves independently that registration is desirable, that the Group will be properly conducted, and that suitable and trained Scouters/Guiders are forthcoming, and that the prospective Scouter/Guider in charge accepts the aims, methods and policy of the Association, and undertakes to use his/her best endeavour to *(1)* form a Group Committee as soon as possible, and in any case not later than three months after the date of registration.

(2) Develop, in due course, a complete Group unless conditions make this impossible.

(3) Give due emphasis to religious policy laid down in Rule 17 in the conduct of the Group.

(4) Ensure that the various sections of the Group receive the full Scout/Guide training in Character, Health, Handicraft and Service.

(5) Help the Group to obtain suitable Headquarters, and the necessary equipment and opportunities for training.

(6) Comply, in case of Sponsored Groups or Special Groups of any kind with particular provision of A.P.R.O. relating to such a group.

208. (1) When both the L.A. and the D.C. are satisfied, recommendation is made to S.H Q. on Form— in triplicate which must be signed by L.A. Secretary and by D.C. In the case of a Sponsored Group the forms must also be signed by the Sponsoring Authority.

(2) The Forms are sent to the S.H.Q. through the A.S.C.

(3) Where recommendation is refused, action under Rule 218 may become necessary.

209. On receipt of Forms, a Charter is issued by S.H.Q. to the person in charge of the Group through the L.A. Secretary. S.H.Q. retain one copy of the Form and send the other copy to the A.S.C.. and third to the L.A. Secretary for record.

210. *Registration—Renewal* :—Registration is only effective until the next 31st of March. If not renewed the Group ceases to be recognised with effect as in Rule 213 (2).

211. *Registration fees etc.* :—The L.A. may, if desired, levy a small registration fee and/or and annual subscription from each group.

212. *Registration—changes and transfers* :—Any changes desired in the registered title of a Group, or in the nature of the registration (as open or sponsored), and any transfer from one L.A. to another are to be dealt with by the L.As. and D.Cs. concerned, in a manner similar to the foregoing procedure. Any recommendation to S.H.Q. is submitted on Form—in triplicate.

213. *Registration—cancellation* :—A Group registration is cancelled by S.H.Q.

(1) On the recommendation of the L.A. and D.C. submitted, if necessary, in accordance with Rule 218, and made after a meeting of the Executive Committee of the L.A. at which the Scouters/Guiders concerned, and in the case of Sponsored Groups, the Sponsoring Authority, are entitled to be heard:

(2) On failure to renew registration in any year under Rule 210.

(3) On cancellation of the registration of the L.A. under Rule 138.

214. *Registration—suspension*:—(1) A Group may be suspended:—

(a) By the D.C. who will thereupon inform the L.A. of his action.

(b) By the L.A. in which case the D.C. must at once be informed.

• (c) As the result of suspension of the L.A. under Rule 139, except in so far as the A.S.C. may direct to the contary. Any Group not suspended during suspension of the L.A. will be regarded as a Lone Group under Rule 215.

(i) During suspension, all activities of the Group will cease, and except in so far as may be otherwise provided by the terms of the suspension, all Group Scouters/Guiders are automatically suspended with effect, as under Rule 139, and no member of the Group may wear uniform or badges.

(ii) suspension is to be regarded as a purely temporary measure, and must be followed as soon as possible by a full inquiry by the D.C. and L.A. jointly. The Scouters/Guiders concerned, and in the case of a Sponsored Group, the Sponsoring Authority must be informed of the meeting, and be given an opportunity to be heard.

(iii) As a result of such inquiry, the suspension must be withdrawn, or a recommendation for cancellation of

the registration, and/or the warrants of any Scouters/Guiders must be forwarded with a full report to S.H.Q. through the A.S.C.

215. *Registration—Lone Groups*:—Where, on account of exceptional conditions, a Group cannot be included conveniently in the area of any L.A., it may be registered as a Lone Group directly with the S.H.Q., on the recommendation of the D.C. who will act alone in all matters relating to such a Group in accordance with Rule 129.

216. *Registration—Sub-units* :—(1) The addition of any further sub-unit to a Group which has already been registered requires the written approval of the L.A. and the D.C., but no further registration is necessary, and no information need be sent to S.H.Q. until it is shown in the next annual re-registration return.

(2) The formation of a Crew or Team is, in any case, subject to the provisions of Rules 477 and 575 respectively.

(3) Where approval of a new sub-unit of a Group is refused, action under Rule 218 may become necessary.

217. *Disbandment*:—Any sub-unit of a Group may be disbanded by joint action of the L.A. and D.C. or suspended by either the L.A. or D.C. In either case, the procedure to be observed throughout is similar to that laid down in the case of Groups in Rules 213 and 214, except that the matter is concluded locally, and no report is made to S.H.Q., unless the case comes within Rule 218.

218. *Registration—Report to S. H. Q.*:—A full report must be made to S.H.Q. through the A.S.C., whenever action is taken by the L.A. and the D.C. in circumstances which reflect adversely upon the character or suitability of any person concerned in any of the following cases.

(1) Refusal to recommend the registration of a Group or to approve the addition of a new sub-unit to a registered Group.

(2) Recommendation for cancellation of a Group registration, or a decison to disband a sub-unit of a Group.

219. *Membeaship* :—(1) The admission of any *Scout/Guide* rests with G.L.S./G.L.G., in normal cases subject to Rules 450 and 549, but will generally be delegated by him/her to the Scouter/Guider in charge of the sub-unit concerned, who, in the case of a Scout/Guide or Rover/Ranger, will act in consultation with the Court of Honour or the members of the Rover Crew/Ranger Team as the case may be. See Rules 492 and 584.

(2) The approval of the G.L.S./G.L.G. is necessary in any case of dismissal of a *Scout/Guide.*

(3) In any ease of dismissal, the *Scout* or *Guide* has a right of appeal to the L.A. and D.C., who, in dealing with any such case, will observe Rule 205 (3), and follow the procedure laid down in Section IX in connection with the cancellation of the warrant of Group Secouter/Guider.

220. A *Scout/Guide* can only belong to one Group, but with the approval of the Scouters/Guiders concerned, may be temporarily attached to another, if eligible.

221. *Transfers.*—(1) No boy/girl may be accepted as member of a Group within two months of his/her leaviag another Group, without a written approval of the transfer by the G.L.S./G.L.G. of his/her former, Group.

(2) In case of dispute as to a transfer, the matter must be referred to the D.C. for decision.

229. *Lone Scouts and Lone Rovers—Lone Guides and Lone Rangers.*—(1) Where, on account of special circumstances, a boy/girl is unable to be a member of a Group, the D.C., if he thinks it desirable and can arrange for his/her subsequent supervision, may request the D.A./L.A. or State Headquarters to register him/her as a Lone Scout/Guide or Lone Rover/Ranger.

(2) A boy/girl will not be registered as a Lone Cub/Bulbul.

(3) Scouts or Rovers leaving their Groups to go to sea should apply to S.H.Q. in accordance with Rule for 396 Registration as Deep Sea Scouts, and not as Lone Scouts or Lone Rovers.

223. *Group Council* :—(1) Where the Group consists of two or more sub-units, the scouters/guiders of the sub-units will meet regularly to discuss matters affecting the Group. Such meeting is called the "Group Council."

(2) The G.L.S./G.L.G. will be Chairman of the Group Council.

224. *Group Committee* :—(1) It is necessary, in all cases, and more so, where outside subscriptions or other funds, as defined in Rule 230 are received, that a small Group Committee composed of parents of the *Scouts/Guides* or respresentatives of the old Scouts/Guides Branch and others interested in the Group, should be formed to be responsible for Group property, and to assist the G.L.S./G.L.G. with finance, propaganda and obtaining accommodation, camping grounds, and employment for the members of Group.

(2) In the case of any difference of opinion between the Group Committee and the Group Coundil with regard to the expenditure of funds, the matter be referred to the L.A. and D.C.

(3) The G.L.S./G.L.G. will be a member of the Group Committee.

(4) The Group Committee is not concerned in any way in the actual training of the Scouts/Guides.

225. Members of the Group Commitee are appointed or retired by G.L.S./G.L.G. and the L.A. and the D.C. must be informed about the number of meetings held every year ending 31st March, together with the names and address of members.

226. The Executive Committee of Local Associations may exercise supervision over open groups in its area where necessary by appointing an open Group/Guide Committee of the L.A.

The functions of this committee shall be :—

(1) To ensure the continuity of such Groups through their Group Committees.

(2) To guide and encourage the formation of new Groups.

(3) To find suitable persons to work as Scouters/Guiders for such Groups.

227. *Group Property* :—(1) It is most important that, where a group possesses property of any value, such property should be vested in trustees appointed by the Group Committee, in consultation with the Group Council.

(2) In a Sponsored Group, if the creation of such a trust is not possible, a letter of arrangement between the G.L.S/G.L.G. and the Sponsoring Authority may be sufficient to avoid disputes as to the ownership of property.

228. A schedule of Group property must be submitted each year to the L.A. or to the D.C., where no local Association exists.

229. *Group Finance* :—The G.L.S./G.L G. must ensure that no method of raising Group funds is employed which is not in accordance with Rules 20-23. The Groups are not allowed to issue any form of general appeal for funds. A Group may however, raise a fund by small subscription from its own members. When such subscriptions are raised, they shall be placed in a Savings Bank, and properly accounted for, the accounts being submitted to a voluntary audit by the L.A. Inside the Group the spirit of the movement is that on the part of the Scouts or Guides money shall be earned and not solicited.

230. Any outside subscriptions to a Group including funds obtained from the public by the Group or its sub-units, must be administered by the Group Committee, acting in consultation with the Group Council, and must be paid into a bank, in the Group to be operated by at least two members of the Group Committee.

231. Subscriptions paid by the *Scout/Guides* themselves will be administered by the sub-units concerned, as will also any sums allotted to the sub-units for current expenses by the Group Committee, in consultation with the Group Council. The account or the sub-unit funds, if kept separately, shall be included in the accounts of the Group.

232. GLS/G.L.G. must see that accounts of all moneys are kept, and any member of the Group concerned is entitled is inspect them.

233. The annual account of the Group must be submitted to the L.A. after having been duly audited as on March 31st.

234. *School Groups* :—(1) A School Group is one which is registered as sponsored by a School, and is composed entirely of boys/girls who are or have been at the School. It is essential that the membership of such a Gtoup is genuinely voluntary.

(2) A boy/girl attending a school may join an open Group in preference to the School Group if he/she desires.

(3) School Groups are included as Sponsord Groups in the ordinary scheme of administration as L-A. or D.A. It is contrary to the spirit of the movement that any deviation from, or relaxation of rules other than those specified in these rules, should be permitted in School Groups. If in any special case, any relaxation appears desirable, application is to be made through the D.C. & the A.S.C. to the S.H.Q. whose approval will, however, only be given in exceptional circumstances.

(4) When a *Scout/Guide* connected with a School Group wishes to join a Group at his/her home during the holidays, he/she will belong to the School Group and be attached to his/her home Group under Rule 220.

(5) A *Scout/Guide* who belongs to a School Group may with the approval of the G.L.S./G.L.G. of that Group qualify for proficiency badges, during the holidays in any L.A.

The Old Scout or Guide Branch (Group)

235. *Purpose* :—The purpose of the Old Scout/ Guide branch is to give its members a feeling of continued connection with the Group, and to utilise their services for support and welfare of the Group and its traditions.

236. *Formation* :—(1) An Old Scout/Guide branch may be formed in connection with a Group, by procedure similar to that laid down in Rule 216, for the addition of a sub-unit to a Group.

(2) The Old Scout/Guide branch is, however, distinct from the three sub-units of the Group, and Rules 219 to 234 do not apply to it, except where specifically stated. It must be entirely self-supporting, and its administration, property and finances must be kept separate from those of the Group.

(3) The Old Scout/Guide branch of a Group may be disbanded by procedure similar to that laid down in Rule 217 for the disbandment of a sub-unit.

237. *Members. Ex-Officio.*—All Scouters/Guiders of the Group whilst holding warrants, as such, may be ex-officio members of the Group of Old Scout/Guide Branch.

238. *Registration of Old Scouts/Guides.* The Old Scout/Guide Branch of a Group may, at its discretion register annually as an old Scout/Guide, any former member of the Group aged 18 and above, qualified in accordance with Rule 236, and similarly may at any time remove the name of any person from the Register.

239. *Precautians and reports* The Old Scout/Guide branch and the D.C., in making any decision under Rule 238, must adopt precautions required in Rule 255-266, and must report to the S.H.Q. through the A.S.C. any case in which it appears that it is undesirable that any person should become or remain a member of the movement.

SECTION IX
WARRANTS
Ranks

240. *Warranted Ranks.* (1) Warrants issued by the N.C. are issued to the Chief Commissioner for *Scouts/Guides.*

(2) Warrants signed by the N.C. are issued by the N.H.Q. to the State Chief Commissioners.

(3) Warrants signed by the N.C. and Chief Commissioner for *Scouts/Guides* (as the case may be) are issued by N.H.Q. to the State Commissioner for *Scouts/Guides* on the recommendation of the S.C.C.

(4) The Warrants signed by the N.C. are issued by N.H.Q. to N.C.C. and the Deputy, Jt. or Asstt. N.O.Cs. on the recommendation of the National Executive Committee.

(5) Warrants (Hon. Charge) signed by the N.C and the N.C.C. are issued, by the N.H.Q at its discretion, to D.G Cs. on the recommendation of the N.C.C, and on the recommendation of S.C.C., if the appointment is for a State.

(6) Warrants (Hon. Charge) signed by the N.C.C. and the S.C.C. are issued, at its discretion, by the S.H.Q. to Asstt. D.C.Cs.

(7) Warrants signed by the S.C.C and the S.C. for *Scouts* and *Guides* (as the case may be) are issued, at its discretion, by the S.H.Q. to the Scouters and Guiders of the following ranks :—

Commissioners—The A.S.C., the H.Q.C., the H.Q.C. for Training, the D.C., the A.D.C., Wardens and Asstt. Wardens of certain camping sites.

District Scouters—The D.C.M., the D.S.M., the D.R.S.L.

District Guiders—The D.F.L., the D.G.C, the D.R.L.

Group Scouters—G.L.S., C.M., A.C.M., S.M., A.S.M., R.S.L., A.R.S,L.

Group Guiders—G.L.G., F.L., A.F.L., G.C., A.G.C., R.L., A.R.L.

(8) Warrants signed by the S.C.C. and the S.C. for *Scouts* and *Guides* are issued at its discretion by S.H.Q. to S.O.C. and A.S.O.C.

241. Unwarranted Ranks. Warrants are not issued for :—

(1) Hon. Ranks.

(2) Non-Executive Ranks.

State Secretary
State Treasurer } appointed by State Council.

D.A. or L.A. President or Vice-President.

D.A. or L.A. Chairman and Vice-Chairman
D.A. or L.A. Treasurer
D.A. or L.A. Secretary
Instructor
Examiner } Appointed by the D.A. or L.A.

Certificate of appointment for local use, in such cases, may be obtained, if desired, from the N.H.Q. and the S.H.Q. on payment.

242. Both men and women are eligible for any non-executive ranks. Men only are eligible for warranted ranks dealing with Scout Section, and women only are eligible for warranted ranks dealing with Guide Section of the Movement, except that the women may be recommended for warrants in connection with the Cub sub-unit of a Scout Group only with the special permission of D.C.

243. *Pluralities* :—A person may not hold two or more warrants and/or other ranks, unless he/she has the time and ability to carry out satisfactorily the duties involved, and, in every case subject to the approval of L.A. and D.C. concerned. Under no circumstances, however, can a person run, or hold warrant for running, or assisting in running, two Groups or two sub-units of the same or different Groups.

244. *Validity:*—(1) Chief Commissioners for *Scouts* and *Guides*, N.C.C., N.O.C.—for the Nation (2) Deputy Jt. or Assistant N.O.Cs.—for the Nation or a particular region. (3) (*a*) S.C.C., S.Cs.—for *Scouts* and *Guides*. D.C.C., A.S.C., H.Q.C., H.Q.C. for Training. S.O.C.—for the State. (*b*) Asstt. D.C.C., A.S.O.C.—for the State, or a region of the State. (*c*) D.C., A.D.C.—for the district. (*d*) Warden, Asstt. Warden—for the Camp site. (*e*) District Scouters and Guiders,—for the D.A. or L.A. (*f*) Group Scouters and Guiders,—for the Group.	Specified in the warrants.

245. Warrants are valid for the following periods.

(1) Chief Commissioners for *Scouts* and *Guides*, State C.C. State Commissioners for *Scouts* and *Guides*. N.C.C., D.C.C., N.O.C. and Deputy, Jt. or Asstt. N.O.C., S.O.C. and A.S.O.C.	For a period mentioned in the warrant.
(2) A.S.C., H.Q.C., H.Q.C. for Training, D.C.C., D.C., A.D.C., Wardens and Asstt. Wardens. Asstt. D.C.C.	Until 31st Dec. next but one after the date of issue.

District Scouters and Guiders until 30th June next, after the date of issue.

Group Scouters and Guiders. Until 31st March next but one after the date of issue.

But in every case a warrant ceases to be effective on the holder discontinuing or failing to perform the duties for which it was issued even before the time for which it may be valid. When a warrant expires by date the holder will continue till the new appointment is made. unless otherwise directed by the authority issuing the warrant.

Applications—Commissioners

246. (1) Warranti for the ranks Chief Commissioners for *Scouts* and *Guides* are dealt with by the N. H. Q., and no application is necessary.

(2) Warrants for the rank of D.C.C. are dealt with by the N.H.Q. on the recommendation of the State Council.

(3) Warrants for the rank of S.C. for *Scouts* and *Guides* are dealt with by the N H.Q. on the recommendation of the State Council.

(4) Warrant for the rank of N.C.C., N.O.C. & Asstt., Jt. or Depuıy N.O.C. are dealt with by the N.H.Q. on the recommendation of the National Executive Committee.

(5) Warrants for the rank of D.C.C. are dealt with by the N.H.Q. on the recommendation N.C.C. and the S.C.C., if the appointment is for a State.

(6) Warrants for the ranks of A.S.C., H.Q.C., H.Q.C. for training, S.O.C., A.S.O..C, Asstt. D.C.C., Warden and Asstt. Warden are dealt with by the S.C.C. & the S.C. for *Scouts* and *Guides*, and the S-H.Q. and no applications are necessary.

(7) Applications for warrants for other ranks of Commissioners are made to S.H.Q. on properform by the A.S.C. of the area concerned. S.C.C. may, however, make an appointment without such application in consultation with the A.S.C. and S.Cs. for *Scouts* and *Guides*.

(8) In making all the appointments or recommendations, the precautions laid down in rules 255 and 256 shall be observed by all concerned.

Applications for District and Group Scouters and Guiders

247. Applications for warrants for District Scouters and District Guiders and Group Scouters and Guiders are made by the L.A. and the D.C. jointly, in accordance with the procedure set out in the following rules

248. *Nomination* :—Applications for warrants for District Scouters/Guiders, and Group Scouters/Group Guiders must, in the first place, be made to the L.A. by a member of the L.A. or some other person of repute, who, in either case, knows the applicant personally, and can vouch for his character and general suitability.

249. *Nomination :—Sponsored Groups.* In the case of applicantions of Scouters and Guiders of Sponsored Groups, as in the rule 203-205, nomination must be made by the Sponsoring Authority. No one is eligible for nomination by a Sponsoring Authority. unless and until the person fulfils the conditions laid down in the A. P. R. O.

250. *Nomination :- Information to D. C.* :—The L. A. Secretary must immediately inform the D.C. of any nomination.

251. *Probation of Group Scouters and Guiders* :—Applicants for warrants of Group Scouters/Guiders must serve a probationary period of three months in the actual rank for which the warrant is desired. This condition may be waived by the D.C. in the case of Scouters and Guiders who had previously held a warrant for that rank.

252. *Duty of L. A.* :—The Executive Committee of the L. A. must satisfy itself, in every case, that the applicant is fully fitted by character and previous

history to be entrusted with the care of boys or girls, as the case may be, and has, in particular :—

(1) The necessary qualifications required by the rules relating to the rank in question.

(2) A full appreciation of the religious and moral aim underlying the scheme of Scouting or Guiding.

(3) Personal standing and character such as will ensure a good moral influence and sufficient steadfastness of purpose to carry out the work with energy and perseverance.

(5) A willingness to avail himself or herself of any facilities offered for training appropriate to the rank.

253. In the case of a Group Scouter or Guider other than G.L.S. or G.L.G. the Executive Committee of L.A. must ascertain that the G.L.S. or G.L.G. approves the recommendation for a warrant.

254. *Duty of D.C.* :—The D.C. must, in every case, satisfy himself/herself, independently of the L.A., that the applicant is suitable as in the Rules 252 & 253 and that the foregoing procedure is properly observed.

255. *Special Precautions* :—In view of the responsibility to parents, and of the dangers which have been found to exist, L.A. and D.C. must take every precaution to ensure that no one whose moral character is open, in any way, to suspicion, should be admitted into the Movement, and they must show no false mercy in any case where such a person has gained admission.

256. (1) In all the cases careful enquiry must be made with regard to the applicant's previous scout/guide service, if any.

(2) Where any person, whose character and past history are not fully known makes an offer of service, or seeks to be associated, in any way, with the Movement, or any member of it, as such, the matter must immediately be reported to the D.C., who, after making local enquries. will consult A.S.C. and S.H.Q. as soon as possible.

(3) In the absence of the D.C., or any A.D.C., or in case of urgency, the Scouter or Guider in charge of the Group concerned. must communicate direct with S.H.Q.

(4) The S.H.Q. will furnish a confidential report and where the enquiry comes from a person other than a Commissioner, will also inform the A.S.C. & the D.C.

257. *Form* :—When both the L.A. and the D.C. are satisfied, recommendation is made to S.H.Q. on Form— which must be signed by the nominator, the L.A. Secretary and the D.C. and sent to the S.H.Q. through the A.S.C.

258. *Refusal* :—Where reeommendation is refused on the ground that the person is unfit to have charge of boys or girls, a report must be sent by the L.A. Secretary to the S.H.Q. through the D.C. & A.S.C.

259. *Cancellation* :—(1) Warrants of Chief Commissioners for Scouts and Guides, N.C.C., N.O.C., Jt., Asstt., Deputy N.O.Cs. are canncelled by N.C. and N.H.Q. on the recommendation of the National Executive Committee.

(2) Warrants of D.C.Cs. & A.D.C.Cs. are cancelled by the N.C. and the N.H.Q., on the recommendation of the N.C.C., and in the case of State appointments, on the recommendation of the S.C.C.

(3) Warrants of the S.C.C. are cancelled by the N.C.

and the N.H.Q. on the recommendations of the State Council.

(4) Warrants of S. Cs. for Scouts/Guides are cancelled by the N.C. and the N.H.Q., on the recommendation of the State Council.

(5) Warrants of the A.S.C., the H.Q.C., the H.Q.C. for training, the S.O.C., the A.S.O.C., Asstt. D.C.C. are cancelled by the S.C.C. in consultation with S.Cs. for Scouts and Guides and the State Executive Committee.

(6) Other warrants are cancelled by the S.H.Q. as follows :—

(*a*) Other Commissioners, Wardens and Asstt. Wardens on the recommendation of the S.C.C.

(*b*) District and Group Scouters and Guiders on the recommendation of the A.S.C. in consultation with the D.C & L.A. concerned. The L.A. will give its decision after a meeting of the Executive Committee of the L.A. at which the Scouter or Guider concerned is entitled to be heard.

(7) All-Ranks-Warrants :—are cancelled on warrants ceasing to be effective under Rule 244—245, or by resolution of the National Executive Committee under Rule 30.

260. *Sponsored Groups* :—In the case of a Sponsored Group, the Sponsoring Authority is entitled to be heard by the L.A. and D.C. in any matter concerning the cancellation of the warrant of any Scouter or Guider of the Group.

261. *Return to holder* :—After cancellation, a warrant may be returned to the holder by the N.H.Q. or the S.H.Q., as the case may be, at its discretion, if his/her service has been satisfactory, to be retained by him/her as a token of the service, if it is cancelled owing to circumstances other than those for which the warrant is withdrawn.

262. *Suspension* :—(1) When it appears desirable, in the interest of the Movement, the holder of Warrant may be suspended in the same manner in which they are cancelled under Rule 259 except in case of District and Group Scouters and Guiders, who may be suspended by A.S.C. on the recommendation of the Executive Committee of the L.A. and D.C.

(2) Suspension of all Scouters and Guiders in a L.A. area, or of all Scouters and Guiders of a Group respectively, may result from suspension of the L.A. under Rule 139 or the Group under Rule 214.

263. *Effect* :— A person thus suspended must, for the time being, surrender his/her warrant in accordance with Rule 268, must refrain from participating in any activity connected with the Movement and must not wear uniform or badges. Any rank or appointment held in the Movement by such a person is to be considered vacant for the time being. Any case of difficulty arising under this rule should be referred to N.H.Q. or the S.H.Q. as the case may be.

264. The A.S.C. who has suspended any District or Group Guiders or Scouters under Rule 262 (1) in his area, must immediately inform the S.H.Q, the L. A. and the D.C. concerned, of any such action taken in his/her area.

265. (1) Suspension by the A.S.C. is a purely temporary measure. It must be followed, as soon as possible, by a full enquiry by the D.C. and Executive Committee of L.A. jointly. For this purpose, the Executive Committee of L.A. may appoint a small committee with full powers to act.

(2) The person suspended must be informed of the proposed meeting, and be given reasonable opportunity to attend, and to state his case.

(3) If a Sponsored Group is offected, the Sponsoring Authority must be given similar apportunity to attend and be heard.

(4) The chairman of the Executive Committee of the L.A. will necessarily act as Chairman of the joint meeting but if either he/she or the D.C. does not think this advisable, they should agree to appoint some other person whom they consider suitable.

(5) The S.C.C. and S.C. for Scouts and Guides must, in every case, be informed of the suspension. The A.S.C. must be given reasonable notice of the proposed meeting in order that he/she may, if thought fit, himsels/herself be present, or appoint some one to do so on his/her behalf, but it is not desirable that he/she should himself/herself act as Chairman, or take any active part in the proceedings.

266. *Termination* :—Suspension is to be regarded as purely temporary. After such enquiry, as may be required under the A.P.R.O., the suspension must be withdrawn, or a recommedation for the cancellation of the warrant with a full report must be forwarded to the N.H.Q. or the S.H.Q. as the case may be, through proper channels.

267 *Return of warrants* :—All warrants remain the property of the N.H.Q. or the S.H.Q., as the case may be, and must be returned to the Secretary at any time on demand, without being called upon to state any reason.

268. Warrants must also be returned by the holders, whether demand is made or not, as follows :—

(1) Chief Commissioners for *Scouts/Guides* N.C.C., D.C.C., A.D.C.C., N.O.C., Jt., Deputy or Asstt. N.O.C., S.C.C., S.C. for *Scouts/Guides* direct to the N.H.Q.,

(2) All other Commissioners to the S.H.Q.

(3) Direct and Group Scouters and Guiders, to the L.A. Secretary, or if so directed, to the D.C., who will, in turn, forward the warrant to the S.H.Q.

in any of the following circumstances:—

(*a*) on the warrant ceasing to be effective, under rule 245.

(*b*) Where a recommendation for cancellation is made under rule 259.

(*c*) During any suspension of, or affecting, the holder under rule 262; but in this case the warrant is to be retained by the D.C. or L.A. Secretary to whom it is returned until the matter is determined.

269. *Report by the A.S.C.* :—A report of the circumstances must accompany a warrnt returned to S.H.Q. and if considered of sufficient importance, the report should be forwarded to N.H.Q.

270. *Report by L.A. Secretary* :—L.A. Secretary, when returning the warrant of any District or Group Scouter or Guider, must attach a report, and where the circumstances are such as to show that the person concerned is, in any way, undesirable as a member of the Movement, or is unfit to have charge of boys or girls, the report must be sent to N.H.Q. through the S.H.Q.

271. *Disagreement* :—If, in any question relating to a warrant, the L.A. and D.C. are unable to agree, the matter must be referred to the A.S.C., who will decide it, and, where it appears that a person is undesirable, or has failed to render satisfactory service, will report his/her decision to S.H.Q.

272. *Transfers* :—(1) Where a Scouter or Guider changes his/her rank in the same Group, or takes up work with another Group or in another L.A., the case must be treated as a cancellation of the former warrant, which must be returned for that purpose. An

application for the issue of a new warrant must be made in the ordinary way.

(2) The new address of any Scouter and Guider leaving a District should be registered by the L.A. Secretary, in order that S.H.Q. may be able to inform the D.C. of the District which the Scouter or Guider is going.

SECTION X

UNIFORM

General

273. (1) The correct uniform to be worn by *scouts, guides, scouters, guiders,* and non-executive and honorary ranks is described under the various headings in this part of A.P.R.O.

The badges of rank to be worn are set out in Sec. XI.

(2) *No alteration, without the previous written permission of the D.C.,* may be made in the uniform as described, nor any addition to it, with the exception of authorised badges and decorations and certain optional articles, as set out in various rules below.

(3) Bright metal buttons, unauthorised badges, fancy decorations and any type of personal adornments, ornaments and jewellery must not be displayed.

274. (1) Wherever uniform is worn, it must be correct and complete, and especially so when in public. The D.C. may take into consideration the special circumstances of the Group and permit them, if found necessary, to wear articles of uniform of any other type other than what is mentioned in these rules. It must always be borne in mind by scouters and guiders that, in a Group and its sub-units, there must be uniformity in the type of articles worn as permitted by the rules and D.C. For Jamborees, rallies and other ceremonial occassions, the N.C., or the S.C.C. may fix up the

colour and the pattern of the whole uniform, not inconsistent with these rules.

(2) Members of the Movement may, at the discretion of the scouters/guiders in charge, wear any convenient clothing in camp, but, whenever they appear in public outside the camp limits, they must be in proper uniform.

275. *Scarves*:—(1) Similar Scarves must be worn by all members of a Group.

(2) The colour and design of Group scarves will be chosen by the G.L.S. or G.L.G. in consultation with the Group Council, subject to the approval of the L.A. and the D.C., who will arrange that, as far as possible, no two Groups in the same L.A. shall have scarves of the same colour and design. Scarves, while worn, must not be put under the shoulder straps.

(3) Groups will not adopt the following colours for their scarves as they are reserved for the ranks given against them.

Green. Non-executive ranks, unattached Scouters and Guiders.

Purple. Commissioners of all grades.

Yellow. District Scouters and District Guiders.

Cubs

276. A cub wears uniform as follows, with the appropriate badges of ranks described in Sec. XI.

(1) The whole pack will have their articles of uniform, including the optional articles when worn, of the same colour and pattern. The optional articles, if used, must be used by the whole pack.

Head dress :—(Optional)—but, if worn, to conform with the following, and should be uniform, and worn by the whole pack.

(*a*) Cap—Green with yellow piping with the Cub cloth badge in front.

(*b*) Any other type of cap, as approved by the D. C.

Scarf :—Of the Group colour, worn with a Group ring, (of any pattern other than Gilwell) or a loose knot round the neck over the shoulder straps, if any.

Jersey or Kurta or Shirt–of any colour (preferably of a colour other than that worn by the troop) may be used by the Pack. uniform in colour and pattern, sleeves rolled up, or down in cold weather, at the discretion of the C. M.

Shorts—Dark blue, Khaki or Grey.

Stocking (optional)—Any plain colour worn, turned down below the knee, with green tabbed garters showing outside.

Belt (Optional)—Brown leather, or Khaki web.

Footwear (Optional)—Shoes, Sandals or Chppals—Brown, or Black.

Shoulder Patch :—An equilateral, triangular patch of cloth the base of which should be 1½—2 inches in length (the colour of the Six) sewn at the top of left sleeve, immediately below the shoulder, with point upwards.

Shoulder Badge :—Indicating the Group, worn on right shoulder touching the seam. It would, in no case, be more than 2 inches long, and ½—¾ inch wide.

State and other emblem :—If, and as authorised, under Rules 377-78.

(2) The following additional articles may be carried, on appropriate occasions, and when carried, these should be uniform in pattern and colour, if possible.

(*a*) Haversack (worn on the back and not at the side) or small rucksac.

(*b*) Overcoat, Mackintosh, or Jacket ; Bright colours and loud patterns are not allowed.

Scouts

277. Scouts and Senior Scouts wear uniform as follows, with the appropriate badges of rank, described in Section XI.

Articles worn, including those which are optional will be of a uniform colour and pattern for the whole troop, including the S. M. & A. S. M. The optional articles, if used, must be used by the whole troop.

Head dress (optional)—if worn, to conform with the following, should be uniform for the whole troop. Turban, hat or cap of uniform colour and pattern, as approved by the D. C.

Scarf :—Of the Group colour, worn with Group ring (of any pattern, other than Gilwell) or with a loose knot round the neck and over the shoulder straps, if any.

Shirt :—Khaki, or grey, with two patch pockets (buttoned), and shoulder straps (optional), or a jersey or kurta of the same colour and pattern for tho troop, with half or rolled up sleeves. The sleeves may be turned down, in cold weather, at the discretion of the S. M.

Shorts .—Dark blue, khaki, or grey.

Betl (Optional)—Brown leather or khaki web.

Stockings (Optional)—Any plain colour; worn turned down, below knee, with green tabbed garters showing outside.

Boots, Shoes, Sandals or Chappals (Optional)–Brown, or Black.

Shoulder Knot :—Cotton or woollen braid six inches long, ½—¾ in wide, of patrol colours, on left shoulder touching the seam.

Shoulder Badge—indicating the Group. worn on right shoulder. Members of the Groups which have Sea or Air Scout sections must not include the words "Sea Scouts" or "Air Scouts" in the group title. A *flash*, bearing the words "Sea Scouts" or "Air Scouts", in letters not more than ¾ inch high, will be worn below the shoulder badge. The shoulder badge will, in no case, be more than 2 inches long, and ½—¾ inches wide. A flash bearing the words senior scouts shall be worn by the Senior Scouts on their shoulder straps.

State and other emblem :—If and as authorised, under Rules 377-78.

Staff :—Every Scout, including a Sea Scout, should be equipped with a natural wood staff, marked in feet and inches, to be carried on all appropriate occasions. The length of the staff should be such that when carried at the alert, the top reaches between the shoulder and ear.

(2) The following additional articles may also be carried on appropriate occasions, and when carried, these should be, as far as possible, uniform in pattern and colour.

Haversack or rucksac :—Worn on the back, and not on side.

Lan-yard :—To carry whistle or knife. Whistle only to be worn by the Patrol leaders.

Knife :—Carried on the belt.

Hand Axe :—Carried on the belt, but only on app. ropriate occasions.

Cord .—A length of cord may be carried on belt.

Overcoat macknitosh or jacket :—Bright colour and loud patterns are not allowed.

Sea Scouts

278. (1) Sea Scouts wear Scout uniform as in Rule 277, but with the following differences :

Cap :—Seaman's cap or turban of blue colour (with ribbon inscribed "Sea Scouts").

Shirt or Jersey—Dark blue, or white jersey, with the words "Sea Scout'" in white or blue letters across the chest on shirt or jersey, with an anchor badge on the right breast.

Shorts :—Dark blue or white.

Belt—To be worn either underneath or outside the jersey, whichever is the practice of the Group.

Stocking. (Optional)—Dark blue.

Boots or Shoes—(Optional)—Brown black.

Note :—White stockings and white shoes may be used for boat work only.

(2) Whilst fishing or boating in bad or cold weather, there is no objection to Sea Scouts wearing trousers, but on shore and on ordinary occasions, shorts are to be worn and no Scout may wear trousers as part of his uniform, except in the special circumstances mentioned. The wearing of such articles of clothings as a blue jecket or jumper is not permitted. Waterproofs or oilskins and sou'westers may be worn, at the discretion of the S. M.

Air Scouts

279. The uniform for Air Scouts is as for Scouts in Rule 277, but with the following differences :

Shirt or Jersey—Grey.

Shorts—Grey or Dark blue.

Stockings—If worn, grey.

Shoes—If worn, black or brown.

Cap—Soft without peak ; dark blue ; with the Scout Badge between the letters 'A' and 'S' all in lighter blue on the left hand side. Air Scout Badge should be worn in any case.

Rovers

280. (1) A Rover aspirant who has been a Scout, or who has passed the tenderfoot tests, and has made the Scout promise, wears uniform as for a Scout, Sea Scout or Air Scout, as the case may be, as described in Rule 277. 278 or 279, but the shoulder knot will be green and yellow.

(2) A Rover wears uniform as for a Scout, as described in Rule 277, but with the following differences :

(*a*) *Shoulder knot*—Red, green and yellow.

(*b*) *Garter tabs*—Red.

(*c*) *Thumbstick* (Optional)—in place of Staff.

(3) Rover Sea Scouts wear uniform, as for Sea Scouts, as described in Rule 278, but with the following differences :

(*a*) *Cap*—With ribbon of cap inscribed 'Rover Sea Scouts.'

(*b*) *Shoulder knot*—Red, green and yellow.

(*c*) *Garter tabs*—Red.

(d) *Thumbstick* (Optional)—in place of staff.

(4) Rover Air Scouts wear uniform as for Air Scouts, as described in Rule 279, but with the following differences :

(a) *Shoulder knot*—Red, green and yellow.

(b) *Garter tabs*—Red.

(c) *Thumbstick* (Optional)—in place of Staff.

(5) *Shoulderstraps*—for Rovers, which are classed as badges of rank, see Rule 307 (1).

281. The Rovers of a L.A., when meeting together, may, with the approval of the D.C. and the L.A., wear a special scarf ; if an emblem is desired on the scarf, it must be approved in accordance with Rules 377-78.

Scouters

282. All Scouters, except as provided in subsequent rules under this heading, wear uniform as for a Scout, Sea Scout or Air Scout, as the case may be, as described in Rule 277, 278 and 279 respectively, but with the following differences :

(1) The shoulder knot, will be of the colour appropriate to the rank, as laid down in Section XI.

(2) D.R.S.Ls., R.S.Ls., and A.R.S.Ls., wear red garter tabs, instead of green.

(3) A walking-stick or thumbstick may be carried on appropriate occassions instead of a staff.

(4) Sea Scouters wear a blue peak cap with black band.

(5) Air Scouters wear Air Scout cap, but the A.S. badge is of a colour appropriate to the rank of the scouters.

283. *Scarf*—(a) Scouters other than Group Scouters, may wear any of the following scarves :

(1) The scarf of any Group to which they belong.

(2) A scarf of "Scout" green.

(3) The special or Himalaya Wood Badge scarf, if entitled to it.

(*b*) Group Scouters, when with their Group, wear the scarf of their Group, and when not with their Group, or representing their Group, may wear Gilwell or Himalaya Wood Badge scarf, if entitled to it.

284. Commissioners may wear trousers in place of shorts if they so desire. Tunics and bush shirts are not allowed.

Non-Executive and Honorary Ranks

285. Men holding Non-executive or Honorary ranks, wear uniform as for Scouters, as described in Rule 282. They may wear a Gilwell or Himalaya Wood Badge scarf, if entitled to it, or a scarf of "Scout" green. A person, who is appointed in connection with one particular Group, may wear the scarf of that Group.

Old Scouts

286. Old Scouts wear uniform as for Scouters, as described in Rule 282, but without the shoulder knot. Those who have been invested as Rovers may wear red garter tabs.

Bulbuls

287. (1) A Bulbul wears uniform as follows, with the appropriate badges of rank, as described in Section XI. The whole Flock should have articles of uniform of the same colour and pattern. The optional articles, if worn, should be worn by the whole Flock, and should be of the same pattern and colour.

Shirt, jacket, kurta, jersey or blouse (or *whatever upper garment may be used in the State*)—Plain white of non-transparent material with sleeves 2″ to 3″ above the

elbow, round neck and without collar. If a sari is worn, a shoulder strap should be provided to the upper garment on that side (left or right) through which the sari will be tucked so as to keep the shoulder free. In cold weather long sleeves may be used, at the discretion of the F.L.

Skirt, saree (or whatever lower garments may be used in the State)—Sky blue.

White salwar and kamiz with blue dupatta, may be used.

If frock is used, it may be of any one of the above colours.

Scarf (optional)—of the Group colour, worn with a Group ring or with a loose knot round the neck.

Belt (optional)—any uniform pattern of cloth or leather.

Stockings (optional)—of plain natural colour.

Footwear (optional)—as for Cubs, see Rule 276.

Hair ribbons (optional)—Blue.

Shoulder patch—As for Cubs, see Rule 276.

Shoulder Badge—As for Cubs, see Rule 276.

State and other emblem—As for Cubs, see Rule 276.

(2) The following additional articles may be carried on appropriate occasions. If used, these must be used by the whole Flock, and must be uniform in pattern and colour.

Haversack or a small rucksac—worn on the side. Overcoat, mackintosh, or jacket.

(3) Bright colours and loud patterns are not allowed in any article of the uniform. Ornaments and jewellery of any kind are not allowed except what is essential for religious customs. Not more than one pair of bangles is allowed.

Guides

288. (1) A Guide wears uniform as follows with the appropriate badges of rank as described in Section XI. The whole company should wear articles of uniform of the same colour and pattern. Optional articles, if worn, should be used by the whole company, and should be of uniform colour and pattern.

Jacket, Blouse, Kurta or Shirt—plain white of non-transparent material, uniform pattern for the company. Round neck, without collar, sleeves about 2" to 3", above elbow. If sari is worn, a shoulder strap will be provided to the upper garment on that side (left or right) through which the sari is tucked so as to keep the shoulder free. In cold weather long sleeves may be used at the discretion of the G. C.

Saree or Skirt—Sky blue without any border ; or white salwar and kamiz with blue dupatta may be worn ; one piece overall of sky blue or khaki with four pockets, and short sleeves may be worn.

Head dress (optional)—If worn should be uniform for the whole company, hat or cap of uniform colour and pattern as approved by N.H.Q.

Scarf (optional)—of the Group colour and uniform pattern, with a Group ring, or with a loose knot round the neck.

Belt (optional)—Any uniform pattern of cloth or leather.

Stockings (optional)—plain natural colour.

Footwear (optional)—as for Scouts, see rule 277.

Shoulder-knot (optional)—as for Scouts. see rule 277.

Patrol emblem—on the strap of the Haversack.

Shoulder-badge—as for Scouts, see rule 277.

Hair ribbons—(optional)—black.

Haversack—Navy blue 8" × 10" with shoulder straps, worn over uniform on either shoulder, uniform for the company, to hang below waist, straps to be 2" wide. The haversack should contain a triangular bandage, a note-book, pencil and a length of stout cord at least 2 yards long.

(2) The following additional articles may be carried on appropriate occasions. If used, these must be used by the whole company and should be of a uniform colour and pattern. A small rucksac, lanyard with whistle for patrol leaders only, knife with a lanyard.

(3) Overcoat, mackintosh or jacket, if necessary. Bright colour and loud pattern are not allowed in any article of uniform. Ornaments and jewellery of any kind are not allowed, except what is essential for religious customs; not more than one pair of bangles is allowed.

Rangers

289. A Ranger wears uniform as for a Guide as described in Rule 288. but with the following diffe. rence :—

(1) Jacket, Blouse, Kurta or Shirt. "Open neck with turned down shirt collar" also permitted.

(2) *Shoulder knot*—if used, red, yellow, and green.

(3) For shoulder slip-ons which are classed as badges of rank see Rule 319 (iv).

(4) The Rangers of a L. A.. when meeting together may, with the approval of the D. C. and L. A., wear a special scarf, if scarves are used. If any special emblems are used on the scarf, it must also be approved in accordance with rule 377-378.

Head-dress—(optional) as in Rule 288.

Guiders

290. All Guiders, except as provided for in the following rules, wear uniform as for Rangers described in Rule 289 but with the following difference—the shoulder knot if used, will be of a colour appropriate to the rank as laid down in Rule 320. Guiders will use scarf (optional) according to Rule 283.

Head-dress—(optional) as in Rule 288.

Non-Executive and Honorary Ranks

291.—Women holding these ranks wear uniform as for Guiders. If any scarf is worn, it will be green in colour, in case of Non-Executive ranks. Hon. ranks may

wear, if desired, scarf of their old Group or rank. A person, if appointed in connection with a particular Group, may, if desired, use the scarf of that Group.

Old Guides

292. Old Guides wear uniform as for Guides, as described in Rule 288 but without a shoulder knot.

(*It is desirable that all articles of the uniform are of Indian make*)

SECTION XI

BADGES OF RANK-GENERAL

293. It is very desirable that a L.A. should ensure that badges do not pass out of the hands of *Scouts*' ex-*Scouts*, *Guides*, ex-*Guides*.

294. Badges of rank are issued by through S.H.Q. as follows:

(1) For *Scouts and Guides.*—By the L.A. Secretary (or an Assistant Secretary appointed for the purpose commonly called "Badge Secretary,") on the recommendation of the *Scoutmaster Guide Captain.*

(2) For Scouters, Guiders and Non-executive and Honorary ranks.—By the Secretary (Badge-Secretary) of the L.A. or State, as the case may be. The Secretary will issue them only after the warrant has been granted by S.H.Q., or, in the case of, Non-executive and Honorary ranks when the appointment has been made.

295. (1) Scouters/Guiders and persons holding non-executive or Honorary ranks who have made the Scout/Guide Promise, in accorddance with the Rules, wear, in uniform, the Scout/Guide badge, as in Rules 301 and 318.

(2) Similarly when wearing ordinary clothes they wear the metal badges to which they are entitled as described in Rules 302 and 318.

296. (1) The badges of two or more ranks must not be worn at the same time.

(2) The uniform and badges of warranted ranks being the sign of confidence and trust placed by the Movement in the persons wearing them, will be worn by Scouters/Guiders on all occasions when in uniform, in preference to those of any other rank he/she may hold in the Movement.

(3) No part of the Rover/Ranger uniform and no Rover/Ranger badges may be worn with, or added to the uniform of a Scouter/Guider except that a Scouter/Guider (other than a Commissioner) who is also Rover/Ranger may, if he/she so desires wear at all times with his/her uniform as a Scouter/Guider, the Rover/Ranger shoulder slip-ons described in Rules 307 and 319 when he/she is working with his/her crew/team.

(4) A Scouter/Guider who holds more than one warranted rank, will wear the uniform and badges appropriate to the particular occasion, but where this is not practicable, the uniform and badges of the senior rank will be worn.

Cubs

297. (1) A Cub wears the following badge in uniform.

A cloth badge with a blue background and the Fleur-de-lis in yellow, with the Ashoka Chakra superimposed on it, worn on the left breast of the jersey or shirt.

(2) A Cub wears the following badge in ordinary clothes.

A metal badge similar to the cloth badge described above.

298. A Second wears badges as for a Cub, and in addition in uniform one armlet of blue wool or cotton braid, half an inch wide, above the left elbow.

299. A Sixer wears badges as for a Cub, but :—

In uniform, he wears, in addition, two blue armlets as described in Rule 298 each 1" apart from the other.

300. A Senior Sixer wears badges as for a Sixer, but with three blue armlets as described in the Rule 219.

SCOUTS

301. A Scout wears the following badges in uniform :—

A cloth badge with a green back-ground and with the Fleur-de-lis in yellow on it with the Ashoka Chakra super-imposed on it worn on the centre of the left pocket of the shirt or in the corresponding position on a jersey or kurta.

302. A Scout wears the following badges in ordinary clothes :—

A metal badge similar to his cloth badge described in Rule 301.

303. A Second wears badges as for a Scout and in addition in uniform, one green wool or cotton braid vertical stripe, three inches long (length of the pocket) and half an inch wide on the right hand side of the badge.

304. A Patrol Leader wears badges as for a Scout but :—

In uniform he wears, in addition, two green stripes as described in Rule 303 on either side of the badge.

305. A Troop Leader wears badges as for a Patrol Leader but with a third green stripe under the badge.

Rovers

306. A Rover Aspirant who has been a Scout (or has passed the Tenderfoot Tests and made the Scout Promise) wears badges as for a Scout described in Rules 301 and 302.

307. A Rover wears the following badges :—

(1) In uniform. The cloth Scout badge, as for Scout as in Rule 301, but with a red back-ground and green shoulder slip ons with the letters "R.S." in yellow super-imposed, size $3\frac{1}{2}'' \times 1\frac{1}{2}''$.

(2) In ordinary clothes. A metal button-hole badge with a red back-ground.

308. A Second wears badges as for a Rover and in addition, in uniform, one vertical red wool or cotton braid stripe, three inches long and half an inch wide on the right hand side of the badge.

309. A Rover Mate wears badges as for a Rover. He also wears two red stripes as in Rule 308 one on each side of the badge.

310. A Senior Rover Mate wears badges as for a Rover mate but with the addition of a third red stripe under the badge.

Scouters

311. (1) Scouters wear badges of rank as laid down in Rules 295 and 296 and shoulder knots worn as in Rule 313.

(2) Commissioners, when in ordinary clothes, may wear metal badges in purple with the letter "C" superimposed on it and when in uniform shoulder knots as in Rule 313.

(3) Shoulder slip-ons as described in Rule 307 (i) are worn by D.R.S.Ls., R.S.Ls., A.R.S.Ls. when working with a Crew.

312. Scouters when wearing ordinary clothes may wear a metal badge as for Scouts. (Rule 302).

313. The following are the colours of the rank badges and shoulder knots of the different ranks of warranted Scouters :

Rank of Scouter	Badge Background	Badge Border	Shoulder Knot Colour
Group Scouters			
A.C.M.	Blue	Red	Red and Blue
C.M.	do	Blue	Blue
A.S.M.	Green	Red	Red
S.M.	,,	Green	Green
A.R.S.L.	Red	Red	Red, Yellow and Green
R.S.L.	Red		Red, Yellow and Green
G.L.S.	Green	Green & White	White
District Scouter			
D.C.M.	Blue	White	Red, Green and Blue
D.S.M.	Green		Red, White and Green
D.R.S.L.	Red		Yellow, Green and Red.
Commissioners			
All Ranks	Purple	Purple	Purple.

These badges shall be in cloth and worn immediately above the centre of the left pocket, and above the service stars, if worn.

314. (1) Non-Executive ranks wear badges as described in Rules 295 and 296.

(2) Metal Badges in Green with "the Bharat Scouts and Guides" emblem on them may be worn when in ordinary clothes by any of these ranks with the appropriate letters of rank superimposed on them as S—Secretary, I—Instructror, E—Examiner, CH—Chairman, VC—Vice-Chairman.

315. (1) Honorary ranks wear on the left pocket, when in uniform, a cloth badge of a type and colour appropriate to the rank, and shoulder-knots, if any, as for the corresponding warranted rank.

(2) They may also wear in ordinary clothes the metal badge as for the corresponding warranted rank.

(3) They may also wear badges, as in Rules 295 and 296.

Old Scouts

316. An Old Scout in uniform wears badges as for Scouts as in Rule 301. When, in ordinary clothes, he wears the metal badge for Old Scouts "the Bharat Scouts & Guides" emblem in green, in a circle with the words "Old Scouts" in Yellow, superimposed in the circle.

Bulbuls

317. A Bulbul wears the following badges :—

(1) (a) In uniform—a cloth badge like that of Cubs as given in Rule 297 (i).

(b) In ordinary clothes—a metal badge like that for Cubs as given in Rule 297 (2).

(c) Only a cloth badge will be worn in uniform on the left side in the centre of the pocket, if any. No metal badges will be worn in uniform. If there is no pocket or the left side is covered by a sari, the badge will be worn on the left shoulder ; the method of wear should be uniform for the Flock.

(2) A Second wears badges as for Bulbul and, in addition, in uniform one armlet, in blue wool or cotton braid half an inch wide above the left elbow.

(3) A Sixer wears badges as for Bulbul and, in addition, in uniform two blue armlets, each half an inch wide above the left elbow, each 1″ apart.

(4) A Senior Sixer wears badges as for Bulbul and in addition in uniform three blue armlets each half an inch wide above left elbow, each 1″ part.

Guides

318. A Guide wears the following badges :—

(1) (a) In uniform—A cloth badge like that for Scouts as given in Rule 301.

(b) In ordinary clothes—a metal badge like that for Scouts as given in Rule 302 or, saree pin.

(c) Only a cloth badge will be worn in uniform on the left side and in the centre of the pocket, if there is any. If the left side is covered by the sari, the badge will be worn on the left shoulder. No metal badges will be worn in uniform. The method of wear should be the same for the company.

(2) A Second wears badges as for Guides and in addition wears in uniform one green wool or cotton stripe, 3″ long and ½″ wide on the left pocket or the right side of the badge or on the haver-sack strap or an armlet ½″ wide above the left elbow.

(3) A Patrol Leader wears badges as for Guides but in addition, in uniform wears two green stripes as above and on either side of the badge on the pocket or 1″ apart on haversack or arm.

(4) A Company Leader wears badges as for Guides but in addition, wears a third green stripe under the badge or the third armlet as above.

Ranger

319. A Ranger wears badges as follows :—

(1) (a) In uniform—a cloth badge and slip-ons similar to that for Rovers as given in Rules 306 and 307.

(b) In ordinary clothes—a metal badge similar to that for Rovers as given in Rule 307 (2)

(c) The method of wear ing badges shall be as for Guides (see Rule 318)

(d) Shoulder slip-ons (See Rule 307).

(2) A Second, a Patrol Leader and a Team Leader wear badges, as for Rangers but, in addition, wear red stripes or armlets like Guides as described in Rule 318 (2), (3) and (4).

Guiders

320. (1) Guiders wear badges as follows :—

(1) All Guider in charge of Bulbul sub-units as for Guides as in Rule 318.

All Guiders wear badges as for Guides as given in Rule 318 irrespective of the Sub-units with which they are working.

(2) Badges of rank in white metal with "the Bharat Scouts and Guides" emblem on it in different colours as follows are worn in addition, on the left or right side whichever is convenient. Shoulder-knots, if worn, should be also of the colour appropriate to the rank as follows :—

Rank	Badge design Colour	Badge border Colour	Shoulder knot Colour
Group Guiders			
A.F.L.	Blue	Red	Red & Blue
F.L.	Blue	Blue	Blue
A.G.C.	Green	Red	Red
G.C.	Green	Green	Green
A.R.L.	Red	Red	Red Yellow Green
R.L.	Red	Green	Red Yellow Green
G.L.G.	Green	Green and White	White
District Gdiders			
D.F.L.	Blue	White	Red, Blue, Green
D-G.C.	Green	White	Red, Green, White
D,R.L.	Red	White	Red, Yellow, Green
Commissioners			
	Purple	Purple	Purple

321. *Non-Executive Ranks :*

(1) Women holding Non-Executive ranks wear badges as given in Rule 314.

(2) Metal badges with the "Bharat Scouts & Guides emblem" on them may be worn when in ordinary clothes by any of these ranks with the appropriate letter of rank superimposed on them as S—Sectetary, I—Instructor, E—Examiner. CH—Chairman, and VC—Vice-Chairman.

322. *Honorary Ranks.*

Women holding honorary ranks wear badges as for the corresponding rank of the warranted Guiders as in Rule 320

323. *Old Guides.*

An Old Guide may wear, in uniform, and in ordinary clothes the Old Guides badge of the same pattern as for Old Scouts with "Old Guides" instead of "Old Scouts" in the circle.

SECTION XII

DECORATIONS AND AWARDS
DECORATIONS AUTHORISED

324. *Decorations authorised.* No badge, cord, chevron or other decoration may be worn on *Scouter Guider* uniform except :—

(1) Those described elsewhere in A.P.R.O.

(2) Ribbons of the following : war medals, decorations and orders, except when attending an Armistice Day Memorial Service, when such medals may be worn.

(3) Decorations conferred by foreign Governments or Scout or Guide Associations

(4) The St. John Ambulance Association proficiency badges, Junior and Senior ; the Red Cross Society proficiency badges, Junior and Senior ; the Life Saving Society badges, Junior and Senior—are worn on the right arm in the centre with the special proficiency badges round, in a circle.

325. Service Stars :

Description. (1) Service stars are of one type only in metal or cloth, but after the first, bears figures from 2 upwards to indicate the number of years' service.

(2) They are made with blue, green or red cloth back-ground to indicate Cub and Bulbul, Scout and Guide, and Rovers and Rangers service, respectively.

(3) They are worn with green back-ground by Scouters and Guiders and persons holding non-executive ranks for all the years of service in whatever rank or sub-unit they may have served.

326. Service stars are worn on the left breast immediately above the pocket, or with kurta or jersey in a similar position.

327 *Scout/Guide* wears one star only to indicate his/her length of service in that section of the Group in which he/she is still serving. It will have a back-ground of the appropriate colour and will require to be changed on the completion of each year's service so as to show the correct figure. *Guides* and *Guiders* may wear them above the Guide badge wherever it is worn.

328. *Previous service as Cub or Bulbul..* A Scout or Guide who has previously been a Cub or Bulbul will continue to wear a star with blue back-ground and appropriate figure showing his/her total service as a Cub/Bulbul in addition to the star with green back-ground showing his/her Scout/Guide service.

329. *Previous Service as Cub/Bulbul, Scout/Guide,* Similarly, a Rover/Ranger will continue to wear a star with blue back-ground showing any Cub/Bulbul service and a star with green back-ground showing any Scout/Guide service, in addition to the star with red back-ground showing his Rover/Ranger Service.

330. *Scouters* and *Guiders etc.* (1) The wearing of a service star by a Scouter or Guider, a person holding a

non-executive rank or honorary rank, or an Old Scout or Guide, *is optional*.

(2) If such a person desires to wear a service star he/she must wear *one service star only* showing the whole period of service both as Scouter or Guider and such other rank as *Scout* or *Guide*. This star will be worn with a green back-ground and will require to be changed each year to show appropriate figure.

(3) Special forms of service star, without back-ground may be worn for 25 years' or more service.

331. *Method of reckoning*. (1) Service of more than one kind, performed at the same time may only be counted for one star or back ground.

(2) Service is reckoned from the date of first investiture in the case of *Scouts/Guides*. In the case of Scouters, Guiders it is from the commencement of the probationary period and in the case of other ranks, from the period of appointment.

(3) Where a year's service is composed of different kinds of service not performed at the same time, but for different periods the service which is performed for the longest period, shall be reckoned as a complete year's service for the purpose of Service Stars.

(4) The reckoning of service for the purpose of Service Stars and the application of the above rules generally are not affected by any transfer.

(5) Service with recognised foreign association may be counted.

(6) To entitle one to a Service Star, a minimum of 75% attendance is essential.

332. The wearing of Service Stars is optional. Service Stars are issued like other badges as given in Rule 294.

Himalaya Wood Badge

333. (1) The Himalaya Wood Badge is awarded to *Scouters/Guiders* and persons holding non-executive or

honorary rank who complete satisfactorily the respective courses of training outlined in the pamphlet, "The Scheme of Training" in which are contained full particulars as to the conditions governing the issue of the badge.

(2) The Himalaya Wood Badge is issued by N H.Q. on the recommendation of the N.C.C. and remains the property of the Bharat Scouts and Guides. It must be surrendered on demand.

334. The insignia for the Himalaya Wood Badge shall be the Scarf now worn with the Wood Badge, and the Woggle of the present pattern, which may be in leather or in any one material, and two beads (different from the present pattern) worn round the neck on a blue cord.

335. (1) The Himalaya Wood badge is worn in uniform round the neck.

(2) The Wood Badge and Himalaya Wood Badge and any other similar awards earned by Scouters and Guiders are allowed to be worn, if desired. They may be replaced by the Himalaya Wood Badge on the recommendation of the N.C.C. by N.H.Q.

Thanks Badge

336. The Thanks Badge is composed of a Bharat Scout and Guide emblem set in a circular frame bearing the words, "Thanks" at the top.

337. It is intended for presentation to those who are not active *Scouts/Guides, Scouters/Guiders* and others who have rendered special good service to the Movement. This badge is also meant for friends outside the Movement and may be recommended for anyone who does a good turn to Scouting/Guiding.

338. The badge is awarded by the S.H.Q. on the recommendation of the State Executive Committee who will receive recommendations for the same from D.C. or L.A.; Group Scouters/Guiders may make their

recommendation to L.A. or D.C. who will forward them with their remarks to the N.H.Q. for the consideration of the State Executive Committee.

339. The holding of this badge does not confer membership of the Association.

340. The Thanks Badge is intended for wear in ordinary clothes and must not be worn in uniform.

Awards of Gallantry

341. (1) Awards for Gallantry are granted at the discretion of N.H.Q. to Scouts/Guides, Scouters/Guiders, Old Scouts/Old Guides and persons holding Non-Executive and Honorary ranks, also to Groups in cases of joint action, on the recommendation of the L.A., D.C. and S.C.C. in consultation with S.C.(S) and (G) and the State Executive Committee, application being made on the proper form.

(2) In the case of an application for an award to a Commissioner, the recommendation will be made by S.C.C. only, in consultation with the S.C.(S) and (G) and the State Executive Committee.

(3) Applications must incorporate a full account of the occurrence, with the evidence of eys-witneses, wherever possible.

(4) The application must not specify any grade of award.

342. The following awards are granted :

(1) Bronze Medal—Blue and green ribbon. The highest possible award for gallantry, granted only for special heroism or extraordinary risk.

(2) Silver Medal—Green ribbon. For gallantry with considerable risk.

(3) Gilt Medal—Blue ribbon. For gallantry with moderate risk.

(4) Bar—Bars to the above medals may be granted for additional acts of gallantry.

(5) Certificate. In cases which do not justify the award of a medal or a bar, a certificate may be granted by N.H.Q.

(6) Letter of Commendation. In cases which do not justify the award of a certificate, a Letter of Commendation may be granted by the N.H.Q.

343. Medals are worn in uniform above the right pocket or in the case of women on the side uncovered by the sari, except when awarded to the Group jointly, in which case the medal may be pinned on to the Group flag.

344. Cloth emblems, with a design of the colour of the ribbon, are issued with the medals for wear in uniform in the same position on occasions when it is not convenient to wear the medal itself.

345. Certificates of award are issued with all medals and bars.

Awards for Good Services

346. (1) Awards for special good work for the Movement are made to Scouters/Guiders and persons holding Non-Executive and Honorary Ranks at his discretion by the N.C. and the National Eexcutive Committee on the recommendation of the L.A., the D.C. and S.C.C. in consultation with the S.C.(S) and (G) and the State Executive Committee, application being made on the proper form and recommendation being made as to the nature of the award.

(2) In the case of an application for an award to a Commissioner, the recommendation will be made by the S.C.C. only in consultation with the S.C. (S) and G and the State Executive Committee.

(3) The application must contain a full statement of the work and must show, unless the case is an exceptional one, service of outstanding character in one of the categories mentioned in (1) above, for at least the period specified in Rule 347.

347. One of the following awards may be granted according to the circumstances of the case :—

Medal of Merit

(1) The emblem as in Rule 26 in a circle on a green ribbon. At least seven years' service.

(2) Long Service Medal (Rule 349) 15 years' service.

(3) Silver Star (Rule 350) 20 years' service.

348. The conditions relating to the Medal of Merit for Good Service in respect of :—

(1) Method of wear,
(2) Cloth Emblem, with the design in green,
(3) Certificate of Award,

are the same as set out in Rules 343-345.

Long Service Medal

349. (1) The Long Service Medal—Blue ribbon—will be awarded to Scouters and Guiders by the S. C.C. in consultation with the S. C. (S) and (G) and the State Executive Committee and on the recommendation of L. A. and D. C. for 15 years' of active and good service to the Movement. The Medal is to be worn in uniform above the right pocket, in the case of women on the side uncovered by the sari and to the right of any other award worn.

(2) A cloth emblem with the design in blue is issued with the medal for wear in uniform in a similar position on occasions when it is not convenient to wear the medal itself.

The Silver Star

350. (1) The Silver Star is awarded to Scouters/ Guiders for specially distinguished continuous service for twenty years for the Movement.

(2) The award, accompainied by a certificate will be issued by N. C. in consultation with National Executive Committee on the recommendation of the S.C.C. in consultation with the S. C. (S) and (G) and the State Executive Committee.

(3) The award (a five-pointed star with the emblem as in Rule 26 on it) is worn in uniform on a yellow ribbon above the right pocket and in the case of women on the side not covered by the sari.

(4) A cloth emblem with the design in yellow is issued for wear in uniform on the right breast above the line of the pocket, on occasions when it is not convenient to wear the decoration itself.

The Silver Elephant

351. (1) The Silver Elephant is the highest award and is granted for Services of the most exceptional character.

(2) The award will be made by N. C. in consultation with thc National Executive Committee on the recommendation of the S. C. C., in consultation with S. C. (S) and (G) and State Executive Committee.

(3) The award is worn in uniform as an order rouud the neck on a blue, green and red ribbon.

(4) A cloth emblem with a design in blue, green and red is issued for wear in uniform on the right breast above the line of the pocket, on occasions when it is not convenient to wear the decoration itself.

352. In the case of Scouters/Guiders who have received more than one award, the higher one alone shall be worn in uniform. Similarly when it is not convenient to wear the award itself, the emblem of the higher one alone should be used.

SECTION XIII

General Rules

353. *Autographs.* No autographs should be sought at a *Scout/Guide* function. If *Scouts/Guides* are interested in obtaining an autograph the Scouter/Guider in charge will make suitable arrangements outside the function, with the guest, to be got in properly kept autograph books.

354. *Bands.* (1) Bands, where such exist must be so conducted as to avoid nuisance to the public and in

particular, must not play when passing temples, mosques, churches, hospitals, or any house where illness is known to be. They must not play after 9 p.m. in the street, and bugle practice must not be carried out in open places within 600 yards of houses.

(2) Brass and bugle bands are not permitted for Cubs/Bulbuls.

(3) Licences must be obtained before-hand whenever necessary.

(4) *Scouts/Guides* in *Scout/Guide* uniform shall not play bands in processions with a view to earn money.

(5) *Scout/Guide* bands will not play at any functions other than *Scout/Guide* function or functions of the institutions to which the Group belongs without the permission of the D.C.

(6) Guide bands are recommended only for indoor use as orchestral music and entertainment for concerts etc.

355. *Boating and Bathing.* No Scouter/Guider or other qualified person in charge for the time being may permit Scouts, Rovers, Guiders or Rangers to take part in boating of any kind (whether for recreation ortraining) except after careful consideration of all the circumstances and subject to the following conditions.

(1) He/she must be satisfied that all those taking part can swim 50 yards in uniform or other usual clothing and that those forming part of the crew of sailing boat know how to handle an oar.

(2) He/she must himself/herself be able to swim at least the same distance and whenever the conditions are such as not to render the requirement unreasonable, must have practical knowledge of the methods of rescue from drowning.

(3) In addition, the boat, if sailing, must be in the charge of an experienced person or a professional sailor.

(4) The above requirement may be relaxed at the discretion of the Scouter/Guider or other person in charge in inland water where it is known that there is no danger and that the depth of water nowhere exceeds three and a half feet.

356. *Special Provisions relating to Sea Scout training.* The following rules apply in the case of any form of boating undertaken as a part of the training of any Scouts or Rovers.

357. The Sea Scout Committee of the L.A. must satisfy itself that the conditions of Rule 355 are strictly complied with, for which purpose it may require any person concerned (except as provided below) to pass a test in any appropriate requirement under the rule to the satisfaction of the Examiner appointed for the purpose.

358. The Sea Scout Committee shall however not require a Scouter or Instructor to undergo examination in swimming or rescue work if they are satisfied with a written statement of his ability to comply with the requirements of Rule 355.

359. No boat may be taken over or used for training unless covered by a boat certificate valid for the current year issued by the Sea Scout Committee concerned, on the recommendation of the examiner appointed for the purpose.

360. No boat may be used for training unless it complies in all respects with the local Sea Scout laws approved under Rule 150 and is in charge of a person holding a "charge certificate" issued by the Sea Scout Committee concerned. The certificate is issued on the recommendation of the examiner appointed for the purpose or in special cases a person otherwise authorised by such committee.

361. Examiners for any of the purposes of these rules must be nominated by the Sea Scout committee concerned and approved by the L.A. and D.C.

362. (1) No Scout/Guide shall be allowed to bathe in water out of his/her depth, except under the

presonal supervision of the Scouter/Guider in charge of the Party of some responsible adult appointed by him or her for the purpose. The safety of the place must have been previously ascertained and all reasonable precautions must be taken including the provision of a life-line.

(2) A picket of at least two good swimmers, preferably those with the Rescuer Badge, must be on duty, ready for rescue, with great-coats or other covering on, if necessary, in a boat or on shore as the circumstances may demand, ready to help anybody in distress. The picket itself may not bathe until the others have left the water.

(2) This rule does not apply to bathing in properly supervised swimming baths provided there are persons to look after those in distress.

(4) It is necessary to obtain written permission of the guardians of the *Scouts/Guides* before starting training in swimming.

(5) All ordinary rules of hygiene and sanitation should be observed in swimming and bathing places.

Special Note. It is dangerous to enter water immediately after a meal.

(6) Where wells are used for swimming previous permission of the owner of the well and all information about the depth and structure etc., of the well should be obtained from the owners or users of the well.

(7) It is *a very advisable practice* never to swim alone even for a good swimmer and there should always be a companion in water or on the bank or shore to help in case of emergency.

(8) The precautions set out in this rule may be modified to a reasonable extent where the Scouter or Guider or the person in charge has previously ascertained beyond any doubt that the whole of the water is shallow and that no possible danger exists or can exist.

Special Note. The Scouter or Guider or person in charge must remember that one can never be suffi-

ciently careful in such matters and all precautions laid down in this rule have to be observed before a programme of swimming is undertaken anywhere.

363. Rovers/Rangers must exercise all reasonable precautions in both boating, and bathing, and where Rovers/Rangers are bathing, the above precaution must be taken.

364. Cubs or Bulbuls may boat or bathe, subject to the precautions set out in Rule 355 and 362 and that the number of adult instructors must be at least one for every six Cubs or Bulbuls

Camps

365. (1) Scuters/Guiders are recommended to read standard books on Scout/Guide camping before they take their Scouts/Guides to camp.

(2) No Scouts should camp without the previous written permission of their D.C. and their parents or guardians.

(3) No Guides should camp without previous written permission of their D.C. and their parents or guardians and unless the Guider in charge is trained for camping.

(4) Scouts/Guides going on a week-end camp shall inform the D.C. previously.

(5) Cubs should not camp with Scouts and Bulbuls with Guides in any circumstance.

(6) Scouts/Guides should not be taken to camp if they are suspected of any disease, or contact with infectous disease.

366. When Scouts/Guides propose to camp outside their own District, fourteen days notice must be given (form to be used) by the Scouter/Guider in charge to his/her D.C. who will inform the D.C. of the District to be visited. The D.C. of any District, in which a camp takes place, has control under Rule 129.

(2) Before leaving for camp the Scouter/Guider in charge must submit general outline of the programme and the complete address of the camp to the D.C. and the L.A.

367. Parties of Scouts, Rovers, Guides or Rangers trekking or hiking through one or more Districts should give similar notice stating approximate dates.

368. If in any case, the name and address of the D.C. are not known, the D.C. can address the notice to the D.C. for the districts where the notice is to be sent C/o S.H.Q., whence it will be forwarded immediately to the D.C. concerned.

369. To regulate the proper arrangements for treks and hikes, the use of appropriate permit cards signed by the Scouter/Guider in charge is essential.

370. D.Cs. must issue these cards only to Scouters/Guiders in charge of Groups, of whose experience they are satisfied. Scouters in charge must use the same discretion in issuing the cards to Patrol Leaders. Guide Patrol Leaders will not camp unless accompanied by a Guider.

371. (1) Scouts/Guides proposing to camp or travel outside their State in uniform must first obtain the sanction of S.H.Q. The application must be accompanied by a recommendation from the A.S.C., D.C. and L.A.

(2) Sanction will not be given to Cubs/Bulbuls to camp outside their State.

(3) Invitations to Scouts/Guides from other States to visit or camp in their own State must not be issued until sanction has been obtained from S.H.Q.

372. (1) Full Camp kit must be taken to camp by each Scout/Guide to ensure that each one has one's own equipment including blankets etc.

(2) Camp raiding is strictly prohibited.

373. The following rules in addition to Rule 365, 366, 368, 371, and 372 apply in the case of camps for Cubs/Bulbuls.

(1) Cubs/Bulbuls will camp only in permanent shelters other than canvas.

(2) In normal circumstances there should be at least one adult for every six Cubs/Bulbuls in camp. In no circumstances should a camp be held with less than two adults.

(3) C.M. or A.C.M., F.L. or A.F.L. who has not previously been in charge of a Cub/Bulbul camp or whose camp has been the subject of an unsatisfactory report, must obtain the preliminary permission of the D.C. at least two months before the proposed date of the camp and before any intimation of the camp has been given either to Cubs/Bulbuls or their parents. The D. C. in any such case must not give permission unless she is satisfied that the C.M., (A.C.M.) or the F.L. (A.F.L.) as the case may be, has acquired the necessary knowledge and experience by having taken part for not less than three days in a well run Cub/Bulbul camp.

374. Rovers/Rangers, and Old Scouts/Guides camping in uniform must comply with the Rule 365 to 372.

375. *Certificates and Letters of Recommendation. Scouts/Guides*, Scouters/Guiders must not solicit certificates or letters of recommendation for service done, since it is contrary to the spirit of Scouting/Guiding and doing of good turns. D.Cs. and L.As. should do their best to prevent any such action.

376. *Correspondence.* Scouters/Guiders should write for all the information they want to their D.C. or to their Local Association or to the Scouter/Guider in charge of organisation in their area. No correspondence affecting Scout/Guide movement or organisation should be addressed to any official or any department of the Government except through the S.H.Q.

377. *Emblems.*

(1) No emblem may be worn in uniform unless it has been approved in accordance with the following rules :—

(2) The following may be aprroved by the appropriate authorities to be used on occasions when necessary :—

(a) National—in special cases.

(b) State.

(c) District.

(d) L.A.

(e) Group.

(f) Rovers/Rangers.—To be worn on special scarves under Rules 281 and 289.

(g) The National emblems will be decided by the N.H.Q. for suitable occasions. For the State emblems applications for approval should be made by the S H.Q., to N.H.Q. For all other emblems applications should be made to the S.H.Q.

(h) Approval for emblems will only be given subject to the following conditions :

(i) Applica'ion must be submitted through the normal channels of communication (*i.e.* through L.A., D.C. and A.S.C.) and not direct to S.H.Q.

(ii) A drawing or specimen of the design (which will not be returned) must be submitted together with a statement of the approval of the D.C. and L.A.

(iii) The design must bc emblematic in character *e.g.* the name or initials of an individual or Group are not admissible.

(iv) The design must not exceed two inches in length or breadth.

(v) A specimen of the emblem when made must be sent to N.H.Q. or S.H.Q. for record.

378. An emblem when approved must be worn in one of the following places, as decided by N.H.Q. in the case of National emblem and by the S.H.Q. in the case of other emblems.

(1) On the shoulder.

(2) On the right breast.

(3) On the point of the scarf.
by all members of the unit for which it is approved.

379. (1) *Flags* :

Scouts and *Guides* may use the following flags :—

(a) The National Flag.

(b) The Bharat Scouts and Guides Flag as described in Rule 27.

(c) Patrol Flags.

(2) The National Flag shall be used by *Scouts* and *Guides* only on such occasions and in such manner as are in accordance with the rules made and published by the Government.

(3) Groups may use the Bharat Scouts and Guides Flag with the names written below the emblem in a straight line.

380. If flags are dedicated they must be treated with due reverence at all times—for instance it would not be correct to fly a dedicated flag on a flagstaff in camp or to move it uncased without an escort. Groups are advised to consider this carefully before undertaking ihe charge of dedicated flags.

381. When large flags are carried, the flag pole should be either sloped over the right shoulder, and the flag gathered in, or, when marching past, held vertical in the carrier, the flag flying free, and the fly-end held with the right hand.

382. (1) The flag described in Rule 379 (1) (a) shall be used, respected and lowered only in accordance with the rules made by Government.

(2) The flag described in Rule 379 (1) (b) will be lowered to the President of the Indian Republic and will not be lowered during the playing of the National Anthem unless the President is present.

(3) The Bharat Scout and Guide Flag and the Group Flags will be lowered to the National Commissioner.

383. *Foreign Visits.*

(1) *Scouts/Guides* proposing to camp or travel abroad an uniform must first obtain the permission of N.H.Q. The application must be submitted through S.H.Q. on a recommendation of the D.C. or L.A.

(2) Permissson will not be given to Cubs/Bulbuls to camp abroad or to travel abroad.

(3) Invitations to foreign *Scouts/Guides* to visit or camp in India must not be issued until permission has been obtained from N.H.Q.

384. *Indian Articles.* It is desired that *Scouts/Guides* will, as far as possible, use in their daily life articles made in India. It is possible to have *Scout/Guide* uniform purely of articles made in India.

385. *Industrial Disputes*—See Rule 15.

386. *Marching* (1) Parties of *Scouts/Guides* on the march must have responsible traffic pickets at the head and rear.

(2) Such .Pickets at night must show a white light in front and a red light in the rear.

387. *Posse of Welcome.* If given,to distinguished guests should only be at functions of *Scouts/Guides* or of their own institutions only. Ordinarily no Scouts/Guides

below the rank of Second Class should be allowed to participate in such manner. Cubs/Bulbuls shall not participate in this manner of welcome. "Arch Staves" should not be used in any circumstance.

388*Religious Observances.* See Rule 16.

Salutes

389. Salutes are given on the following occasions:—

(1) As a greeting. Scouts/Guides, Scouters/Guiders and persons holding Non-executive or Honorary ranks meeting for the first time in the day salute each other. The first to see the other should be the first to salute, irrespective of rank.

Scouts and *Guides* salute each other when in uniform.

(2) As a token of respect. At the hoisting of the Flags mentioned in Rule 379 (a) and (b) and the National Flags of other countries ; to uncased colours ; and to funerals. At the playing or singing of National Anthem Scouts/Guides, Scouters and Guiders stand at the "Alert".

(3) During the making or reaffirming of the Scout/Guide promise. In this case all Cubs and Bulbuls present, salute as in Rule 390 (1) and all other ranks give the Scout and Guide sign as in Rule 390 (5) even if in church or on any parade.

390. The following are the methods of Salute:

(1) In the Cub/Bulbul salute, the right arm is smartly raised to the level of the shoulder, palm in front, first two fingers open and spread out, the first just touching the forehead and the thumb closing on the last two fingers. After the salute, the arm is smartly brought down.

(2) All other ranks, saluting, similarly raise the right arm to the level of shoulder, palm to the front with three fingers open, the first, just touching the

forehead and the thumb closing on the little finger. After salute the arm is smarlty brought down. While carrying stick or thumb-stick it must be passed to the left hand or trucked under the armpit.

(3) Scouts, when carrying staves, salute with the left forearm bent at right angle at the elbow with three fingers open and palm downwards, the first finger touching the staff which is slightly lifted above the ground.

(4) If the hands are occupied or while riding a cycle the salute is by turning the head and eyes to the right or left, as the case may be. On no account should the hands be removed from the handle when riding cycles.

(5) The Scout/Guide Sign—for use only in cases under Rule 389 (3) is given by raising the right hand level with the shoulder, palm to the front and the thumb closing on the little finger but Scouts carrying staves use the left hand. The Scout and Guide Sign is not used by Cubs.

(6) The above salutes are used irrespective of whether the head is bare or covered.

(7) On all occasions other than those specified in Rule 390 (2) and (3) the leader calls the *Scouts/Guides* to the alert and he/she alone salutes.

Note.—The practices of "Present Staves" and "Arch Staves" *are not permitted.*

Shooting

391. G.L.S. and G.L.G. must not allow members of their Group to practise rifle shooting or to shoot matches except on an officially approved range and no shooting must ever take place except under the superintendence of a competent adult who will be responsible that the large rules are strictly adhered to.

392. Under the Arms Act, application must be made by the person responsible to the Chief Officer of Police or any other officer of the district according to

the rules of the Government for a Firearms License in respect of all rifles and ammunition.

Theatres

393. *Scouts* and *Guides* in uniform are not allowed to appear on the stages of theatres or music halls in public performances other than their own, without the permission of S.H.Q. given through the D.C.

Totem Poles

394. A Pack is entitled to carry a Totem Pole.

SECTION XIV

MISCELLANEOUS

Deep Sea Scouts

395. Deep Sea Scouts and Adventurers are those which are members of the Navy, the Merchant Navy include in the Indian Mercantile Marine, the Fishing Fleets, Crews of ocean-going yachts or of Sea Training Establishments. They are enrolled by the National Headquarters or by persons authorised by National Headquarters; applications for enrolment should be sent through some Scouters or persons holding Non-executive or Honorary ranks, to whom applicants are personally known.

396. Full particulars will be found in the pamphlet "Deep Sea Scouts; Rules and Organisation," obtainable from the National Headquarters.

397. Deep Sea Scouts have a special badge, and may wear Scout or Sea Scout uniform with a special royal blue scarf. A staff will not be carried.

398. Warrants for Scouters will be issued on lines similar to those laid down in Section IX.

Handicapped Socuts and Guides

399. (1)) Handicapped *Scouts/Guides* are *Scouts/Guides* who are prevented by physical or mental handicap from joining completely in the activities of normal *Scouts/Guides.* Boys and girls who are blind, crippled, deaf, epileptic, invalid, delinquent or mentally defective, may become *Scouts* and *Guides.*

(2) Groups are formed in hospitals, institutions, colonies, special schools, etc. and come under the ordinary D.A./L.A. organisation. Individual handicapped boys and girls living in their homes may become members of normal Groups if fit enough or have Scouting or Guiding taken to them, if necessary.

(3) Handicapped *Scouts/Guides* are expected to pass the normal tests except where prevented from doing so by their disability, in which case they may with the approval of the D.C., take the alternative tests approved by N.H.Q. as set out in the Hand-book of Handicapped Scouts and Guides which explains more fully the organisation of this branch.

SUPPORTERS' BADGE

400. (1) Persons who are not Scouters, holders of Non-executive or Honorary rank, or Old Scouts, *e. g.* members of National, State or Divisional Council, if any, members and associates of L.As. and other supporters of the Movement, may wear a metal Scout badge with the word 'Supporter' in a circle.

(2) The possession of this badge does not of itself constitute membership of the Bharat Scouts and Guides.

LIST OF BOOKS FOR SCOUTERS AND GUIDERS

Note :— (1) As mentioned in the A. P. R. O. the following books are recommended for general study for different ranks under training.

(2) Books in the languages of the State are to be recommended by the S.H.Q. as proposed by the H. Q. C. for Training in State.

(1) For Scouters working with cubs :

(1) Wolf Cub's Handbook—Lord Baden-Powell.

(2) Wolf Cubs—Gilcraft.

(3) Scouting for Boys or Scouting for Boys in India—Lord Baden-Powell.

(4) Boy's Cub Book—Three Ranks (i) Wolf Rank, (ii) Bear Rank, (iii) Lion Rank—Boy Scouts of America.

(5) Cubmasters' Pack Book—Scouts of America.

(2) For Scouters working with Scouts :

(1) Scouting for Boys or Scouting for Boys in India—Lord Baden-Powell.

(2) Aids to Scoutmastership Lord Baden-Powell.

(3) Boy Scouts—Gilcraft.

(4) Patrol System—Roland Philipps.

(5) Wolf Cub's Handbook—Lord Baden-Powell.

(6) Rovering to Success—Lord Baden-Powell.

(7) Handbook for Scoutmasters—Boys Scouts of America.

(8) The Quest of the Boy—Griffin.

(3) For Scouters working with Rovers :

(1) Rovering to Success—Lord Baden-Powell.

(2) Scouting for Boys or Scouting for Boys in India—Lord Baden-Powell,

(3) Wolf Cub's Handbook—Lord Baden-Powell.

(4) Rover Scouts—Gilcraft.

(5) Life's Snags and how to Meet Them—Lord Baden-Powell.

(4) For Guiders working with Bulbuls :

(1) Girl-Guiding—Official Handbook.

(1) Blue Bird Handbook.

(3) Hints on Campany and Flock Management.

(4) Blue Bird Games.

(5) For Guiders working with Girl Guides :

(1) Girl Guiding—Official Handbook.

(2) Patrol System for Guides.

(3) Hints on Company and Flock Management.

(S) Girl Guide Games.

(6) For Guiders working with Rangers :
Same as (5) above, and

(1) Rangers in India Handbook.

(2) Ranger Guides Handbook.

(3) Ranger Adventures.

(7) For Group Leaders (in Scout Section and Commissioners) :

(1) Wolf Cub's Handbook—Lord Baden-Powell.

(2) Scouting for Boys or Scouting Boys in India—Lord Baden-Powell.

(3) Rovering to Success—Lord Baden-Powell.

(4) The Quest of the Boy—Griffin.

(5) Wolf Cubs—Gilcraft.

(6) Boy Scouts—Gilcraft.

(7) Rover Scouts—Gilcraft.

(8) The Group Scoutmaster.

(9) Handbook for Scoutmasters (Boy Scouts of America).

(10) The Commissioner's Handbook.

(11) Hints to District Commissioners.

(12) Girl Guiding in India.

(13) Campcraft.

(14) Blue Bird Handbook.

(15) Rangers in India.

THE BHARAT SCOUTS AND GUIDES

National Council

BYE-LAWS

I. Membership

(1) Membership of the Association shall be of two kinds as stated in Rule 11 of the A.P.R.O. and will be governed by Rules 28, 29 and 30 of the A.P.R.O.

(i) General Membership—All members, mentioned in Rule 29 shall be general members of the Association and shall be treated as stated in the paragraph on general membership in Rule 11 of A.P.R.O.

(ii) Special Membership—The Special Membership of the Association is for the purpose of Section 15 of the Societies Registration Act (XXI of 1860) only, and shall be confined to such members of the National Council of the Association constituted in accordance with its A.P.R.O. and bye-laws for the time being in force, as shall have signed a Roll of Members in a Register to be maintained and kept for the purpose and have not resigned in accordance with the A.P.R.O. and such bye-laws.

The National Secretary shall maintain a list of Special Members as mentioned in Rule 11 and shall renew it from time to time whenever a new Council is formed.

(2) (*i*) A person shall cease to function as a member (*i*) if he/she sends in his/her resignation to the Secretary of the respective bodies of which he/she is a member, (*ii*) if he/she ceases to properly serve in the rank or position held by such a member (see Rule 29) (*iii*) if he/she holds a warrant and it ceases to be effective (*iv*) if he/she remains in arrears of any dues to the Asso-

ciation (*v*) if he/she ceases to be a member of the body which he/she represents.

(*ii*) Rule 30 of the A.P.R.O. is operative in all cases where the validity of membership is raised.

II. Election to the National Council

Office-Bearers :

(1) Election of office-bearers to the National Council shall be held every three years at the annual general meeting or at a special meeting called for the purpose after the National Council is duly formed.

(2) Nominations for the various offices shall be sent so as to reach the National Secretary at least one monh before the date of meeting. Such nominations shall be duly proposed by one and seconded by another member of the Council. The consent of the nominee to accept office, if elected, shall be obtained and a statement that a consent has been obtained from the persons concerned should be sent along with the nomination paper. (Nomination paper may be obtained from the National Headquarters).

(3) The National Commissioner shall appoint a Scrutiny Committee of not less than 3 and not more than 5 members from amongst the members of the Council. All the nominations received by the National Secretary shall be scrutinized by the Scrutiny Committee, to find out whether the nominations are properly made and are valid The Committee will place before the National Commissioner all the valid nominations and those which, in their opinion, are invalid, giving in writing in the case of the latter the causes for such declaration. If the National Commissioner agrees with the decisions of the Scrutiny Committee, he will issue instructions to prepare the voting papers. If he disagrees with the decisions of the Scrutiny Committee, his decision shall be final and voting papers shall be prepared according to his decision. The voting papers shall be prepared in time for the meeting of the National Council, and for this purpose the meeting

of the Scrutiny Committee shall be held sufficiently early.

(4) If the number of valid nominations is equal to the number of offices, the nominees shall be declared by the National Commissioner, to have been duly elected.

(5) If the number of valid nominations exceeds the number of offices, elections shall be held at the meeting of the National Council.

(6) A candidate can withdraw his/her name from the nominations by a written request made by him/her to the National Secretary so as to reach him at least 2 hours before the time scheduled for the election.

(7) At the meeting of the Council, time shall be allotted for the distribution of voting papers to those who are present and are entitled to vote as member of the National Council and the voting shall be by ballot. Voting by proxy shall not be permitted.

(8) Two persons, not themselves candidates for elections, shall be appointed by the Chairman of the meeting of the National Council before the time of the election, to count the votes. After the scrutiny and the counting of the votes, the papers will be handed over to the Chairman of the meeting, who will then declare the result of the voting.

(9) In case of equality of votes, the decision shall be taken by lots by the Chairman of the meeting.

(10) The newly elected personnel shall assume charge when the meeting is over. Till such elections are held and new personnel is elected, the old personnel shall continue to hold office. In filling up a vacancy the above procedure shall be followed.

(11) The above procedure shall apply to the election of office-bearers, a President, one or more Vice-Presidents not exceeding four, the National Commissioner,

the Chief Commissioner for Scouts, the Chief Commissioner for Guides, the Hony. Treasurer, mentioned in Rule 34 (1), (2), (3), (4), (5) and (7) of the A.P.R.O. If the newly formed National Council decides at the meeting that the office-bearer, mentioned in Rule 34 (6) of the A.P.R.O., the National Organising Commissioner, is to be honorary, he shall be elected at the same meeting of the National Council from amongst its own members on the recommendation of the National Commissioner.

III. National Executive Committee

(1) The National Council shall, at its first meeting, elect from amongst themselves, to the National Executive Committee, nineteen members excluding the ex-officio members according to Rule 44 (2) *vii*.

Bye-laws 2 to 12 above shall apply in this case also.

The voting paper shall indicate the names of candidates according to their States. According to Rule 44 (2) *vii*, not more than two candidates from one State can be elected. Each member of the National Council present shall have as many votes as there are offices to be filled but not more than one vote shall be given to a candidate.

Voting papers shall be invalid (*i*) if any person gives more than one vote to any candidate (*ii*) if any person votes for more than two candidates from the same State.

(2) The first meeting of the newly elected Executive Committee may be called immediately after these elections are over, if a general intimation had been given in accordance with the provision of Rule 45 (3) that such a meeting will be called.

IV. Finance Committee

(1) A Finance Committee shall be appointed by the National Council at its first meeting. The term of office

of the members of the Committee shall be three years concurrent with the term of the National Council.

(2) The number of members on the Finance Committee shall be not less than five and not more than nine including the following, who shall be ex-officic members. (1) National Commissioner who shall be Chairman of the Committee. (2) National Secretary. (3) The Honorary Treasurer who shall be the Secretary of the Committee. Other members of the Finance Committee shall be elected from amongst the members of the National Council. Nominations will be invited at the meeting and elections held, if necessary. All matters pertaining to Finance shall be discussed by the Finance Committee before they are placed at a meeting of the National Executive Committee or the National Council.

V. The Conduct of Business at Meetings

(1) The conduct of the business at any meeting of the National Council, Executive Committee or any other Committee shall be according to the usual procedure followed at such meetings. Rule 37 (7) shall apply to all such meetings.

(2) If at any meeting, not presided over by the President or the National Commissioner, any dispute arises regarding the conduct of business, such dispute shall be referred to the President in the case of meetings of the National Council, and to the National Commissioner in the case of all other meetings. Their decisions shall be final.

VI. Additions and Alterations

Any of these bye-laws may be changed, added to, altered, modified or omitted by the National Council at any of its meetings, only on a 2/3rd majority of the members present voting for it. All such recommendations shall first be submitted to the National Executive Committee and shall be placed before the National Council.

THE BHARAT SCOUTS AND GUIDES

MODEL BYE-LAWS FOR STATE ASSOCIATIONS

Note.—These bye.laws have been prepared as model bye-laws in accordance with Rule 58 and 116 of the A.P.R.O. They will hold good until the State Associations have made their bye-laws and got them approved by the National Headquarters.

BYE-LAWS

I. Name

1. The name of the State Asssociation shall be the……………….State Bharat Scouts and Guides.

2. The State Association shall be affiliated in accordanee with rule 57 of the A.P.R.O. to the Bharat Scouts and Guides, National Headquarters, New Delhi, and shall be a Branch thereof.

II. Purpose

The purpose of the State Association is to carry out the aims and objects and the policy and programme of the Bharat Scouts and Guides within the territory of the State in accordance with the A.P R.O. and the bye-laws.

III. Membership

(a) The general membership of the State Association shall be as laid down in Rule 11 and 29 (1), (2), (3), (4), (5), (6) and (7) of the A.P.R.O.—*Scouts/Guides*, persons registered as Old Scouts by the Old Scout Branch of a Group or Local Association, (persons registered as Old Guides by the Old Guide Branch of a Group or Local

Association.) Scouters and Guiders, persons holding non-executive or honorary ranks as laid down in the rules and members of District Associations and Local Associations.

(*b*) The following also shall be general members of the State Association and shall be classed as subscribing members :

(*i*) Patrons—Persons who subscribe Rs. 1000 or more to the State Association and are elected as such by the State Executive Committee.

(*ii*) Life Members—Persons who subscribe Rs. 250 or more to the State Association and are elected as such by the State Executive Committee.

(*iii*) Ordinary Members—Persons who pay Rs. 10 annually and are elected as such by the State Executive Committee.

(*c*) The special Membership as stated in Rule 11 (b) of the A.P.R.O. shall be confined to such members of the State Council constituted according to the A.P.R.O. for the time being in force as shall have signed the roll of members in a Register kept for the purpose by the State Secretary and have not ceased to be members according to the Bye-laws.

(*d*) A person shall cease to function as a member (i) if he/she sends in his/her resignation to the Secretary of the respective bodies of which he/she is a member, (ii) if he/she ceases to serve properly in the rank or position held by such a member (see Rule 29), (iii) if he/she holds a warrant and it ceases to be effective, (iv) if he/she remains in arrears of any dues to the Association, (v) if he/she ceases to be a member of the body which he/she represents.

(*e*) In cases where any question regarding the validity of membership is raised, Rule 30 of the A.P.R.O. shall be operative.

(Note,—The categories of membership and the amount of annual subscription may be so fixed to suit the needs of different States.)

IV Election to the State Council

Office-Bearers :

Bye-laws II, 1 to 10 of the National Council shall be the bye-laws for the election of a President, Vice-Presidents—not exceeding four—a State Chief Commissioner and two State Commissioners - one for Scouts and one for Guides—and a State Treasurer. In the case of the State Secretary and two State Organising Commissioners —one for Scouts and one for Guides—if the offices are honorary, bye-law II, 11 of the National Council may be adopted with suitable changes.

Note.—(i) Representation from District and Local Associations will depend on the types of the Local Association decided upon by the State Executive Committee in accordance with Rule 135 of the A.P.R.O. and also whether a Divisional Organisation according to Rule 117 exists or not. The State Association may frame bye-laws suitable to the type adopted. These bye-laws must, however, be consistent with Rule 63 of the A.P.R.O.

(ii) As regards representatives of subscribing members on the State Council in accordance with Rule 61 (i) of the A.P.R.O. the State Associations may frame bye-laws.

V. State Executive Committee

(i) The State Council shall, at its first meeting, elect from amongst themselves to the State Executive Committee such members excluding the ex-officio members stated in Rule 66.

(ii) At the first meeting of the State Executive Committee after its formation members not exceeding two shall be co-opted as members from amongst the members of the State Council; not more than one member, however, is to be coopted from each of the categories mentioned in Rule 66 (7), (8) and (9) of the A. P.R.O.

(Note.—Bye-laws governing this election shall have to be made by the State Council).

Bye-laws of the National Council with suitable modifications shall be adopted in the matter of the procedure of the elections.

VI. Meetings

Bye-laws relating to meetings of the State Council, ordinary annual meetings, adjourned meetings, special meetings, meetings of the Executive Committee, notices of meetings and excuse of absence from meetings shall be made by the State Council based on Rules 37, 38, 39, 40, 45, 46(3), and 47 of the A.P.R.O. with necessary modifications.

VII. Additions and Alterations

Any of these bye-laws may be changed, added to, altered, modified or omitted by the State Council at any of its meetings, on a 2/3rds majority of the members present voting for it. All such recommendations shall first be submitted to the State Executive Committee before being placed at the meeting of the State Council.

THE BHARAT SCOUTS AND GUIDES
MODEL BYE-LAWS FOR DISTRICT/LOCAL ASSOCIATIONS

Note. –These Bye-Laws have been prepared as model Bye-laws in accordance with Rule 151 of the A.P. R.O. Changes to suit local conditions may be made in them, provided that they are consistent with the A.P. R.O. The Bye-laws after adoption by the DA/LA should be submitted to the S.H.Q. for sanction before they are put into force.

The gaps in the following rules are to be filled in by the DA/LAs.

1. *Name*—The name of the Association shall be the (………) Bharat Scouts and Guides District/Local Association.

2. *Area*—The area to be administered by the Association shall be as decided by the State Headquarters in consultation with the D.C. and A.S.C., according to the A.P.R.O.

3. *Functions*—The functions of the Association shall be as laid down in the A.P.R.O. in force for the time being.

4. *Membership*—Any person who is not less than 18 years of age and is interested in the Scout/Guide movement is eligible for election as a member of the Association. The following shall be the members of the Association :

(a) Ex-officio members –(i)All Group Scouters/Guiders who hold warrants in the area, (ii) All District Scouters/Guiders who hold warrants for the area, (iii) All Commissioners who hold warrants and are staying in that area, (iv) Divisional Secretary, if any, residing in that area.

Assistant Scouters/Asst. Guide Captains are not ex-officio members of the D.A./L.A. but are entitled to attend its meetings and to speak. Unless they are members

under Rule 140 (2) they may not vote except in the absence of the Scoutmaster/Guide Captain in which case the Assistant attached to the sub-unit may vote in respect of that sub-unit. If there are more than one Assistant for a sub-unit, the one authorised in writing by the Scoutmaster/Guide Captain alone shall vote.

(b) Elected members shall consist of the following :

(i) Patrons who give a donation of Rs.........and above and are admitted as such by the Executive Committee of the Association.

(ii) Vice-Patrons—who give a donation of Rs.........and above and are admitted as such by the Executive Committee of the Association.

(iii) Life members—who pay a subscription of Rs... and above and are admitted as such by the Executive Committee of the Association.

(iv) Ordinary members—who pay an annual subscription of Rs.........and are admitted as such by the Executive Committee of the Association.

(c) Associate Members, *i.e.* Parents or Guardians of Registered Scouts/Guides and Old Scouts/Guides who pay an annual subscription of Rs.........and are elected *annually* as members by the Executive Committee of the Association.

(d) Honorary Members—Any person who has rendered meritorious services to the Association may be elected as Honorary member by the General Body of the D.A./L.A. on the recommendation of the Executive Committee.

(e) Co-opted Members—Members may be co-opted every year by the Executive Committee of the D.A./L.A. for expert advice or for any other purpose (mentioned in Rule 140). The total number of such members shall not exceed..........

Note.—In the case of District Associations of the type mentioned in Rule 135 (2) of the A.P.R.O. where a number of Local Associations are registered with it, the nature of membership and the representation from these Local Associations to the District Association shall be according to the Bye-laws to be framed for the purpose by the Executive Committee of the District Association.

The categories of membership and the amount of annual subscription may be so fixed as to suit the needs of different L. As.

5. Application for membership of the D.A./L.A. duly proposed and seconded by two members and accompanied by the required subscription, shall be made on the form prescribed by the State Association. The applications shall be placed before the Executive Committee of the Association for approval and election as required in Rule 4 stated above.

6. Only those, who are duly elected as members in accordance with the above rule, by the Executive Committee, at least 30 days before a meeting of the D.A./L.A. shall have the right to vote at the meeting of the Association and to stand for election to any office.

7. All subscriptions as given in Rule 4 (b) and (c) are payable in advance. Members whose subscriptions are in arrears will not be eligible either to stand for election or vote.

8. If the annual subscription of a member remains unpaid for more than three months after the begining of the year, his name may be removed from the list of members of the Association by the Executive Committee after due notice in writing has been given to the member. A member whose name has thus been removed may be readmitted at the discretion of the Executive Committee on his paying his arrears in full.

9. Any person desirous of resigning his/her membership shall give notice in writing to the Secretary and

he/she shall be allowed to do so provided he/she has paid all subscriptions and other dues, if any.

10. *Meetings of the Local Association.* (a) Annual meeting: The Local Association shall hold one meeting annually before the end of June at which the following business shall be transacted :—

(i) Adoption of the Annual Report and the audited statement of accounts for the previous year with a list of property owned by the Association.

(ii) Election of the President, not more than......... Vice-Presidents and the members of the Executive Committee other than the ex-officio members for the year.

(iii) Appointment of an auditor.

(iv) Consideration of any motion of which......days' notice has been given.

(b) Additional meetings of the Local Association may be called at any time by the Executive Committee.

(c) A special meeting of the Local Association shall be called upon a written requisition made by at least... members of the Association for the purpose mentioned in the requisition. No other business shall be transacted at such a meeting.

(d) The Secretary of the Association shall give...... days' notice of a meeting of the D.A./L.A.

(e) The quorum for the meeting of the D.A./L.A. shall be.........No quorum shall be required for an adjourned meeting.

Note.—D.A./L.A. may make Bye-laws for the election of office-bearers and members of the Executive Committee. See Rule 142 (ii)

11. *Executive Committee.*—The general functions of the Local Association shall be carried out by an Executive Committee consisting of the following :

(a) Elected members

(i) ....members elected from amongst Life Members.

(ii) ....members elected from amongst the warranted Group Scouters and Guiders in the area under the D.A./L.A.

(iii) ....members elected from amongst the other categories of members of the Association.

Note.—Bye-laws for the elections may be made by the Executive Committee of the D.A./L.A. according to Rule 143 of the A.P.R.O. Modifications to suit local conditions may be made.

(b) The number of non-Scouter/Guider members on the Executive Committee shall be less than the number of Scouters and Guiders.

(c) Ex-officio members.—The District Scouters and Guiders and Commissioners of all ranks functioning in the area under the D.A./L.A.

(d) Co-opted members.—The Executive Committee may co-opt not more than.........members for expert advice or for any purpose thought fit by the Committee. (It is desirable that representatives of the local Educational and other Institutions carrying on similar functions should have some representation on the Executive Committee). See Rule 133 (c) of the A.P.R.O.

12. The Executive Committee shall, at its first meeting after its formation, elect a Chairman, Vice-Chairman (if necessary), one or more Secretaries or a Secretary and

Assistant Secretaries (as desired), Treasurer, Quarter-master, and any other office-bearers (such as a separate Badge Secretary, Librarian, etc.)—if necessary, and provided for in the Bye-Laws. See Rule 143 (iii).

13. (a) The Executive Committee shall ordinarily meet once in two months and at such other times as may be decided by the Chairman.

(b) The Secretary of the Association shall give .... days' notice of a meeting of the Executive Committee.

(c) ....members shall form a quorum. No quorum shall be necsesary for an adjourned meeting.

(d) Special meetings of the Executive Committee shall be called by the Secretary on a written requisition signed by at least.........members of the Executive Committee for the purpose mentioncd in the requisition. No other business shall be discussed at such a meeting.

14. The Executive Committee shall (a) carry out all the functions of the D.A./L.A. as laid down in the A P.R.O. other than those received by these Bye-laws for the meetings of the D.A./L.A.

(b) Receive and discuss reports of the District Scouters/Guiders and other office-bearers and any Sub-Committees appointed by it, discuss and draw up the programme of the work of the Association, register new Groups or recommend Scouters/Guiders for warrants.

(c) Assist Group Scouters/Guiders (i) in arranging their camps, (ii) in finding Instructors, (iii) in the appointment of their Group Committee, (iv) in any other matter referred to it by the Scouters/Guiders.

(d) Appoint, when necessary, Sub-Committees for any special work of the Association or any investigation in connection with the Scout/Guide Movements in its area.

(e) Fill up vacancies amongst the elected or co-opted members of the Executive Committee.

(f) Appoint a Finance Committee and a Badge Committee from amongst its members.

(g) Discuss and decide (subject to such sanction as may be required under the A.P.R.O.) all matters of interest to the Association.

(h) Recommend through the D. C. to the State Head-quarters the names of suitable persons for appointment as Group Scouters/Guiders, District Scouters/Guiders and for awards for meritorious services.

(i) Consider and approve applications for registration of Groups (accompanied by the registration fees as fixed from time to time by the Executive Committee) or, pending inquiry by the District Commissioner,, to withhold the registration of, or to suspend, a Group, a sub-unit of a Group, or Group Scouter/Guider or Scout/Guide within its area. No Scout or Scouter, Guide or Guider shall be recognised unless registered with the L.A.

15. The President, the Chairman, Vice-Chairman, and the members of the Executive Committee thall hold office until their successors have been elected.

16. The Executive Committee shall appoint two sub-committees, one for the Scout section and one for the Guide section, from amongst its own members, to consider matters relating to them and make their recommendations to the Executive Committee.

The D A./L.A. may appoint any other Sub-Committees to deal with finance, badges and other questions and Secretaries of such Committees.

Sub Committees may consist of members who are members of the Executive Committee.

(a) Sea Scout Sub-Committee.

(i) Where there are Sea Scouts or Sea Rovers or where boating is part of the training of Scouts or Rovers the D.A./L.A. shall appoint a sub-committee which shall issue local rules relating to the use, maintenance and equipment of all boats and for the safety of those using them.

If the same piece of water is used, by two contiguous State Associations, a Joint Sub-Committee of the above type may be formed subject to the approval of the S.C.Cs. concerned.

(ii) Local Sea Scout Rules—Sea Scout Sub-Committees must draw up and submit to S.H.Q., through fhe D.A/L.A. and A.S.C., for its approval, local rules tor :

The inspection of the boats used by the Scouts and Sea Rovers in their area, and for approving or di sapproving their use with or without conditions ;

Restricting the sail area and the number of persons such boats may carry ;

The provision of air tanks, life belts or other safety devices ;

Ensuring that such vessels or boats when in use shall be properly manned and are in charge of a competent person ;

The proper care and maintenance of any vessels or boats allotted to them by S.H.Q., and for observing the conditions attached to such allotment.

(b) Air Scout Sub-Committee—

Where there are Air Scouts or Air Rovers, a special Sub-Committee, must be formed to provide for the organisation and training of Air Scout Patrols, Air Scout Troops and Air Rover Crews in accordance with regulations issued by National Headquarters.

17. The President shall preside over the meeting of the D.A./L.A. One of the Vice-Presidents shall be elected to the chair in the absence of the President. In the absence of the President and Vice-Presidents the members present at the meeting of the D.A./L.A. shall elect a member other than a Group Scouter/Guider, District Scouter/Guider and office-bearers in the D.A./L.A. to act as the Chairman of the meeting.

18. Votes shall ordinarily be taken by show of hands unless any two members present at the meeting ask the Chairman to hold a ballot. The Chairman of the meeting shall have a casting vote, in addition to his own, in case of equality of votes.

19. *Secretaries.*—There shall be a Secretary and one or more Joint or Assistant Secretaries. The duties of the Secretary shall be :

(*i*) Issue notices of all meetings, maintain records of the proceedings of meetings and give effect to all decisions and the rules as laid down in the A.P.R.O.

(*ii*) Apply to the State Headquarters for registration of Groups and sub-units and for warrants for Scouters/Guiders and distribute the same and maintain a Register of Groups with its sub-units and Scouters/Guiders and of the warranted Scouters/Guiders.

(*iii*) Conduct correspondence on behalf of the Association.

(*iv*) Keep a stock of all forms and a stock and record of badges if a Quartermaster is not appointed.

(*v*) Maintain a register of members of the Association and of the Executive Committee and other Committees and Sub-Committees and see that newly appointed Scouters are approved and recommended for warrants by the Executive Committee.

(*vi*) Prepare an annual report, and a statement of accounts in consultation with the Treasurer and submit it to the Executive Committce for recommendation for adoption by thc L.A.

(*vii*) Generallly to promote smooth and harmonious working of the Association, whereby the Group Scouters may be able to devote their entire energies to the efficiency of their Groups.

(*viii*) Submit to the State Headquarters the annual report, statement of accounts, annual census of Groups and Scouts registered with the D.A./L.A. before the 31st March every year.

20. *Treasurer.*—The duties of the Treasurer shall be to collect and receive all moneys on behalf of the D.A./L.A. and to keep an account of the funds of the D.A./L.A. He shall not pay any money unless authorised by the Executive Committee or in case of urgency by the Chairman of the Executive Committee. All balances above Rs.......shall be deposited by the Treasurer in the bank in the names of persons approved by the Executive Committee. The Treasurer shall give not more than Rs.......to the Secretary as a permanent advance for current expenses. See Rule 152 of the A.P.R.O. about Finance.

21. *Quartermaster.*—The duties of the Quartermaster shall be (*i*) to look aftrr the D.A./L.A. Headquarters' buildings, and grounds, if any, and the equipment and other properties of the D.A./L.A., (*ii*) to maintain a register of dead stock ; (*iii*) to look after the D.A./L.A. library, if any, to maintain a register of books and an issue register, (*iv*) to keep a stock of all badges and a record of the badges held by the Scouts/Guides ; (*v*) to issue badges to Groups and Sections on an application from them, in accordance with the rules of the Badge Committee, (*vi*) to act as the Secretary of the Badge Committee, if no other Secretary is appointed, (*vii*) to perform any other duties delegated to him/her by the Executive Committee.

Note.—If any other office-bearers are provided for in the Bye-laws, the Bye-laws should lay down their function also.

22. *District Scouters/Guiders.*—Persons suitable for appointments as District Officers shall be recommended annually by the Executive Committee through the D.C. to the State Headquarters.

23. *Finance Committee.*—A Finance Committee shall be appointed by the Executive Committee at its first meeting

(*i*) This Committee shall consist of the Chairman, one of the Secretaries, the Treasurer and two other members of the Executive Committee (This number may be changed).

(*ii*) The Committee shall ordinarily meet once every quarter and at such other times as may be deemed necessary by the Convener.

(*iii*) The Treasurer shall act as the Convener of the meetings of the Committee.

(*iv*) Three members (of whom one at least shall not be an office-bearer) shall form a quorum.

(*v*)……days' notice of the meeting shall be given by the Convener.

(*vi*) All matters pertaining to finance shall be discussed by the Finance Committee before they are considered by the Executive Committee.

24. *Association and Group Finance.*—Funds may be collected by the Association from the general public, for general or specific purposes. Local institutions and public bodies may be approached by the D.A./L.A. for financial help. Subject to the rules laid down in the

A.P.R.O. a Group may accept funds from persons specially connected whether by relationship or otherwise with the members thereof. Groups and individnal Scouts and Guides are not allowed, except in accordance with the A. P- R. O. to collect money either for their Group funds or for any other purpose. All funds and property of open Groups, when they cease to function, shall lapse to the D.A./L.A.

All accounts, abstracts of funds and properties with the auditor's certificates, shall be submitted annually by the Groups under the D.A./L.A. to the Secretary of the D.A./L.A. along with the census returns in January. They will be sent to the Finance Committee for information.

25. *Badge Committee.*—A Badge Committee consisting of......members shall be appointed by the Executive Committee

(*i*) The Quartermaster, or any other member of the Executive Committee so appointed, shall act as the Secretary of the Committee.

(*ii*) The Committee shall ordinarily meet once every two months and whenever convened by the Secretary.

(*iii*)......members shall form a quorum.

(*iv*) The duties of the Badge Committee shall be to appoint suitable persons as Instructors and Examiners for the various Merit (Special Proficiency) badges and such other tests as are necessary under the rules in the A.P.R.O.; to make necessary arrangements for the instruction of *Scouts/Guides* in these badges and for examining them ; and to issue badges to *Scouts/Guides* according to rules laid down by the Executive Committee.

26. *Badges.*—(*i*) *Scouts/Guides* who wish to undergo the tests for any badges must be qualified for that purpose according to the rules laid down in the A.P.R.O.

(ii) For First Class and Merit (Special Proficiency) badges must be passed to the satisfaction of an independent and qualified Examiner or Examiners appointed by the Badge Committee.

(iii) Badges will be issued on payment by the Secretary of the Badge Committee on application on the proper form duly signed by the Scouter/Guider. In cases where the application has to be signed by an Examiner, it should be countersigned by the *Scouter/Guider* of the Group.

(iv) All Round Cords, Jungle Goph, Seaman's and Airman's badges etc., will be issued as laid down above against certificates duly signed by the *Scouter/Guider* detailing the badges held by the *Scout/Guide* in whose name the application is made.

(v) All certificates and applications must except in special circumstances, reach the Secretary of the Badge Committee at least 3 days before the date fixed for presentation or such period as may be laid down by the Badge Committee.

27. *Registration of Groups.*—(i) Groups or Sub-Units of Groups shall be registered by the Executive Committee of the Association according to the rules laid down in the A.P.R.O. on an application made on the proper form by the *Scouters/Guiders.*

(ii) The application must be accompanied by the Registration fees as fixed by the Executive Committee from time to time.

(iii) The Executive Committee shall see that all conditions necessary under the A.P.R.O. are satisfied before a Group or a Sub-Unit is registered, and shall follow the procedure of Registration as laid down in the A.P.R.O.

(iv) It is essential to have a Group Committee for every Group registered under the Association.

(v) All Groups and Sub-Units shall re-register themselves annually with the D.A./L.A. on payment of fees prescribed by the Executive Committee, before the end of March when the annual census returns along with the required quota money are sent to the State Headquarters.

28. *Group Records—Scouters/Guiders* are expected to keep accurate records of Groups. The following records are recommended :—

(i) Register of *Scouts/Guides* in the Group.

(ii) Individual information sheets or cards giving as much information about the *Scouts/Guides* as possible.

(iii) Monthly reports on the working of the sections of the Group.

(iv) Patrol Leader's reports.

(v) Patrol Log Books.

(vi) Records of the meetings of the Court of Honour, Group Council and Group Committee.

(vii) Records of badges, awards, and any other decorations, prizes, etc., earned by the Group.

(viii) Register of the Dead Stock property of the Group.

(ix) Records of Old *Scouts/Guides* of the Group.

(x) Complete Record of Accounts—receipts and expenditure, vouchers, etc.

29. *Transfers.*—No *Scout/Guide* who is a member of a Group may ordinarily be accepted for enrolment in another Group unless he/she produces a transfer certificate duly signed by the Scouter/Guider of the Group/Company to which he/she originally belonged.

In case of any difference of opinion regarding the transfer, the matter shall be referred to the D.C. whose decision shall be final.

30. *Discharge Certificates.*—A book of transfer certificates shall be kept by every *Scouter/Guider* in which shall be recorded his opinion as to any *Scout/Guide* leaving the Group on transfer or otherwise ; a copy of such certificate shall be forwarded immediately to the Secretary of the D.A./L.A.

31. *Additions and Alterations.*—Alteration of the Bye-laws—Any of these Bye-laws may be changed, added to, altered, omitted by the D.A./L.A., at any of its meetings on a 2/3rd majority of the members present voting for it. All such recommendations shall first be submitted to the Executive Committee before being placed at the meeting of the D.A./L.A. The sanction of the State Headquarters shall be obtained before such changes are made applicable.

For all

Scouts and Guides Badges

LITERATURE & EQUIPMENT

APPLY TO

THE BHARAT SCOUTS & GUIDES

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